

Santa Monica College Academic Senate Executive Committee

Meeting Minutes

May 19, 2026

11:00am – 12:35pm

HSS 261

I. Call to Order/Approval of Agenda

- a. Call to Order/Approval of Agenda

Motion to Approve with Amend to Revised AR 5014

M/S: Brian/J. Paik

Approved: 11:18 AM

- b. Approval of 5/5/26 Minutes

Motion to Approve:

M/S: B. Magallon/J. Krug

Approved: 11:19 AM

- c. Public Comments

None

II. Announcements

- a. Epicenter (L. Hald/J. Krug)

- i. “Faculty Forum: Free Expression and Academic Freedom in The Classroom and Beyond” happening virtually this upcoming Thursday.
- ii. “An Algorithm for Culturally Relevant Science & Learning” happening Tuesday, May 26th, in-person at M104. RSVP is required.

III. Information Items

- a. Hot to Spot Bots in your Online Class (V. Malzone)

- i. Guide put together with possible red flags and practical strategies to help spot and report bots. Any suspicious classroom behavior can be reported to admissions.

- b. 2025-2026 FT Faculty Prioritization and Addendum (V. Arrizon)

- i. Despite there being a hiring freeze, this information will help documentation on the current state and need of each department. Peter will share additional data about student-to-faculty ratios.

IV. Action Items

- a. AR 4100.1 No of Degrees Certs Awarded; AR 4226 Enrollment Overlap & Time Conflicts; AR 5014 Affirmed First Name & Pronouns (B. Magallon)

- i. AR 4100.2 - minor changes to language and references made to appropriate ARs.
- ii. AR 4226 - minor changes to language regarding scheduled classes and enrollment in overlapping courses.
- iii. AR 5014 – A New AR. Students can use their affirmed first name and pronouns across SMC systems and can request an SMC email address matching the affirmed name. Guidelines as to what affirmed names can be used are included.

Motion to Approve:

M/S: J. Krug/R. Shaw

Approved: 11:56 AM

- b. Resolution: Expanding Access to Online Proctoring within Supported Assessment Practices-draft (V. Malzone)

- i. With the rise of the use of AI, concerns with academic integrity are also on the rise. Currently, proctoring is only available in STEM courses, and this resolution seeks to find a balance for students and faculty across courses using online proctoring.
- ii. Recommendations were made to seek authentic and alternative methods of assessment in addition to greater investment in professional development (pedagogy, hybrid vs. asynchronous assessment). Additionally, interest in advocating for a proctoring center on campus that is accessible to all disciplines was expressed to assist with assessment.

Tabled

V. Discussion Items

- a. Academic Senate Committee Chair Report Outs
 - i. CE is having discussions about a 3rd bachelor's degree and will be brought forward in Fall 2026. Architecture has expressed interest.
 - ii. Friday is the deadline for OER Applications, and the OER stipend reception will be taking place in the library. More information to come soon via email.
 - iii. The service fair went well. RSVP for the “An Algorithm for Culturally Relevant Science & Learning” event on Tuesday, May 26. You don’t need to be in the STEM department to learn from this event.
- b. Committee End of Year Reports (due June 12th)

- i. A reminder that committees' end-of-the-year reports are due June 12th. Interest was expressed in the development of a form to improve the process.
- c. Senate Meeting Time Change
 - i. Instead of starting at 11:15 AM in the Fall, discussion is ongoing to extend senate meetings for an additional 15 minutes by starting at 11 AM instead.
 - ii. Concerns expressed about not attending the meetings on time due to conflicts with class instruction.

VI. President's Report

- a. Termination of some of our colleagues was finalized at the last board meeting.
- b. Exec retreat location is pending. Interest expressed in holding the exec retreat at CMD.
- c. The last senate meeting will take place on Tuesday, June 2nd.

VII. Adjournment

Motion to Adjourn

M/S: R. Cruz/ R. Shaw

Adjourned: 12:37 PM

For all documents, visit www.academicsenate.com

Next scheduled meeting: Executive Committee Retreat