

Instructional Technology & AI Committee

The Instructional Technology and AI (ITAI) Committee is focused on how instructional technology and generative AI shape teaching, learning, and work at SMC. For the 2025-2026 academic year, the committee completed two guidance documents, *Course-Level AI Policies* and *Data Privacy and Security When Using AI in Instruction* and posted them to the committee webpage along with a collection of external resources, training, and professional development opportunities. The first guidance document helps faculty set and communicate clear expectations for AI use in their own courses; the second addresses how to protect student information when AI tools enter instruction.

This academic year, the committee is curating training and PD resources for using Google Gemini and Gemini Notebook (formerly NotebookLM), revisiting last year's guidance documents to keep them current in a field that keeps shifting, continuing to gather and share external resources on AI in teaching, learning, and work, and collaborating with SMC's DPAC Technology Planning Committee to bring faculty perspective into the college's AI policy development and planning.

The committee meets on the second Wednesday of each month from 10:00 a.m. to 12:00 p.m. in Library 275, with our next meeting on Wednesday, October 14. All are welcome to attend as interested parties.