

# Santa Monica College Academic Senate Executive Committee

---

## Meeting Agenda

October 31, 2023

11:15am – 12:35pm

HSS 261

Zoom: <https://cccconfer.zoom.us/j/3104344878>

### I. Call to Order/Approval of Agenda

### II. Public Comments

### III. Announcements

### IV. Approval of 10/17/23 Minutes

### V. Action Items

- a. [AR 4100.8 Petitioning for Degrees & Certificates 1<sup>st</sup> Read](#); [AR 4100.9 Commencement 1<sup>st</sup> Read](#); [AR 4100.5 Transfer Credits from Foreign Institutions 1<sup>st</sup> Read](#); [AR 5012 International Students 1<sup>st</sup> Read](#); [AR 5220 Shower Facilities for Homeless Students 1<sup>st</sup> Read](#); [AR 4232 Pass/No Pass Grading 1<sup>st</sup> Read](#) (B. Magallon)
- b. [Guided Pathways Resolution 2<sup>nd</sup> Read](#) (J. London, G. Davis Del Piccolo)  
*15-minute discussion if necessary.*

### VI. Discussion

- a. [PPC Scope and Functions](#); [AR 7120 Procedure for Hiring FT Contract Faculty](#) (V. Arrizon)
- b. Distance Education Committee Name Change (C. Battista)
- c. [Ad-Hoc Artificial Intelligence Committee Endorsement](#); Role of Academic Senate in Recent Events (J. London)

### VII. Adjournment

For all documents, visit [www.academicssenate.com](http://www.academicssenate.com)

Next scheduled meeting: November 14<sup>th</sup>

# Santa Monica College Academic Senate Executive Committee

---

## Meeting Minutes

**October 31, 2023**

**11:15am – 12:35pm**

**HSS 261**

**Zoom:** <https://cccconfer.zoom.us/j/3104344878>

### **I. Call to Order/Approval of Agenda**

**M/S: M. Borgardt/L. Hald**

**Passed: 11:17am**

### **II. Public Comments**

*None*

### **III. Announcements**

S. Herbert – Community Read event on November 13<sup>th</sup>. The Decolonizing the Academy Committee will disband as it is not possible to obtain release time for Chair.

C. Battista – Distance Education is hosting a discussion on Syllabus and AI.

### **IV. Approval of 10/17/23 Minutes**

**M/S: C. Matheson/V. Arrizon**

**Passed: 11:21pm**

### **V. Action Items**

a. AR 4100.8 1<sup>st</sup> Read (B. Magallon)

No major changes but more information has been added for students and faculty.

AR 4100.9 1<sup>st</sup> Read (B. Magallon)

Created from former AR 4350 due to lack of regulation on Commencement.

AR 4100.5 1<sup>st</sup> Read (B. Magallon)

Editorial changes in language to provide clarity regarding the regulation.

AR 5012 1<sup>st</sup> Read (B. Magallon)

Editorial changes in language to provide clarity for incoming F-1 students.

AR 5520 1<sup>st</sup> Read (B. Magallon)

Minor editorial changes needed.

AR 4232 1<sup>st</sup> Read (B. Magallon)

Provides clarity regarding Pass/No Pass

**Motion to pass as block:**

**M/S: V. Arrizon/L. Hald**

**Passed: 11:32am**

- b. Guided Pathways Resolution 2<sup>nd</sup> Read (J. London)

J. London invited G. Davis Del Piccolo as guest to provide history regarding Guided Pathways as needed.

**M/S: K. Lui-Martinez/S. Anderson**

**Passed: 12:07pm**

## **VI. Discussion Items**

- a. PPC Scope and Functions (V. Arrizon)

V. Arrizon request input on updating Scope/Function for Personnel Policies Committee.

AR 7120 (V. Arrizon)

PPC would like to update regulation in effort to increase number of applicants. Specifically, regarding the number of letters of recommendation required to apply.

- b. Distance Education Committee Name Change (C. Battista)

Committee will be changing its name to Online Teaching & Learning Committee

- c. Ad-Hoc AI Committee Endorsement; Role of Academic Senate in Recent Events (J. London)

*Pushed for Time.*

## **VII. Adjournment**

**M/S: G. Davison/E. Meyer**

**Adjourned: 12:35PM**

For all documents, visit [www.academicssenate.com](http://www.academicssenate.com)

Next scheduled meeting: November 14<sup>th</sup>

10/31/23

SANTA MONICA COLLEGE  
**ACADEMIC  
 SENATE**

Executive Committee Attendance  
 2023-2024

<b>PRESENT</b>	<b>Name</b>	<b>Voting Status</b>	<b>Committee Chair</b>
N/A	Amerian, Stephanie	Sabbatical	Committee Chair: Program Review
X	Anderson, Steph		Committee Chair: Equity & Diversity
X	Antrim, Bren		Committee Chair: Open Educational Resources
X	Arrizon, Vicenta		Committee Chair: Personnel Policies
X	Battista, Clare	Interim	Committee Chair: Distance Education
X	Bober, Mary	Non-voting	Officer: Recording Secretary
X	Borgardt, Marianne	Shared	Committee Co-Chair: Adjunct
X	Broccard, Delphine		Committee Chair: Global Citizenship
A	Cue, Erin		Committee Chair: New Faculty
X	Davison, George		Committee Chair: Sabbaticals & Fellowships
A	Driscoll, Brian	Interim	Committee Chair: Professional Development
X	Hald, Lea		Committee Chair: Professional Development
X	Herbert, Shannon		Committee Chair: Decolonizing the Academy
X	Inabu, Tiffany	Non-voting	Officer: Parliamentarian
A	Khalil, Nathan	Non-voting	Committee Chair: Honor Council
N/A	Lee, Sue	Sabbatical	Committee Chair: Social
X	London, Jamar	Tie Breaker	Officer: President (2024)
X	Lui-Martinez, Kristin		Committee Chair: Institutional Effectiveness
X	Magallon, Beatriz		Committee Chair: Student Affairs
X	Matheson, Catherine	Shared	Committee Co-Chair: Adjunct
A	Metzler, Kas		Committee Chair: Elections and Rules
A	Meyer, Elisa		Committee Chair: Department Chairs
X	Morse, Peter		Committee Chair: Faculty Association Liaison
X	Perret, Debbie		Committee Chair: Career Education
N/A	Rajski, Brian	Sabbatical	Committee Chair: Professional Ethics & Responsibilities
A	Schwartz, Alex		Committee Chair: Environmental Affairs
	TBD		Committee Chair: Legislative
	TBD		Officer: Treasurer
	TBD		Committee Chair: Student Instructional Support
	TBD		Committee Chair: Information Services
A	Veas, Sal		Committee Chair: Curriculum

	Time	11:17AM	11:21AM	11:32AM	12:07PM	12:35PM
Name	Voting Status	CTO/APA	Action Item: Approval of 10/17/23 Minutes	Action Item: First Reads (AR 4100.8, 4100.9, 4100.5, 5012, 5520, 4232)	Action Item: Guided Pathways Resolution 2nd Read	Adjournment
Amerian, Stephanie	<b>Sabbatical</b>					
Anderson, Steph		Y	Y	Y	S	Y
Antrim, Bren		Y	Y	Y	Y	Y
Arrizon, Vicenta		Y	S	M	Y	Y
Battista, Clare	<b>Interim - OTL</b>	Y	Y	Y	Y	Y
Bober, Mary	<b>Non - Voting</b>					
Borgardt, Marianne	<b>Shared</b>	M				Y
Broccard, Delphine		Y	Y	Y	Y	Y
Cue, Erin		NP	NP	NP	NP	NP
Davison, George		Y	Y	Y	Y	M
Driscoll, Brian	<b>Interim - PRC</b>	NP	NP	NP	NP	NP
Hald, Lea		S	Y	S	Y	Y
Herbert, Shannon		Y	Y	Y	Y	Y
Inabu, Tiffany	<b>Non - Voting</b>					
Khalil, Nathan	<b>Non - Voting</b>					
Lee, Sue	<b>Sabbatical</b>					
London, Jamar	<b>Tie Breaker</b>					
Lui-Martinez, Kristin		Y	Y	Y	M	Y
Magallon, Beatriz		Y	Y	Y	Y	Y
Matheson, Catherine	<b>Shared</b>		M	Y	Y	
Metzler, Kas		NP	NP	NP	NP	NP
Meyer, Elisa		Y	Y	Y	Y	S
Morse, Peter		Y	Y	Y	Y	Y
Perret, Debbie		Y	Y	Y	Y	Y
Rajski, Brian	<b>Sabbatical</b>					
Schwartz, Alex		NP	NP	NP	NP	NP
Veas, Sal		NP	NP	NP	NP	NP