

SANTA MONICA COLLEGE  
ACADEMIC  
SENATE

**Executive Committee Meeting Minutes**  
**Tuesday, February 27, 2018**  
**11:15 a.m. – 12:35 p.m. | HSS-261**

**I. Call to Order/Approval of Agenda**

**Motion: M. Moassessi**  
**Second: P. Morse**  
**Passed at 11:21am**

**II. Public Comments –None**

**III. Action Item**

**a. Senate Membership Records**

Proposed change to the scope of functions of the Elections and Rules Committee to maintain external documents tracking Senators and their terms. The Recording Secretary will maintain the internal documents.

**Motion: B. Antrim**  
**Second: M. Moassessi**  
**Passed at 11:32am**

**IV. Major Items of Business**

**a. Introduction of New Senate Exec Members (N. Donahue)**

N. Donahue introduced the new Senate Exec Members and their duties.

**b. AR 4113 High School Concurrent Enrollment (B. Magallon)**

B. Magallon presented changes that were made to the guidelines for K-12 students enrolled at SMC. The committee started with a template from The League and then added additional text to reflect current practice.

**Motion for Senate first read: E. Meyer**  
**Second: M. Mazorow**  
**Passed at 11:38am**

**c. AR 4111.8 Enrollment Priorities (B. Magallon)**

Changes were made to priority groups. Student Affairs and Exec had voted unanimously to change priority group of bachelors degree holders, but some in admin would prefer original language. Discussion on mutual agreement.

**Motion for Senate first read: B. Antrim**  
**Second: M. Tomasic**  
**Passed at 11:53am**

**d. Global Citizenship Update (A. Tower)**

The committee wants to get more faculty involved and to increase the variety of courses and sites. Discussion on relationship between Academic Affairs, Global Citizenship, and Study Abroad.

**Motion to support Global Citizenship investigating the expansion of its scope and function to include Study Abroad: B. Atrim**

**Second: B. Magallon**

**Passed at 12:03pm**

**e. Flex Day Update (M. Moreno)**

The March 13 Flex Day will emphasize Guided Pathways and Multi-Measures. The Theme is "Getting to Know You." There will be a variety of workshops including Guided Pathways (beginning and advanced) and self-care (stress management, ergonomics, and meditation). There was a discussion that the day should be 6 hours, not 6 hours 50 minutes. According to the union, FLEX Day should be 6 hours. It was asked that the presentations be shortened so that the day is 8:00am-2:00pm.

**f. The Center for a Competitive Workforce (S. Veas)**

We are in year two of the Strong Workforce Grant, which is \$200 million to community colleges over five years and focuses on upward economic mobility. A goal is to analyze the region and determine what to train students in for jobs five years out. For the first time community college students are being looked at in regional planning.

**g. IEC Metrics (E. Meyer)  
Report Delivered**

**h. Sabbaticals Update (K. James)**

Four sabbaticals have been awarded and at least four more are available. All fellowships have been awarded.

**V. Consent Agenda**

- a. Minutes of 08/18/2017
- b. Minutes of 05/30/2017

**VI. President's Report & Information Items**

- a. No Time for Report

**VII. Adjournment**

**Motion: K. James**

**Second: M. Musselman**

**Passed at 12:36pm**