Santa Monica College Academic Senate Executive Committee

Meeting Agenda

November 29, 2022
11:15AM – 12:35PM
Online Session

I. Call to Order/Approval of Agenda

II. Public Comments

III. Announcements

IV. Approval of 11/15/22 Minutes

V. Action Items

a. New Timeline for Program Review (S. Amerian)

VI. Information Items

a. The EpiCenter (L. Hald, J. Krug)

VII. Discussion Items

a. Creation of a Joint AS Accreditation Committee; Fall Plenary 2022 Takeaways (J. London)

VIII. Adjournment

For all documents, visit www.academicsenate.com
Next scheduled meeting: February 14th

Santa Monica College Academic Senate Executive Committee

Meeting Minutes

November 29, 2022
11:15AM – 12:35PM
Online Session

I. Call to Order/Approval of Agenda

Motion to approve agenda, adding Spring Meetings as a discussion item after Fall Plenary
M/S: B. Magallon/S. Amerian
Passed: 11:17AM

II. Public Comments

None

III. Announcements

a. S. Anderson notes that a committee has been formed with Faculty Association (FA) and District representatives to revise the self-evaluation form. This committee has reached out to the Senate Equity and Diversity Committee for their recommendations and will likely be reaching out to others who are part of the Senate.
b. L. Hald promotes the upcoming First Friday presentation by V. Arrizon about equitable hiring practices.
c. P. Morse notes the FA has been reaching out to find out about search for Vice President of Academic Affairs and is requesting regular updates.

IV. Approval of 11/15/22 Minutes

M/S: E. Meyer/B. Magallon
Passed: 11:23AM

V. Action Items

a. New Timeline for Program Review (S. Amerian)

S. Amerian's committee voted to approve a new program review timeline and is seeking the approval of this body and, next week, the full Senate. The proposal includes three ongoing processes: a Comprehensive Program Review every six years, a Progress Update every two years, and an optional Annual Resource Request every year.

M/S: J. Adams/B. Magallon

Passed: 11:29AM

VI. Information Items

a. The EpiCenter (L. Hald, J. Krug)

L. Hald and J. Krug share highlights from a draft strategic plan for the new EpiCenter (formerly the Center for Teaching Excellence). The document envisions that the EpiCenter will serve all employee groups, focusing on SMC's equity mission and the statewide Vision for Success. It will be run by rotating co-leads from each employee group who will be assisted by support staff, including an instructional designer.

Committee members discuss short-term professional development needs. J. Krug notes that they're taking a slow and deliberate approach to ensure the EpiCenter is sustainable.
The committee also discusses funding and the role of part-time faculty, who have unique professional development needs.

VII. Discussion Items

a. Creation of a Joint AS Accreditation Committee (J. London)

J. London presents some examples of accreditation committees at other colleges and asks for volunteers to look into how SMC could create such a committee. The committee might not necessarily be a Senate committee. Work wouldn't start until spring.

Committee members note the importance of such a committee in order to preserve memory of important items from the current accreditation cycle and to collect the best evidence for accreditation incrementally over time rather than scrambling at the last minute to remember what happened years earlier and missing important pieces of evidence.

b. Fall Plenary 2022 Takeaways (J. London)

J. London shares website with conference materials and discusses AB 928.

c. Spring Meetings (J. London)

The Board of Trustees will be having hybrid meetings in the spring, and we might want to move that way, too.

VIII. Adjournment

M/S: C. Matheson/K. Metzler

Passed: 12:33PM

For all documents, visit www.academicsenate.com

Next scheduled meeting: February 14th

11/29/22

SANTA MONICA COLLEGE
ACADEMIC
SENATE

Executive Committee Attendance
2022-2023

PRESENT	Name	Voting Status	Committee Chair
X	Adams, Joelle		Committee Chair: Distance Education
X	Amerian, Stephanie		Committee Chair: Program Review
X	Anderon, Steph		Committee Chair: Equity & Diversity
	Arrizon, Vicenta		Committee Chair: Institutional Effectiveness
	Borgardt, Marianne		Committee Co-Chair: Adjunct
X	Broccard, Delphine		Committee Chair: Global Council
X	Colmer, Ian		Officer: Recording Secretary
X	Cue, Erin		Committee Chair: New Faculty
X	Davison, George		Committee Chair: Sabbaticals & Fellowships
	Donahue, Nate		Officer: Past President
X	Hald, Lea		Committee Chair: Professional Development
X	Herbert, Shannon		Committee Chair: Decolonizing the Academy
	Inabu, Tiffany		Officer: Parliamentarian
	Khalil, Nathan		Committee Chair: Honor Council
X	Lee, Sue		Committee Chair: Social
X	London, Jamar	**Tie Breaker**	Officer: President (2024)
X	Magallon, Beatriz		Committee Chair: Student Affairs
X	Matheson, Catherine		Committee Co-Chair: Adjunct
X	Metzler, Kas		Committee Chair: Elections and Rules
X	Meyer, Elisa		Committee Chair: Department Chairs
X	Morse, Peter		Committee Chair: Faculty Association Liaison
X	Nestler, Andrew		Committee Chair: Personnel Policies
X	Rajski, Brian		Committee Chair: Professional Ethics & Responsibilities
	Schwartz, Alex		Committee Chair: Environmental Affairs
X	Sedky, Steven		Committee Chair: Career Technical Education
	TBD		Committee Chair: Legislative
	TBD		Officer: Treasurer
	TBD		Committee Chair: Student Instuctional Support
	TBD		Committee Chair: Information Services
	Veas, Sal		Committee Chair: Curriculum
		GUESTS	
	Jessica Krug		

11/29/22

SANTA MONICA COLLEGE
ACADEMIC
SENATE

Executive Committee Voting
2022-2023

	Time	11:17am	11:23am	11:29am	12:33pm
Name	Voting Status	CTO/APA	Action Item: Approval of 11/15/22 Minutes	Action Item: New Timeline for Program Review	Adjournment
Adams, Joelle		Y	Y	M	Y
Amerian, Stephanie		S	Y	Y	Y
Anderson, Steph		Y	A	Y	Y
Arrizon, Vicenta					
Borgardt, Marianne					
Broccard, Delphine		Y	Y	Y	Y
Cue, Erin		Y	Y	Y	Y
Davison, George		Y	Y	Y	Y
Donahue, Nate	Non - Voting	N/A			N/A
Hald, Lea		Y	Y	Y	Y
Herbert, Shannon		Y	Y	Y	Y
Inabu, Tiffany					
Khalil, Nathan	Non - Voting	N/A			N/A
Lee, Sue		Y	Y	Y	Y
London, Jamar	Tie Breaker	N/A			N/A
Magallon, Beatriz		M	S	S	Y
Matheson, Catherine		Y	Y	Y	M
Metzler, Kas		Y	Y	Y	S
Meyer, Elisa		Y	M	Y	Y
Morse, Peter		Y	Y	Y	Y
Nestler, Andrew		Y	Y	Y	Y
Rajski, Brian		Y	Y	Y	Y
Rodas, Brian		Y	Y	Y	Y
Schwartz, Alex					
Sedky, Steven		Y	Y	Y	Y
Veas, Sal		Y	Y	Y	Y