



1900 Pico Boulevard Santa Monica, CA 90405
310.434.4611

Curriculum Committee Minutes

Wednesday, December 3, 2025, 3:00 p.m.
Drescher Hall, Loft (3rd Floor, Room 300-E)
Zoom (guests/members of the public)

Members:

Redelia Shaw, <i>Chair</i>	Evelyn Chantani	Justice Isaacs	Scott Silverman
Dione Hodges, <i>Vice Chair</i>	Rachel Demski	Sharlene Joachim	Bobby Simmons
Lourdes Arévalo	Walker Griffy	Jacqueline Monge	Briana Simmons
Jason Beardsley	Catherine Haradon	Kevin Roberts	Olivia Vallejo
Fariba Bolandhemat	Bryan Hartanto (A.S.)	Steven Sedky*	Audra Wells
Walter Butler	Aileen Huang		

*Steven Sedky sitting in for Susan Fila

Members Absent:

Susan Caggiano	Jesus Lopez	Walt Louie	Lydia Strong
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*Attended via Zoom – voting members of the committee unable to attend in-person may join as a guest on zoom but cannot move or vote on action items.

Others Present:

Luis Andrade	Javier Cambron	Dana Nasser	Jessica Rodriguez
Vicenta Arrizon	Aurélie Chevant	Eric Oifer	Howard Stahl
Mary Bober	Guido Davis Del Piccolo	Dr. Alisa Osunfunke Orduna	

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:07 pm. Motion to approve the agenda with no revisions.

Motion made by: Scott Silverman; **Seconded by:** Kevin Roberts

The motion passed unanimously.

II. Public Comments

None

III. Announcements

Scott Silverman: the noncredit team presented at the last instructional chairs meeting. For curriculum reps, if you want to learn more or have ideas for noncredit, talk with your chairs; we'd like to grow noncredit.

IV. Approval of Minutes

Motion to approve the minutes of November 19, 2025 with no revisions.

Motion made by: Walter Griffy; **Seconded by:** Bobby Simmons

The motion passed unanimously.

V. Chair's Report

- California Outcomes Assessment Coordinators Hub (COACHes) is hosting the 13th Annual Student Learning Outcomes (SLO) Symposium. It is free to attend and will be on Zoom, Friday and

Saturday, January 30-31, 2026. For more information and the link to register, please see the Curriculum Committee Canvas shell

- In the Canvas shell, we also have proposed language changes in META for the Program Learning Outcomes page and various other proposal form sections to incorporate SLO-PLO mapping help text and DEIA throughout. Please send any feedback/requested changes to Redelia. Once finalized, we'll submit a ticket to META to make the updates.

VI. Information Items

(SLO Updates)

1. CIS 1 Introduction to Computer Information Systems
2. CIS 32 Microsoft Access
3. CIS 35A QuickBooks Desktop
4. CIS 35B QuickBooks Online
5. CIS 37 Microsoft Word
6. CIS 38 Microsoft PowerPoint
7. CIS 39 MS Outlook - Comprehensive Course
8. CS 315 Cloud Compliance
9. CS 320 Cloud Developer
10. CS 325 Ethics for IT Professionals
11. CS 330 Cloud Operations Technologies and Tools
12. CS 340 System Virtualization Fundamentals
13. CS 350 Collaboration Technologies and Tools
14. CS 405 Cloud Capstone I
15. CS 410 Cloud Capstone II
16. CS 440 Cloud Patterns
17. CS 450 Cloud Certification Bootcamp

VII. Action Items

(Courses: New)

- a. NPMGMT 6 Work-Based Learning in Homeless Services
Motion to approve NPMGMT 6 with revisions to delete SLO #1, change SLO #3 to SLO #1, and change course objective #5 (“Analyze and reflect on practicum experiences to identify lessons learned, strengths, and areas for professional growth in the context of homelessness services.”) to SLO #1
Motion made by: Bobby Simmons; **Seconded by:** Scott Silverman
The motion passed unanimously.

(Courses: Distance Education)

- b. NPMGMT 6 Work-Based Learning in Homeless Services
Motion to approve distance education for NPMGMT 6 with revision to the approved formats from “Online/Classroom Hybrid or Fully Online” to “Online/Classroom Hybrid or Online Delivery in Emergency Contexts Only”
Motion made by: Kevin Roberts; **Seconded by:** Jason Beardsley
The motion passed unanimously.

(Courses: Common Course Numbering)

- c. BIOL C1000 Introduction to Biology with Lab (*formerly BIOL 3*)
Motion to approve changes to BIOL C1000 with no additional revisions.
Motion made by: Dione Hodges; **Seconded by:** Walter Butler
The motion passed unanimously.
- d. COMM C1004 Interpersonal Communication (*formerly COM ST 35*)
Motion to approve changes to COMM C1004 with no additional revisions.
Motion made by: Bobby Simmons; **Seconded by:** Walker Griffy
The motion passed unanimously.

- e. SOCI C1000 Introduction to Sociology (*formerly SOCIOL 1*)
Motion to approve changes to SOCI C1000 with no additional revisions.
Motion made by: Bobby Simmons; **Seconded by:** Audra Wells
The motion passed unanimously.

Common Course Numbering requires identical language in the following fields, from the Common Course Numbering templates: prefix, course number, course title, course description, units, prerequisites/corequisites/advisories, course content, course objectives/outcomes, methods of evaluation, and textbooks. Optional additional language is indicated by an asterisk where applicable. Fields that are not included in the template (such as Methods of Presentation, Sample Assignments, etc.) do not currently have requirements and are at the discretion of the department.

(Courses: Substantial Changes)

- f. ARC 20 Studio 2: Architecture
- Changed: SLOs, course objectives, textbooks
 - Removed: Advisories ARC 10 and ARC 11
 - Added: Prerequisites ARC 10 and ARC 11
- Motion to approve changes to ARC 20 with additional revision to SLO #2 (change “Research, analyze, develop, design, and present...” to “Design...”
Motion made by: Kevin Roberts; **Seconded by:** Bobby Simmons
The motion passed unanimously.

Motion to approve changing advisory ARC 10 to prerequisite for ARC 20 with no additional revisions.
Motion made by: Audra Wells; **Seconded by:** Scott Silverman
The motion passed unanimously.

Motion to approve changing advisory ARC 11 to prerequisite for ARC 20 with no additional revisions.
Motion made by: Walker Griffy; **Seconded by:** Scott Silverman
The motion passed unanimously.

- g. ARC 30 Studio 3: Architecture
- Changed: SLOs, course objectives
 - Removed: Advisory ARC 20
 - Added: Prerequisite ARC 20
- Motion to approve changes to ARC 30 with additional revision to SLO #1 (change “Research, analyze, develop, and design...” to “Design...”
Motion made by: Aileen Huang; **Seconded by:** Jason Beardsley
The motion passed unanimously.

Motion to approve changing advisory ARC 20 to prerequisite for ARC 30 with no additional revisions.
Motion made by: Audra Wells; **Seconded by:** Walter Butler
The motion passed unanimously.

- h. ARC 40 Studio 4: Architecture
- Changed: SLOs, course objectives, sample assignments
 - Removed: Advisory ARC 30
 - Added: Prerequisite ARC 30
- Motion to approve changes to ARC 40 with additional revision to SLO #1 (change “Research, analyze, develop, and design...” to “Design...”
Motion made by: Walter Butler; **Seconded by:** Bobby Simmons
The motion passed unanimously.

Motion to approve changing advisory ARC 30 to prerequisite for ARC 40 with no additional revisions.
Motion made by: Jason Beardsley; **Seconded by:** Dione Hodges
The motion passed unanimously.

i. IARC 20 Studio 2: Interior Architecture

- Changed: SLOs, course objectives, textbooks
- Removed: Advisory ARC 11
- Added: Prerequisite ARC 11

Motion to approve changes to IARC 20 with additional revision to SLO #2 (change “Research, analyze, develop, design, and present a series of design projects.... “ to “Design a series of projects...”)

Motion made by: Dione Hodges; **Seconded by:** Bobby Simmons

The motion passed unanimously.

Motion to approve changing advisory ARC 11 to prerequisite for IARC 20 with no additional revisions.

Motion made by: Jason Beardsley; **Seconded by:** Walker Griffy

The motion passed unanimously.

j. IARC 30 Studio 3: Interior Architecture

- Changed: SLOs, course objectives
- Removed: Advisories IARC 20, ARC 21
- Added: Prerequisites IARC 20, ARC 21

Motion to approve changes to IARC 20 with additional revision to SLO #1 (Change “Research, analyze, develop, and design...” to “Design...”)

Motion made by: Scott Silverman; **Seconded by:** Walker Griffy

The motion passed unanimously.

Motion to approve changing advisory IARC 20 to prerequisite for IARC 30 with no additional revisions.

Motion made by: Walter Butler; **Seconded by:** Jason Beardsley

The motion passed unanimously.

Motion to approve changing advisory ARC 21 to prerequisite for IARC 30 with no additional revisions.

Motion made by: Dione Hodges; **Seconded by:** Jason Beardsley

The motion passed unanimously.

k. IARC 40 Studio 4: Interior Architecture

- Changed: SLOs, course objectives, textbooks
- Removed: Advisory ARC 30
- Added: Prerequisite IARC 30

Motion to approve changes to IARC 40 with additional revision to SLO #1 (change “Research, analyze, develop, and design...” to “Design”)

Motion made by: Walter Butler; **Seconded by:** Kevin Roberts

The motion passed unanimously.

Motion to approve changing advisory IARC 30 to prerequisite for IARC 40 with no additional revisions.

Motion made by: Jason Beardsley; **Seconded by:** Audra Wells

The motion passed unanimously.

l. FRENCH 4 Intermediate French II

- Changed: course description, SLOs, course objectives, course content, methods of presentation, methods of evaluation, textbooks, sample assignments

Motion to approve changes to FRENCH 4 with additional revisions to: course objectives (change #1 "Identify and review intermediate French grammar structures as a foundation for accurate oral and written expression on a various range of topics."; #2 "Outline and explain familiar and abstract topics and key vocabulary to support the development of intermediate oral and written communication skills."; #3 "Select and discuss visual, literary, and media texts from the French-speaking world to support students' analytical practice and cultural exploration.", and removal of objective #4. SLOs (change #1 to two separate outcomes – #1 "Accurately use targeted grammar structures at the intermediate level of French to comprehend, discuss, and write about personal, societal, and cultural topics."; #2 "Accurately use targeted relevant vocabulary at the intermediate level of French to comprehend,

discuss, and write about personal, societal, and cultural topics."; SLO #2 becomes SLO #4; #4 "Analyze and interpret cultural works (including texts, films, images, and media) by situating them within course themes and broader social, political, and historical contexts."; #5 "Compare and contrast Francophone cultural works and experiences with those of their own and other cultures to explore how cultural practices shape identity and perspectives.")

Motion made by: Scott Silverman; **Seconded by:** Audra Wells
The motion passed unanimously.

m. OFTECH 23 Medical Billing

- Changed: course name (removed "(MediSoft)"), course description, SLOs, course content, textbooks, sample assignments

Motion to approve changes to OFTECH 23 with no additional revisions.

Motion made by: Kevin Roberts; **Seconded by:** Dione Hodges
The motion passed unanimously.

(Programs: Revisions)

n. Cloud Computing BS

- Changed: Replaced CSU GE with SMC GE; mapped PLOs/SLOs

Motion to approve changes to Cloud Computing BS with no additional revisions.

Motion made by: Dione Hodges; **Seconded by:** Aileen Huang
The motion passed unanimously.

o. Interaction Design BS

- Changed: Upper Division Major Requirements: replaced IXD 430 with IXD 440; no change to units

Motion to approve changes to Interaction Design BS with no additional revisions.

Motion made by: Bobby Simmons; **Seconded by:** Scott Silverman
The motion passed unanimously.

p. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda
Motion to approve changes to degrees, certificates, and program maps as a result of courses considered on this agenda.

Motion made by: Dione Hodges; **Seconded by:** Bobby Simmons
The motion passed unanimously.

VIII. New Business

None

IX. Old Business

None

X. Adjournment

Motion to adjourn the meeting at 4:50 pm.

Motion made by: Bobby Simmons; **Seconded by:** Kevin Roberts
The motion passed unanimously.