

Santa Monica College Academic Senate Executive Committee

Meeting Minutes

October 7, 2025

11:15 AM – 12:35 PM

HSS 261

I. Preliminaries

- a. Call to Order/Approval of Agenda

Motion to Approve with Announcement and Information items added:

M/S: B. Magallon /J. London

Approved: 11:23 AM

- b. Approval of Minutes

Motion to Approve 9/23/25 Minutes:

M/S: G. Davison/ L. Hald

Approved: 11:26 AM

- c. Public Comments

None

II. Announcements

- a. Senate Newsletter (T. Phillips)

- i. The new newsletter will be published twice each semester with every issue providing information about the work of the Senate and Senate committees but current and planned. Chairs are asked to send committee updates, membership needs, etc. to Tamika by the end of the week.

- b. Fall Plenary (V. Arrizon)

- i. Fall Plenary takes place the first weekend of November. We can fund two Exec members' attendance so if you're interested in going, please contact Vicenta and Tamika.

- c. United Against Hate Week (J. Paik)

- i. A week-long event taking place in the city of Santa Monica starting Oct 19th. To Inquire about joining the flash mob/choreography, email Paik_jean@smc.edu.

- d. Epicenter Events (L. Hald)

- i. [Campus Coffee Connections](#) taking place Oct 15th and [Developing Positive Communication Strategies for Difficult Conversations Series: Workshop 3 | Training our mind for competent communication](#) is taking place on October 16th.

III. Information Items

- a. OTL Recommendation to Transition from Proctorio to HonorLock (V. Malzone)
 - i. HonorLock has been recommended for the 2026-2027 academic year due to two key features. Better Customer service (SMC would have a dedicated rep) and Live chat and 24/7 support is available for both faculty and students. A “Search and Destroy” feature will also come in handy as it searches the web for your exams and requests to have the content taken down. Overall, an improvement from Proctorio. Approved for STEM as of now.
- b. Legislative Update (R. Romo)
 - i. [Governor's Press Release](#)
October 13th deadline for Governor to sign. Urgency bills AB 49, SB 98, SB 627, SB 640, and SB 241 go into effect immediately rather than Jan 2026.
- c. Program Review to DPAC (S. Amerian)
 - i. [Cycle 2 Report](#)
Presented to DPAC 2 weeks ago and responses were positive. Key findings include clarifying course modality planning and staffing to increase on-ground options by recommending academic affairs collaborate with departments to create plans for balanced offerings and support in implementation, integrating workplace violence prevention training into the upcoming 2025-2026 DPAC Action Plan as a strategy to foster a districtwide culture of safety and preparedness, and investing in sustainable staffing and expertise in meeting student needs. There is also a need to develop cross-college strategies for ethical and equitable use of AI in teaching, learning, and student support with discipline specific perspectives to create a campus wide framework.
Data-informed scheduling recommended for consideration in the 2026-2027 DPAC Annual Action plan.
- d. Sabbaticals
 - i. Discussion about Chairs applying for sabbatical and use of AI. There is nothing in the contract or AR that states that Chairs are unable to do apply for sabbaticals, will be brought up to FA. AI use in sabbaticals is also coming up and may have an impact on workload in terms of expectations.
- e. Budget Funds
 - i. Will explore partnering with FA to get funding to recognize colleagues across two days.

IV. Discussion Items

- a. [ASCCC Resolutions](#)

- i. Meeting on ASCCC Resolutions will take place on Friday, October 10th. Many are related to curriculum, and the following are of particular interest:
102.01 F25, 102.02 F25, 102.03 F25, 105.01 F25, 108.01, 111.01 F25 (counseling hasn't been updated since 2012 and recommends that changes be made to it), 111.02 F25, 111.03 F25 (burden-free access to instructional materials in need of adoption by Jan 2026), 112.01 F25, 114.01 F25.

They will be discussed at Senate and formal a vote will be taken to inform Fall Plenary.

V. President's Report

- a. Budget Forum Update
 - i. Update will be coming (tentatively) by the end of this month. Everything is mostly on hold until the board makes decisions. There is an Oct 21st special meeting to discuss the OIR report.
- b. Enrollment Waitlist
 - i. Will be discussed in the Academic Affairs Chairs meeting on October 17th.
- c. Conversation continues about Slingshot and issues that are being experienced.
 - i. If there is anyone interested in working on this with Vicenta and Mitch, please let Vicenta know.

VI. Adjournment

Motion to Adjourn:

M/S: G. Davidson /R. Cruz

Adjourned: 12:36 PM

For all documents, visit www.academicssenate.com

Next scheduled meeting: October 21st