Executive Committee Meeting Minutes
Tuesday, April 3, 2018
11:15 a.m. – 12:35 p.m. | HSS-261

I. **Call to Order/Approval of Agenda/Addition of Greg Brookins to Agenda**

    Motion: B. Antrim
    Second: A. Tower
    Passed at 11:18am

II. **Public Comments –None**

III. **Approval of Minutes from 2/27/18**

    Motion: B. Antrim
    Second: E. Meyer
    Passed at 11:19am

IV. **Information Items**
    a. **Honor Council (G. Brookins)**
       Best practices on how to discourage cheating were presented, including starting from day one with reviewing your honor policy from your course syllabus. Actively discouraging cheating by walking around and staying alert during exams was another strategy presented. There was discussion on how curb cheating from both technology and online classes.

       Faculty were encourage to set a firm honor policy in their syllabi, since that sets the stand and students cannot complain later. Particularly problematic situations can include make-up exams, plagiarism, copying solution manuals, and religious accommodations. Exec wants to keep asking the testing center to extend its hours and days of operation.

       The Honor Council meets every other Thursday and is in need of members. There was the suggestions that the Senate be educated on what the Honor Council does, its relationship with the Disciplinarian, and faculty responsibilities.

    b. **Institutional Effectiveness Update (E. Meyer)**
       The Course Tableau Dashboard was shown and there was discussion of whether Course SLO Mastery Rate vs Course Success Rate was a meaningful side-by-side comparison, since they come from different sets of students; SLO's only include students that made it to the end of the semester, while course success accounts for all students that made it to the

census date. E. Meyer pointed out that IEC gives input on formatting, not what data was compared and that students can still benefit from this information.

There were a number of metrics added to each dashboard, with the state dictating the definitions of most metrics. New pathways metrics have been introduced, so that the impacts of the program can be measured over the years from their current starting points.

Several fiscal metrics have been added, breaking apart data that was lumped together to better delineate where money is going. B. Antrim was concerned about where librarians show up in the metrics, since they are typically lumped with counseling. Some desired metrics are still in the process of being created by MIS.

    c. BP 4030 Academic Freedom (N. Donahue)
<u>Pushed to next meeting.</u>

V. President's Report
    a. ASCCC Resolution Packet (N. Donahue)
Discussion of the math resolution up for vote at the Spring Plenary which is ASCCC's response to how AB705 should be implemented. Math 1, which is a new course student-driven course that covers all developmental math was explained.

    b. The Funding Formula and SMC Budget
<u>Pushed to next meeting.</u>

VI. Adjournment

Motion: E. Meyer
Second: W. Griffy
Passed at 12:41pm