

Executive Committee

Nate Donahue (x4062)
President

Matt Musselman (x4759)
Recording Secretary

Jose Hernandez (x8861)
Treasurer

Jacqueline Scott, (x8637)
Parliamentarian

Committee Chairs

Adjunct, Joelle Adams (x8540)

CTE, Sal Veas (x4617)

Curriculum, Brenda Antrim (x3538)

Department Chairs, Mitra Moassessi (x4057)

Elections & Rules, Moya Mazorow (x4867)

Environmental Affairs, Poliana Raymer (x4184)

Equity & Diversity, Mark Tomasic (x8763)

Global Council, Alexandra Tower (x8654)

Information Services, Walter Meyer (x8855)

Institutional Effectiveness, Elisa Meyer (x8513)

Legislative Affairs

Personnel Policies, Andrew Nestler (x8515)

Prof. Development, Marisol Moreno (x4598)

Prof. Ethics & Resps., Walker Griffy (x4166)

Program Review, Vicki Drake (x8652)

Sabbaticals & Fellows., Kimberly James
(x4239)

Student Affairs, Beatriz Magallon (x4275)

Student Inst. Support, Jason Beardsley (x8054)

Faculty Assoc. Liaison, Peter Morse (x3182)



March 20, 2018
11:15AM - 12:35PM
HSS 261

1. **Call to Order**
2. **Public Comments** (Individuals wishing to speak should limit their comments to 2 minutes.)
3. **Action Items**
 - a. **Global Council Update** [DOC1 DOC2](#) (A. Tower)
 - b. **Student Affairs-** [AR 5070 Attendance](#) (B. Magallon)
 - c. [BP 4030 Academic Freedom](#) (N. Donahue)
 - d. **Senate Donation**
4. **President's Report: New Faculty Ranking Committee Process Meeting**

Please be sensitive to the need to establish quorum before business can be conducted. Report absences before the meeting to Matt Musselman.

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SANTA MONICA COLLEGE
ACADEMIC
SENATE

Executive Committee Meeting Minutes
Tuesday, March 20, 2018
11:15 a.m. – 12:35 p.m. | HSS-261

I. Call to Order/Approval of Agenda

Motion: B. Antrim
Second: J. Adams
Passed at 11:21am

II. Public Comments –None

III. Addition of IEC to Agenda

Motion: J. Adams
Second: J. Hernandez
Passed at 11:22am

IV. Action Item

a. Global Council Update (A. Towers)

The Global Citizenship Symposium will be held on May 3rd and the deadline to apply is March 23rd. The committee is looking for suggestions for the Global Citizenship theme for the coming year. This week the London stage actors arrived on campus; SAMO High is included in the events.

There will be changes to the study abroad applications, making the process more streamlined and helping to diversify the program to other locations. There will soon be a survey for faculty interest in study abroad. Moving the Study Abroad program to Academic Affairs has been an ongoing discussion.

There will be study abroad trips to Venice and Buenos Aires over spring break. Faculty have been selected for Summer 2018 study abroad, and the Winter 2018 faculty whose trip was canceled due to low enrolment will roll over to Winter 2019. There is an effort to take the responsibility of recruiting students from the faculty teaching the program and have others help out. Look for a study abroad flyer to post on Canvas.

b. Student Affairs- AR 5070 Attendance (B. Magallon)

AR 5070 combines AR 4133 and AR4320. There is new required legal language in the first few paragraphs on how to calculate FTES. The committee came up with religious accommodations, late enrollment, and re-enrollment.

There was discussion on the extra work of inputting student attendance into mProfessor and that there is nowhere to input attendance into the software. Clarification is needed on how long past the census date attendance must be taken, since it has never been policy that professors must take attendance classes that are not positive attendance.

There were questions on whether waitlist and adding regulations belong in a different AR. There was discussion on how to handle adding students before the 2nd class of the semester and that there is currently confusion with the process, especially for classes that are less than 90% full. The idea that students on waitlists should automatically be enrolled as seats become available.

There was a discussion of whether religious accommodations only cover holidays or also customs. It currently only covers holidays and it was suggested that customs could fall under extenuating circumstances.

The decision was made to take the AR back to committee.

c. BP 4030 Academic Freedom (N. Donahue)

The old BP will not work due to Article 29 in the union contract. P. Morse helped to revise the BP to be compliant with Article 29. The academic freedom of faculty members is guaranteed through the collective bargaining process. There was discussion on how to responsibly discuss touchy issues in class. Concerns were voiced about students feeling like a captive audience, unable to speak up or leave when they feel uncomfortable. No vote was taken.

V. Adjournment

Motion: G. Walker
Second: J. Beardsley
Passed at 12:39pm