

Santa Monica College Academic Senate Executive Committee

Meeting Minutes

March 3, 2026

11:15 AM – 12:35 PM

HSS 261

I. Preliminaries

- a. Call to Order/Approval of Agenda

Approved: 11:18 AM

- b. Approval of 2/17/26 Minutes

M/S: L. Hald/J. Krug

Approved: 11:19 AM

- c. Public Comments

None

II. Announcements

- a. Epicenter (L. Hald, J. Krug)

- i. Professional Development Touchpoint -“Bite sized” professional development opportunities are coming soon. They will live on the website. Professional Development Day is coming up! Please RSVP.

III. Information Items

- a. [CCC Student Support Block Grant Letter](#)

- i. Letter is requesting to increase the grant to \$250 million. Asking for suggestions as to what can be added to the draft letter. Offers of employment are going out! Pilot, it's not necessary for you to click on it.

IV. Action Items

- a. [AR 4100.2 Certificates and Certifications; AR 4312 Faculty Initiated Grade Changes; AR 5030 Fees & Refunds; AR 5015 Residency Determination](#) (B. Magallon)

- i. AR 4100.2 - Being revised since it hasn't been updated since 2015.
AR 4312 - Reference section updated.

AR 5030 - Removal of redundant language, and students can opt out of all the fees except the health fee. Refunds are only issued on two dates per semester and language for that is now included. The first two transcripts are free.

AR 5015 -Encourage students to submit their residency as early as possible.

Motion to Approve as Block:

M/S: R. Cruz/J. Krug

Approved: 12:04 PM

b. AR 5031 Instructional Materials (R. Cruz)

i. Faculty need to make instructional materials available on the first day of class.

Motion to Approve w/Minor Changes

M/S: G. Huff/C. Deloach

Approved: 12:23 PM

IV. Discussion Items

a. Resolution on Hiring PT Faculty for FT Positions

a. Recommendation to focus the committee efforts towards providing Professional Development for PT Faculty.

V. President's Report

a. BOT - The BOT meeting is being held tonight. Will report on proceedings at next meeting.

VI. Adjournment

Motion to Adjourn:

M/S: R. Cruz/J. Krug

Adjourned: 12:36PM

For all documents, visit www.academicssenate.com

Next scheduled meeting: March 24th