

Santa Monica College Academic Senate Executive Committee

Meeting Agenda

November 25, 2025

11:15am – 12:35pm

HSS 261

I. Preliminaries (5 min.)

- a. Call to Order/Approval of Agenda
- b. [Approval of Minutes](#)
- c. Public Comments (2 min. per speaker. Please sign-up with Luz Badillo, before start of meeting.)

II. Announcements (5 min.)

III. Action Items (10 min.)

- a. [AR 4100.2 Certificates & Certifications](#); [AR 4312 Faculty Initiated Grade Changes](#); [AR 5015 Residency Determination](#); [AR 5030 Fees & Refunds](#) (B. Magallon)

IV. Discussion Items (50 min.)

- a. [AP 5031 Instructional Materials Draft](#) (R. Cruz)
- b. Committee Updates
- c. [Prioritizing PT to FT Hiring Resolution](#) (A. Papazyan)

V. President's Report (10 min.)

VI. Adjournment

Committee Reports

Committee Chairs: Please provide a written report (if possible) and send it to Tamika to be included in the minutes. If you would like a discussion or a report item, please contact Tamika to agendaize for a future meeting.

Next Executive Committee Meeting

February 17th

Next Board of Trustees Meeting

December 1st (might be rescheduled)

10 + 1

Title 5 §53200 (b): Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters. IN Section 53200 (c), “Academic and professional matters” means the following policy development and implementation matters:

- 1 Curriculum including establishing prerequisites and placing courses within disciplines
- 2 Degree and certificate requirements
- 3 Grading policies
- 4 Educational program development
- 5 Standards or policies regarding student preparation and success
- 6 District and college governance structures, as related to faculty roles
- 7 Faculty roles and involvement in accreditation processes, including self-study and annual reports
- 8 Processes for professional development activities
- 9 Processes for program review
- 10 Processes for institutional planning and budget development
- +1 Other academic and professional mutually agreed upon between the governing board and the academic senate.

Land Acknowledgement

We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva and Chumash peoples. We honor the indigenous caretakers of these lands and their elders, past, present and future.

For all documents, visit www.academicssenate.com