Santa Monica College Academic Senate Executive Committee

Meeting Agenda

October 7, 2025
11:15am – 12:35pm
HSS 261

I. Preliminaries (5 min.)

a. Call to Order/Approval of Agenda
b. Approval of Minutes
c. Public Comments (2 min. per speaker. Please sign-up with Luz Badillo before the start of meeting)

II. Announcements (5 min.)

a. Senate Newsletter (T. Phillips)
b. Fall Plenary (V. Arrizon)

III. Information Items (45 min.)

a. OTL Recommendation to Transition from Proctorio to HonorLock (V. Malzone)
b. Legislative Update (R. Romo)
   i. Governor's Press Release
c. Program Review to DPAC (S. Amerian)
   i. Cycle 2 Report

IV. Discussion Items (20 min.)

a. ASCCC Resolutions

V. President's Report (10 min.)

a. Budget Forum Update
b. Enrollment Waitlist

VI. Adjournment

Committee Reports

Committee Chairs: Please provide a written report (if possible) and send it to Tamika to be included in the minutes. If you would like a discussion or a report item, please contact Tamika to agendize for a future meeting.

Next Executive Committee Meeting

October 21st

Next Board of Trustees Meeting

October 21st

10 + 1

Title 5 §53200 (b): Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters. IN Section 53200 (c), "Academic and professional matters" means the following policy development and implementation matters:

1 Curriculum including establishing prerequisites and placing courses within disciplines
2 Degree and certificate requirements
3 Grading policies
4 Educational program development
5 Standards or policies regarding student preparation and success
6 District and college governance structures, as related to faculty roles
7 Faculty roles and involvement in accreditation processes, including self-study and annual reports
8 Processes for professional development activities
9 Processes for program review
10 Processes for institutional planning and budget development
+1 Other academic and professional mutually agreed upon between the governing board and the academic senate.

Land Acknowledgement

We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva and Chumash peoples. We honor the indigenous caretakers of these lands and their elders, past, present and future.

For all documents, visit www.academicsenate.com

Santa Monica College Academic Senate Executive Committee

Meeting Minutes

October 7, 2025
11:15 AM – 12:35 PM
HSS 261

I. Preliminaries

a. Call to Order/Approval of Agenda
Motion to Approve with Announcement and Information items added:
M/S: B. Magallon /J. Krug
Approved: 11:23 AM

b. Approval of Minutes
Motion to Approve 9/23/25 Minutes:
M/S: G. Davison/ L. Hald
Approved: 11:26 AM

c. Public Comments
None

II. Announcements

a. Senate Newsletter (T. Phillips)
   i. The new newsletter will be published twice each semester with every issue providing information about the work of the Senate and Senate committees but current and planned. Chairs are asked to send committee updates, membership needs, etc. to Tamika by the end of the week.

b. Fall Plenary (V. Arrizon)
   i. Fall Plenary takes place the first weekend of November. We can fund two Exec members' attendance so if you're interested in going, please contact Vicenta and Tamika.

c. United Against Hate Week (J. Paik)
   i. A week-long event taking place in the city of Santa Monica starting Oc' et 19th. To Inquire about joining the flash mob/choreography, email Paik_jean@smc.edu.

d. Epicenter Events (L. Hald)

i. Campus Coffee Connections taking place Oct 15th and Developing Positive Communication Strategies for Difficult Conversations Series: Workshop 3 | Training our mind for competent communication is taking place on October 16th.

III. Information Items

a. OTL Recommendation to Transition from Proctorio to HonorLock (V. Malzone)

i. HonorLock has been recommended for the 2026-2027 academic year due to two key features. Better Customer service (SMC would have a dedicated rep) and Live chat and 24/7 support is available for both faculty and students. A "Search and Destroy" feature will also come in handy as it searches the web for your exams and requests to have the content taken down. Overall, an improvement from Proctorio. Approved for STEM as of now.

b. Legislative Update (R. Romo)

i. Govenor's Press Release
October 13th deadline for Govenor to sign. Urgency bills AB 49, SB 98, SB 627, SB 640, and SB 241 go into effect immediately rather than Jan 2026.

c. Program Review to DPAC (S. Amerian)

i. Cycle 2 Report
Presented to DPAC 2 weeks ago and responses were positive. Key findings include clarifying course modality planning and staffing to increase on-ground options by recommending academic affairs collaborate with departments to create plans for balanced offerings and support in implementation, integrating workplace violence prevention training into the upcoming 2025-2026 DPAC Action Plan as a strategy to foster a districtwide culture of safety and preparedness, and investing in sustainable staffing and expertise in meeting student needs. There is also a need to develop cross-college strategies for ethical and equitable use of AI in teaching, learning, and student support with discipline specific perspectives to create a campus wide framework.
Data-informed scheduling recommended for consideration in the 2026-2027 DPAC Annual Action plan.

d. Sabbaticals

i. Discussion about Chairs applying for sabbatical and use of AI. There is nothing in the contract or AR that states that Chairs are unable to do apply for sabbaticals, will be brought up to FA. AI use in sabbaticals is also coming up and may have an impact on workload in terms of expectations.

e. Budget Funds

i. Will explore partnering with FA to get funding to recognize colleagues across two days.

IV. Discussion Items

a. ASCCC Resolutions

i. Meeting on ASCCC Resoltions will take place on Friday, October 10th. Many are related to curriculum, and the following are of particular interest:

102.01 F25, 102.02 F25, 102.03 F25, 105.01 F25, 108.01, 111.01 F25 (counseling hasn't been updated since 2012 and recommends that changes be made to it), 111.02 F25, 111.03 F25 (burden-free access to instructional materials in need of adoption by Jan 2026), 112.01 F25, 114.01 F25.

They will be discussed at Senate and formal a vote will be taken to inform Fall Plenary.

V. President's Report

a. Budget Forum Update

i. Update will be coming (tentatively) by the end of this month. Everything is mostly on hold until the board makes decisions. There is an Oct 21st special meeting to discuss the OIR report.

b. Enrollment Waitlist

i. Will be discussed in the Academic Affairs Chairs meeting on October 17th.

c. Conversation continues about Slingshot and issues that are being experienced.

i. If there is anyone interested in working on this with Vicenta and Mitch, please let Vicenta know.

VI. Adjournment

Motion to Adjourn:
M/S: G. Davidson /R. Cruz
Adjourned: 12:36 PM

For all documents, visit www.academicsenate.com
Next scheduled meeting: October 21st

10/7/2025

SANTA MONICA COLLEGE
ACADEMIC
SENATE

Executive Committee Attendance
2025-2026

Present	Name	Voting Status	Committee Chair
X	Amerian, Stephanie		Committee Chair: Program Review
X	Anderson, Steph		Committee Chair: Equity & Diversity
X	Arrizon, Vicenta	**Tie-Breaker**	**Officer: President**
X	Badillo, Luz	**N/A**	**Officer: Recording Secretary**
X	Broccard, Delphine		Committee Chair: Global Citizenship
X	Collins, Lisa		Committee Chair: Environmental Affairs
X	Colmer, Ian		Committee Chair: Professional Ethics & Responsibilities
X	Cruz, Roxana		Committee Chair: Open Educational Resources
X	Cue, Erin		Committee Chair: New Faculty
X	Davison, George		Committee Chair: Sabbaticals & Fellowships
X	DeLoach, Chante		Committee Chair: Department Chairs
A	Driscoll, Brian		Student Relief Fund
X	Hald, Lea		Committee Chair: Professional Development
A	Huff, Gary		Committee Chair: Information Services
A	Inabu, Tiffany	**N/A**	**Officer: Parliamentarian**
X	Krug, Jessica		**Officer: Treasurer/Chair: Finance**
X	London, Jamar	**N/A**	Officer: Past President (2026)
X	Lui-Martinez, Kristin		Committee Chair: Institutional Effectiveness
X	Magallon, Beatriz		Committee Chair: Student Affairs
X	Malzone, Vanessa		Committee Chair: Online Teaching & Learning
A	Metzler, Kas		Committee Chair: Elections and Rules
X	Paik, Jean		Committee Chair: Decolonizing the Academy
X	Papazyan, Arno	**Shared**	Committee Co-Chair: Adjunct
X	Perret, Debbie		Committee Chair: Career Education
X	Romo, Rebecca		Committee Chair: Legislative
X	Shaw, Redelia		Committee Chair: Curriculum
	TBD	**Shared**	Committee Co-Chair: Adjunct
	TBD		Committee Chair: Social
	TBD		Committee Chair: Student Instuctional Support

SANTA MONICA COLLEGE
ACADEMIC
SENATE

Executive Committee Voting
2025-2026

		11:23AM	11:26AM	12:36PM
		Call to Order/ Approval of Agenda	Action Item: Approval of 9/23/25 Minutes	Adjournment
Amerian, Stephanie		Y	Y	Y
Anderson, Steph		Y	Y	Y
Arrizon, Vicenta	Tie-Breaker			
Badillo, Luz	Non-Voting			
Broccard, Delphine		Y	Y	Y
Collins, Lisa		Y	Y	Y
Colmer, Ian		Y	Y	Y
Cruz, Roxana		Y	Y	S
Cue, Erin		Y	Y	Y
Davison, George		Y	M	M
DeLoach, Chante		Y	Y	Y
Driscoll, Brian	Non-Voting			
Hald, Lea		Y	S	Y
Huff, Gary	Absent			
Inabu, Tiffany	Non-Voting			
Krug, Jessica		S	Y	Y
London, Jamar	Non-Voting			
Lui-Martinez, Kristin		Y	Y	Y
Magallon, Beatriz		M	Y	Y
Malzone, Vanessa		Y	Y	Y
Metzler, Kas	Absent			
Paik, Jean		Y	Y	Y
Papazyan, Arno	Shared	Y	Y	Y
Perret, Debbie		Y	Y	Y
Romo, Rebecca		Y	Y	Y
Shaw, Redelia		Y	Y	Y

10/7/2025

SANTA MONICA COLLEGE
ACADEMIC
SENATE

Executive Committee Attendance
2025-2026

PRESENT	Name	Voting Status	Committee Chair
SA	Amerian, Stephanie		Committee Chair: Program Review
SA	Anderon, Steph		Committee Chair: Equity & Diversity
VA	Arrizon, Vicenta	Tie-Breaker	President (2028)
LB	Badillo, Luz	N/A	Officer: Recording Secretary
DB	Broccard, Delphine		Committee Chair: Global Citizenship
LC	Collins, Lisa		Committee Chair: Environmental Affairs
IC	Colmer, Ian	IMC	Committee Chair: Professional Ethics & Responsibilities
RC	Cruz, Roxana		Committee Chair: Open Educational Resources
EC	Cue, Erin		Committee Chair: New Faculty
G	Davison, George		Committee Chair: Sabbaticals & Fellowships
CD	DeLoach, Chante		Committee Chair: Department Chairs
BD	Driscoll, Brian		Student Relief Fund
LH	Hald, Lea		Committee Chair: Professional Development
	Huff, Gary		Committee Chair: Information Services
	Inabu, Tiffany	N/A	Officer: Parliamentarian
JK	Krug, Jessica		Officer: Treasurer/Chair: Finance
JL	London, Jamar	N/A	Officer: Past President (2026)
KLM	Lui-Martinez, Kristin		Committee Chair: Institutional Effectiveness
BM	Magallon, Beatriz		Committee Chair: Student Affairs
VM	Malzone, Vanessa	UBM	Committee Chair: Online Teaching & Learning
	Metzler, Kas		Committee Chair: Elections and Rules
JP	Paik, Jean		Committee Chair: Decolonizing the Academy
AP	Papazyan, Arno	Shared	Committee Co-Chair: Adjunct
DP	Perret, Debbie		Committee Chair: Career Education
RR	Romo, Rebecca		Committee Chair: Legislative
RS	Shaw, Redelia		Committee Chair: Curriculum
	TBD	Shared	Committee Co-Chair: Adjunct
	TBD		Committee Chair: Social
	TBD		Committee Chair: Student Instuctional Support