# Santa Monica College Academic Senate Executive Committee

# Meeting Agenda

February 23, 2021 11:15 AM – 12:35 PM Online Session

- I. Call to Order/Approval of Agenda
- **II.** Public Comments
- III. Approval of 12/01/20 Minutes
- IV. Information Item
  - a. Web/Social Update (T. Phillips)
  - b. CUE Webinar (E. Meyer)

#### V. Action Item

- a. <u>AR 5425 Scholarship Standards for Student Government</u>; <u>AR 5430 Formation of</u> Student Club; AR 5431 Campus Events, Student Orgs and Clubs (B. Magallon)
- b. Creation of New Faculty Committee; Ad-Hoc Ranking Process Committee; <u>ESL</u>

  Department Resolution Draft (N. Donahue)

#### VI. Discussion Items

- a. Proposed Changes to Program Review
- b. Accreditation Cycle and Committee Development
- c. Canvas Course Shell Student Access (C. Matheson)

### VII. Adjournment

For all documents, visit <a href="www.academicsenate.com">www.academicsenate.com</a>
Next scheduled meeting: March 9<sup>th</sup> 11:15AM – 12:35PM Online Session



# Santa Monica College Academic Senate Executive Committee

## **Meeting Minutes**

February 23, 2021 11:15AM – 12:35PM Online Session

#### I. Call to Order

M/S: E. Jordan/B. Magallon

Passed: 11:19AM

#### **II.** Public Comments

G. Davison announces a Sabbaticals and Fellowships Committee survey.

## III. Approval of 12/1/20 Minutes

M/S: C. Matheson/K. Chicas

Passed: 11:22AM

#### IV. Information Items

- a. Web/Social Update (T. Phillips)
  - T. Phillips requests Executive Committee members' photos for the website. She also notes that, going forward, each committee will only be able to update its own page on the website.
- b. CUE Webinar (E. Meyer)

E. Meyer and E. Cue discuss a webinar put on by USC's Center for Urban Education (CUE) about strategies for hiring and retaining faculty of color. N. Donahue notes that the webinar will inform the work of the new faculty committee to be chaired by E. Cue

#### V. Action Items

a. SAC Administrative Regulations (B. Magallon)



#### i. AR 5425 Scholarship Standards for Student Government

B. Magallon notes changes to the regulation, which include lowering the number of units required to serve as an officer.

M/S: E. Meyer/C. Matheson

Passed: 11:46AM

#### ii. AR 5430 Formation of Student Clubs

B. Magallon notes that the Student Affairs Committee is in the process of sending out surveys regarding student clubs. She goes on to describe AR 5430, which would decrease the number of clubs for which faculty and managers can serve as primary advisors. N. Donahue notes the dearth of potential advisors already. C. Matheson reiterates that part-time faculty are interested in serving as club advisors.

Motion to table

M/S: D. Nasser/E. Meyer

Passed: 12:01PM

#### iii. AR 5431 Campus Events, Student Orgs and Clubs

B. Magallon observes that the current regulation requires advanced notice of one week from student clubs that want to host on-campus events. The proposed new regulation requires three weeks' notice or a waiver from the Vice President for Student Affairs. The proposed regulation also mentions AR 3900, which has not yet been approved.

#### No action taken

- b. Creation of New Faculty Committee; Ranking Process Committee (N. Donahue) *Pushed for time*
- c. <u>ESL Department Resolution Draft</u> (N. Donahue)

Judy Marasco, chair of ESL, presents the draft resolution, which seeks to replace the five "2020 Filter Questions" with a self-placement tool developed by the ESL department.



#### VI. Discussion Items

- a. Proposed Changes to Program Review Hannah Lawler, dean of institutional research, presents proposed revisions to the program review process, which would replace annual reviews with twoyear reviews. Six-year reviews, on the other hand, would be replaced with fouryear reviews.
  - S. Amerian notes that the college defines programs in a way that includes lots of entities other schools might exclude from program review, which is another issue addressed by the proposed changes. H. Lawler also notes that SMC has switched to Precision Campus software for program review, which is easier to use, imports data, and doesn't cost the college anything extra.
- b. Accreditation Cycle and Committee Development *Pushed for time*
- c. Canvas Course Shell Student Access (C. Matheson)

  Pushed for time

## VII. Adjournment

M/S: B. Magallon/C. Matheson

Adjourned: 12:50PM

For all documents, visit www.academicsenate.com

Next scheduled meeting: March 9<sup>th</sup> 11:15AM – 12:35PM Online Session





2/23/21

# Executive Committee Attendance 2020-2021

PRESENT	Name	Voting Status	Committee Chair			
Х	Adams, Joelle		Committee Chair: Distance Education			
Х	Amerian, Stephanie		Committee Chair: Program Review			
Х	Borgardt, Marianne		Committee Co-Chair: Adjunct			
Х	Broccard, Delphine		Committee Chair: Global Council			
Х	Chicas, Kevin		Committee Chair: Equity & Diversity			
Х	Colmer, Ian		Officer: Recording Secretary			
Х	Davison, George		Committee Chair: Sabbaticals & Fellowships			
Х	Donahue, Nate	Tie-Breaker	Officer: President (2018)			
Х	Hald, Lea		Committee Chair: Professional Development			
	TBD		Officer: Treasurer			
X	Jordan, Betsy		Committee Chair: Environmental Affairs			
	TBD		Officer: Parliamentarian			
X	London, Jamar		Officer: President-Elect (2020)			
Х	Magallon, Beatriz		Committee Chair: Student Affairs			
Х	Matheson, Catherine		Committee Co-Chair: Adjunct			
X	Meyer, Elisa		Committee Chair: Department Chairs			
	Meyer, Walter		Committee Chair: Elections and Rules			
X	Morse, Peter		Committee Chair: Faculty Association Liaison			
X	Nasser, Dana		Committee Chair: Curriculum			
X	Nestler, Andrew		Committee Chair: Personnel Policies			
X	Rajski, Brian		Committee Chair: Professional Ethics & Responsibilities			
X	Rodas, Brian		Committee Chair: Student Instuctional Support			
X	Sedky, Steven		Committee Chair: Career Education			
	TBD		Committee Chair: Information Services			
		GUESTS				
	Phillips, Tamika		Senate Administrative Assistant			
	Cordova, Sheila					
	Cue, Erin					
	Lawler, Hannah					
	Marasco, Judy					
	Carter, Dione					

Name	Voting Status	CTO/APA	Action Item: Approval fo 12/1/2020	4 4	Action Item: AR 5430	Action Item: AR 5431	Action Item: New Faculty Committee	Action Item: Ad-Hoc Ranking Process Committee	Action Item: ESL Resolution	Adjournment
Adams, Joelle		Υ	Υ	Υ	Υ					Υ
Amerian, Stephanie		Υ	Υ	Υ	Υ					Υ
Borgardt, Marianne		Υ	Υ	Υ	Υ					Υ
Broccard, Delphine		Υ	Υ	Υ	Υ					Υ
Chicas, Kevin		Υ	S	Υ	Υ					Υ
Davison, George		Υ	Υ	Υ	Υ					Υ
Donahue, Nate	Tie-Breaker									
Hald, Lea		Υ	Υ	Υ	Υ					Υ
Jordan, Betsy		M	Υ	Υ	Υ					Υ
Magallon, Beatriz		S	Υ	Υ	Υ					S
Matheson, Catherine		Υ	M	S	Υ					M
Meyer, Elisa		Υ	Υ	M	S					Υ
Meyer, Walter		Υ	Υ	Υ	Υ					Υ
Morse, Peter		Υ	Υ	Υ	Υ					Y
Nasser, Dana		Υ	Υ	Υ	M					Y
Nestler, Andrew		Υ	Υ	Υ	Υ					Y
Rajski, Brian		Υ	Α	Υ	Υ					Y
Rodas, Brian		Υ	Υ	Υ	Υ					Y
Sedky, Steven		Υ	Υ	Υ	Υ					Υ