AR 4240 ACADEMIC RENEWAL

Academic renewal recognizes that previously recorded substandard academic work may no longer reflect a student's demonstrated academic ability and ~~Academic renewal is a process~~ is intended to facilitate transfer, degree and certificate completion, and removal from academic ~~probation~~ notice or academic ~~dismissal~~pause.

Students may request academic renewal multiple times, and there is no unit cap on the amount of coursework eligible for academic renewal. The District must publish the academic renewal policies and procedures on the website and in the college catalog. The student must meet with a counselor ~~and~~ to complete and submit an academic renewal petition~~. A maximum of 30 semester units may be disregarded under this policy. Pre-college level English, ESL, and math coursework shall not be counted toward the limitation of 30 semester units.~~

Final approval of qualifying coursework for renewal ~~the petition~~ will be granted by the Admissions and Records Office. Academic renewal is irreversible.

All coursework eligible for academic renewal will remain legible on the student's permanent record, ensuring a true and complete record. The student's permanent record shall be annotated so that it is readily evident to all users of the record that any course disregarded may not satisfy certificate, degree, or general education course requirements.

To qualify for academic renewal, the student must meet the following criteria:

1. Coursework to be disregarded is limited to "D" and "F" grades in courses not subsequently completed with a "C" or better. ~~at SMC.~~

2. ~~The student's performance is not reflective of their demonstrated ability~~. After the academic term containing the coursework to be considered for academic renewal, the student must have completed:

   a. six (6) semester units or nine (9) quarter units with a 2.0 grade point average; or

   b. six (6) semester units or nine (9) quarter units with Pass grades; or

   c. 288 hours of noncredit coursework with Pass grades; or

   ~~2.~~d. any combination of these three options, at any accredited institution or institutions, at any time after the academic term of the coursework to be disregarded.

   ~~After the semester or session of the coursework to be disregarded, the student must have completed a minimum of 12 consecutive semester units with a 2.0 GPA at an institutionally accredited institution. Consecutive semester units must have been completed any time after the semester or session of the coursework to be disregarded.~~

~~3. There must be a lapse of at least six months after the semester or session of the coursework to be disregarded.~~

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3. Academic renewal may not be used to:

a. alleviate a passing grade of "C" or better; or

b. alleviate the non-evaluative symbols "I" and "IP" Or

c. alleviate a course used to earn a degree or certificate, except:

1. when the renewal does not invalidate or alter the awarded degree or certificate and applies solely to recalculation of the student's grade point average.

2. when the course was not required at the time of conferral to achieve the minimum 2.0 cumulative grade point average, complete the minimum degree- or certificate-applicable units, or satisfy a general education, major, or certificate requirement. If the "D" grade was used to satisfy a general education, major, or certificate requirement, a re-evaluation will be used to determine whether coursework completed with grades of "C" or better before conferral could have satisfied the applicable requirement in lieu of the course with the "D" grade.

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~~All coursework will remain legible on the student's permanent record, ensuring a true and complete record. The student's permanent record shall be annotated so that it is readily evident to all users of the record that any course disregarded may not satisfy certificate, degree, or general education course requirements.~~

~~Academic renewal petitions may be submitted after degree, certificate or general education certification were awarded only if the course was not used to satisfy a requirement.~~

Reference: Title 5, Section 55000, 55046; Education Code Section 66700, 70, 70901,~~70901.5~~ 70902, 76220, 76224, 76225

Reviewed and/or Updated: 12/09/03, 7/22/08, 11/4/14, 11/18/20, 4/18/2024,~~-9/30/2026~~

Approved: 12/2020

(Replaces former SMC AR 4331)