

Santa Monica College Academic Senate

Meeting Minutes

December 9, 2025

11:15am – 12:35pm

BUS 144

I. Preliminaries

1. Call to Order/Approval of Agenda
Approved: 11:21am
2. [Approval of Minutes](#)
Motion to Approve 12/2/25 Minutes:
M/S: S. Anderson/G. Huff
Approved: 11:22am
3. Public Comments
None

II. Announcements

1. [EpiCenter](#) (L. Hald)
 - a) Learning Lounge: Cards & Cocoa happening in-person tomorrow, Dec 10th, from 12 to 2 PM.
2. [Polynesia Study Abroad](#) (L. Collins)

Still recruiting students! An information session is happening this Thursday, Dec. 11th. There are need-based scholarships available and applying for them is embedded within the application process.
3. Holiday Service Fair (T. Inabu)
 - a) Holiday Resource Fair happening today until 1 PM in the Cayton Center. There will be information about services, community support, and available resources. Encourage your students to attend.
4. Pico Partnership Proj. Manager Faculty Rep (V. Arrizon)
 - a) There is a need for 1-2 faculty members to help select the new Project Manager Faculty Rep. L. Collins and T. Inabu volunteered to assist with this process.
5. [2026 Winter Online Teaching Institute](#) (V. Manzone)

- a) The 2026 Online Teaching Winter Institute will take place Thursday Jan. 22nd, 2026 in-person. It will emphasize evidence-based practices, equity, innovation, and practical applications in online education.
Complete the RSVP form by 5:00 p.m. on Friday, Dec.19th. A stipend of \$350 will be awarded to participants.

III. Information Items

1. [AP 5031 Instructional Materials Draft](#) (R. Cruz)
 - a) You can reach out to one of the librarians to see if there is an eBook that can be acquired for your course. If you have any feedback, reach out to Roxana:
cruz_maria_roxana@smc.edu.
2. ASCCC Stanback-Stroud IDEAA Award (V. Arrizon)
 - a) The deadline to nominate faculty was Dec 8th but desire was expressed to extend the deadline as finals are taking priority right now for a lot of the faculty. The new deadline to submit nominations will be Jan. 5th.
3. AI Updates (G. Huff)
 - a) DPAC is working on an AR related to AI. The tech planning committee is working on a process to vet AI tools.
Zoom AI companion is available to everyone, and IT recommends this be used over other applications, like Otter AI, as it is more secure.
IT is also working on a better process to get everyone access to a GAPS account, tentatively by Winter 2026.

IV. Action Items

1. [Curriculum](#) (R. Shaw)
 - a) SLO updates for CIS and CS courses.
After 3 years of work, we now have a Cloud Computing Bachelors that will be able to go public Fall 2026.
Motion to Approve:
M/S: L. Collins/J. Krug
Approved: 11:55am
2. [Hayward Award](#) (V. Arrizon)
 - a) Three candidates were submitted for the Hayward Award. The senate voted and Kat Olvey will move forward as the nominated candidate.
Motion for Kat Olvey to move forward as the nominated candidate:
M/S: M. Trujillo/J. London
Approved: 12:00pm

V. President's Report

1. Budget Forum

- a) An email will be going out from the District with an update on the budget forum and questions answered will be posted on the [budget website](#). Dr. Jeffery shared via an email update that the video of the Budget forum that will also be posted.

Budget situation continues to be serious; faculty are encouraged to review the email sent by the FA regarding an updated MOU to forgo pay for Winter in lieu of banking the assignment for future use to reduce their current-year expenditures.

The Board of Trustees has authorized the District to begin discussions about budget reduction actions with the Collective Bargaining Units (CBAs) and more communications are expected.

2. OIR Report

- a) OIR Report Recommendations are on DPAC agenda for tomorrow, Wednesday, Dec. 10th.

3. IDEAAS Webpage

- a) Tamika and Vicenta are working on creating a webpage specifically for IDEAA(S) and there will be a meeting in the Spring to further discuss this Senate goal.

4. Student Relief Fund

- a) Conversations and collaboration to reinstating the Senate Student Relief Fund have continued. The latest discussions with the Basic Needs team and SMC Foundation are that it would be a separate fund that lives on the Senate webpage. Criteria for awarding will be brought to the Senate for feedback. We currently have 12k in the Senate Student Relief Fund and could decide to move forward and begin awarding money to students as early as spring 2026 although fall 2026 may be more likely.

5. ASCCC Local Site Visit

- a) Our ASCCC Local Senate Visit will be happening in the Spring. SMC has been assigned someone from Moorpark College who is also on the ASCCC Executive Committee.

VI. Adjournment

Motion to Adjourn:

M/S: R. Shaw/R. Cruz

Adjourned: 12:10pm

For all documents, visit www.academicssenate.com

Next scheduled meeting: TBD