

Executive Committee

Nate Donahue (x4062)
President

Matt Musselman (x4635)
Recording Secretary

Jose Hernandez (x8861)
Treasurer

Jacqueline Scott (x8637)
Parliamentarian

Committee Chairs

Adjunct: Joelle Adams (x8540)
Dianne Arieff (x8037)

CTE: Sal Vaes (x4617)

Curriculum: Brenda Antrim (x3538)

Department Chairs: Mitra Moassessi (x4057)

Elections & Rules: Moya Mazorow (x4867)

Environmental Affairs: Poliana Raymer (x4184)

Equity & Diversity: Mark Tomasic (x8763)

Global Council: Alexandra Tower (x8855)

Institutional Effectiveness: Elisa Meyer (x8513)

Legislative Affairs: TBD

Personnel Policies: Andrew Nestler (x8515)

Prof. Development: Marisol Moreno (x4598)

Prof. Ethics & Resps.: Walker Griffy (x4166)

Program Review: Vicki Drake (x8652)

Sabbaticals & Fellows.: Kimberly James (x4239)

Student Affairs: Beatriz Magallon (x4275)

Student Inst. Support: Jason Beardsley (x8054)

Faculty Assoc. Liaison: Peter Morse (x3182)



EXECUTIVE COMMITTEE AGENDA
Tuesday, May 8, 2018
11:15 am to 12:35 pm
HSS 261

I. Call to Order/Approval of Agenda

II. Public Comments (Individuals wishing to speak should limit their comments to 2 minutes)

III. Action Items

- a. [Curriculum Action on C-Grades](#) (B. Antrim)
- b. [PDC Funding Resolution](#) (M. Moreno)
- c. [Equity & Diversity Handbook](#) (M. Tomasic)
- d. Conversation on Senate Donation (N. Donahue & M. Mazorow)
- e. [Global Citizenship Update](#) & [Study Abroad Winter 2019](#) (A. Tower)

IV. President's Report / Information Items

- a. Report on ASCCC CTE/NonCredit Institute (N. Donahue, S. Vaes)

V. Announcements

VI. Adjournment

Please be sensitive to the need to establish quorum before business can be conducted. Report absences before the meeting to Matt Musselman.

SANTA MONICA COLLEGE
ACADEMIC
SENATE

Executive Committee Meeting Minutes
Tuesday, May 8, 2018
11:15 a.m. – 12:35 p.m. | HSS-261

I. Call to Order/Approval of Agenda

Motion: E. Meyer
Second: B. Antrim
Passed at 11:20am

II. Public Comments –None

III. Action Items

a. Curriculum Action on C-Grades (B. Antrim)

While SMC does not give +/- letter grades, some of our students come from institutions that do.

The SMC Curriculum/Academic Senate supports continuing the practice of accepting grades of 'C-' in English composition, critical thinking, oral communication, and math when awarding Associate Degrees of Transfer.

Motion: M. Moassessi
Second: A. Tower
Passed at 11:15am

b. PDC Funding Resolution (M. Moreno)

PDC will take input on making the funding process as transparent, streamlined, and equitable as possible.

Motion: M. Moassessi
Second: B. Antrim
Passed at 11:29am

c. Equity & Diversity Handbook (N. Donahue)

The Equity and Diversity committee has created a handbook as a resource for faculty.

Motion to present handbook to the Senate: B. Magallon
Second: J. Hernandez
Passed at 11:35am

d. Conversation on Senate Donation (N. Donahue)

Very little of the Senate's budget has been spent this year. A faculty mentoring program for students on the AS board was proposed. AS leadership has asked for this kind of program, as they would like mentoring on leadership and managing a \$2+ million budget. The idea is to start with 16 members of AS and scale up from there, with around three lunches per semester taking place between mentor/mentee. The cost would be split between the Senate and AS, and is estimated to be around \$2400/each.

The Senate donation last year was to the foundation for textbooks. Discussion led to the idea of donating to the Bruin Shelter, a nearby homeless center that serves SMC and UCLA students. To extend the impact of the donation to a larger group of students, it was decided to donate a portion of the \$5000 donation to providing personal care kits to the Career Closet, which loans professional attire to students going on interviews.

Motion to explore/price care kits with the balance of the donation going to the Bruin Shelter: M. Moassessi

Second: A. Tower

Passed at 11:55am

e. Global Citizenship Update & Study Abroad Winter 2019

A draft for a letter to the SMC Board of Trustees was presented, which addressed plan for a fountain at the new Math and Science Complex. With the ongoing and escalating California water crisis, installing a fountain can be viewed as an irresponsible use of a limited resource. The letter urges the Board to remove the fountain from the building plans.

Motion to bring the letter to Senate: B. Antrim

Second: P. Raymer

Passed at 12:10pm

The summer study abroad trip has been canceled due to low enrollment; 13 applications and 5 deposits. The application process requires a \$1000 deposit and students do not find out how much financial support (scholarship) they will receive until a ways into the process. There is a need to rework the process of applications. This is more reason to move Study Abroad to Academic Affairs. There are plans to begin recruitment for trips earlier, so that students have more time to plan and save.

The Research Symposium was a success and better attended than previous years. Awards and cash prizes were given out, and Dr. Jeffries attended. D. Broccard was instrumental making the event successful.

IV. President's Report / Information Items

a. Report on ASCCC CTE/NonCredit Institute (N. Donahue, S. Veas)

The conference was in Costa Mesa. The SMC name is out there as a leader for CTE.

New VP of Academic Affairs is expected to be hired over the summer and start by FLEX Day.

V. Announcements

a. Faculty Association (P. Morse)

The FA is concerned about the proliferation of stipends and reassigned time. Faculty should not be negotiating stipends, the FA should be involved in the process.

The FA files a cease and desist letter over work done a company, Apple One, which overlaps with the Career Services Center's duties.

Faculty hiring ranking will take place this Friday.

VI. Adjournment

Motion: J. Hernandez
Second: E. Meyer
Passed at 12:41pm