

Santa Monica College Academic Senate Executive Committee

Meeting Minutes

March 24, 2026

11:15AM – 12:35Pm

HSS 261

I. Preliminaries

1. Call to Order/Approval of Agenda
Approved: 11:18AM
2. Approval of [3/3/26](#) Minutes
Motion to Approve Minutes:
M/S: B. Driscoll/N. Grass
Approved: 11:19AM
3. Public Comments
None

II. Announcements

1. [EpiCenter](#) (L. Hald, J. Krug)
 - a) Touchpoints will be moved to the EpiCenter website soon.
 - i) [Instructional Framework for Peer Observation](#) by Jessica Krug
 - ii) [Building Connections to drive Academic Success](#) by Lea Hald
(Please fill out the survey for Professional Development Day to provide feedback.)
2. Faculty Equity Awards (T. Dang)
 - a) Announcements will go out next week.

III. Information Items

1. Expanding Online Proctoring to Disciplines Outside of STEM (V. Malzone)

- a) Academic integrity is being compromised, and a resolution is being worked on to expand online proctoring to other disciplines who wish to use it and encourage re-evaluation of assessment methods used.

IV. Action Items

1. Resolution on Fiscal Responsibility, Integrated Planning, and Accreditation Standards (C. DeLoach, V. Arrizon)
 - a) Recommendation to spell out SCFF.
Motion to Approve with Minor Edit:
M/S: L. Hald/L. Collins
Approved: 11:41AM

V. Discussion Items

1. Model Syllabus (I. Colmer)
 - a) PERC has been working on making it more equitable and user-friendly.
 - b) Recommendations made to include a policy on AI, language on redoing labs and a lab safety policy in addition to a land acknowledgement statement and guidance on preferred names and pronouns.

VI. President's Report

1. College President Search Process
 - a) The board held a special meeting on March 23rd that focused on the search process and provided a timeline with plans to launch in July and begin interviews in September. There are plans to reach out to the Malibu Chamber of Commerce for representation in the search committee.
2. ASCCC Resolutions
 - a) Spring Plenary is in two weeks. Any feedback about the resolutions should be emailed to Vicenta by April 8th.
3. Two Action Plans Approved by DPAC
 - a) Education on SCFF and data informed scheduling.
 - b) State training is happening on June 5th and 6th.

VII. Adjournment

Motion to Adjourn:

M/S: B. Driscoll/J. London

Adjourned: 12:27PM

For all documents, visit www.academicssenate.com

Next scheduled meeting: April 21st