



1900 Pico Boulevard Santa Monica, CA 90405
310.434.4611

Curriculum Committee Minutes

Wednesday, October 1, 2025, 3:00 p.m.
Drescher Hall, Loft (3rd Floor, Room 300-E)
Zoom (guests/members of the public)

Members Present:

Redelia Shaw, <i>Chair</i>	Susan Caggiano	Justice Isaacs	Steven Sedky*
Dione Hodges, <i>Vice Chair</i>	Evelyn Chantani	Sharlene Joachim	Scott Silverman
Lourdes Arévalo	Rachel Demski	Jesus Lopez	Briana Simmons
Jason Beardsley	Walker Griffy	Walt Louie	Olivia Vallejo
Fariba Bolandhemat	Catherine Haradon	Jacqueline Monge	Audra Wells
Walter Butler	Bryan Hartanto (A.S.)	Kevin Roberts	

**Steven Sedky sitting in for Susan Fila*

Members Absent:

Susan Fila	Aileen Huang**	Bobby Simmons	Lydia Strong**
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***Attended via Zoom – voting members of the committee unable to attend in-person may join as a guest on zoom but cannot move or vote on action items.*

Others Present:

Keith Graziadei	Jessica Rodriguez
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(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:06 pm. Motion to approve the agenda with revision to remove VI. Information Items: 1. Curriculum Highlight: META, 3. Board Policy (BP) and Administrative Regulations (AR), and 4. Course Deactivations.

Motion made by: Scott Silverman; **Seconded by:** Kevin Roberts

The motion passed unanimously.

II. Public Comments

None

III. Announcements

The SMC Barrett Gallery is hosting a keynote and gallery reception for “Concrete Hope | Esperanza Concreta” Exhibition Oct. 14. More information is available at smc.edu/barrett

Today is International Older Persons Day. Please visit smc.edu/emeritus for our information on our Emeritus classes, schedule, and information.

It is Hispanic Heritage Month – please check smc.edu/calendar for a listing of events happening.

IV. Approval of Minutes

Motion to approve the minutes of September 17, 2025 with no revisions.

Motion made by: Audra Wells; **Seconded by:** Susan Caggiano

The motion passed unanimously.

V. Chair's Report

The META glitch from a couple of weeks ago that wasn't showing CORs in the public search is now fixed.

The Curriculum Highlight: Hours and Units recording and presentation from the September 17 meeting is now posted to the canvas shell.

The IDEAA Framework and Praxis module is in the Curriculum Committee canvas shell and will be a project our committee works on completing this upcoming Academic Year so that we are in compliance. I am proposing our campus lean into IDEAAS to include sustainability.

VI. Information Items

- ~~1. Curriculum Highlight: META~~
2. Common Course Numbering (CCN) Updates
No updates this week.
- ~~3. Board Policy (BP) and Administrative Regulations (AR)~~
- ~~4. Course Deactivations~~

VII. Action Items

(Courses: New)

- a. ESL 921 Pronunciation: Rhythm and Intonation
Motion to approve ESL 921 with correction to copy SLO #3 ("Apply the guidelines for stress in multi-syllabic words to pronounce multi-syllabic words clearly and accurately.") from ESL 14B to ESL 921 (ESL 14B/ESL 921 are mirrored courses)
Motion made by: Susan Caggiano; **Seconded by:** Steven Sedky
The motion passed unanimously.

(Courses: Substantial Changes)

- b. ESL 14A Pronunciation and Spelling: Vowel and Consonant Sounds
 - Changed: course description, SLOs, methods of evaluation, textbooks, sample assignments
 - Added Prerequisite: ESL 10G and ESL 10W or placement in ESL 11A
 - Removed Advisory: ESL 10W It is highly recommended that students in ESL 14A have already completed ESL 10W or have tested into the ESL 11A level. ESL 10G It is highly recommended that students in ESL 14A have already completed ESL 10G or have tested into the ESL 11A level.Motion to approve changes to ESL 14A with no additional revisions.
Motion made by: Scott Silverman; **Seconded by:** Kevin Roberts
The motion passed unanimously.

Motion to approve prerequisites for ESL 14A as a block with no additional revisions.

Motion made by: Walker Griffy; **Seconded by:** Susan Caggiano

The motion passed unanimously.

Motion to approve removing advisories for ESL 14A with no additional revisions.

Motion made by: Scott Silverman; **Seconded by:** Jesus Lopez

The motion passed unanimously.

- c. ESL 14B Pronunciation: Rhythm and Intonation
 - Changed: SLOs, course content, methods of evaluation, textbooks, sample assignments*Tabled to return with prerequisite changes for future meeting.*

d. ESL 15 Conversation and Culture in the U.S.

- Changed: course description, SLOs, course content, methods of evaluation, textbooks, sample assignments

Motion to approve changes to ESL 15 with additional revision to SLO #1 to remove “objectively”

Motion made by: Susan Caggiano; **Seconded by:** Scott Silverman

The motion passed unanimously.

e. ESL 16A The Noun System and Articles

- Changed: course description, SLOs, course objectives, course content, lab content, methods of presentation, methods of evaluation, textbooks, sample assignments
- Changed Advisory: Concurrent enrollment in ESL 11A or ESL 19A (was “Concurrent enrollment in ESL 11A or ESL 11B”)

Motion to approve changes to ESL 16A with additional revisions to:

SLO #3:

- From “Deliver a brief presentation demonstrating correct use of count/non-count nouns, proper nouns, noun phrases, singular and plural forms, subject-verb agreement, and determiner-noun agreement.”
- To “Demonstrate correct use of count/non-count nouns, proper nouns, noun phrases, singular and plural forms, subject-verb agreement, and determiner-noun agreement in a brief presentation on a given topic.”

Motion made by: Audra Wells; **Seconded by:** Walker Griffy

The motion passed unanimously.

Motion to approve advisory changes to ESL 16A with no additional revisions.

Motion made by: Audra Wells; **Seconded by:** Scott Silverman

The motion passed unanimously.

f. ESL 16B Verb Tenses: Forms and Use

- Changed: course description, SLOs, course objectives, course content, lab content, methods of presentation, methods of evaluation, textbooks, sample assignments

Motion to approve changes to ESL 16B with additional revisions to:

SLO #3:

- From “Deliver brief speeches and produce short speaking tasks using grammatically correct sentences with correct verb tenses on assigned topics.”
- To “Produce short speaking tasks using grammatically correct sentences with correct verb tenses on assigned topics while delivering brief speeches.”

SLO #4

- From: “Respond to topics and other students' submissions with spoken questions and comments demonstrating correct use of verb forms and tenses.”
- To “Use correct verb forms and tenses with spoken questions and comments in response to spoken topics.”

Motion made by: Susan Caggiano; **Seconded by:** Dione Hodges

The motion passed unanimously.

g. ESL 16C Sentence Structure and Punctuation

- Changed: course description, SLOs, course objectives, course content, lab content, methods of presentation, methods of evaluation, textbooks, sample assignments
- Changed Advisory: ESL 11A or concurrent enrollment in ESL 19A or ESL 19B (was “Concurrent enrollment in ESL 11A or ESL 11B is advised”)

Motion to approve changes to ESL 16C with no additional revisions.

Motion made by: Susan Caggiano; **Seconded by:** Scott Silverman

The motion passed unanimously.

Motion to approve advisory changes for ESL 16C with no additional revisions.

Motion made by: Scott Silverman; **Seconded by:** Dione Hodges

The motion passed unanimously.

h. ESL 17 Intermediate Reading Skills

- Changed: course description, SLOs, course objectives, , course content, methods of presentation, methods of evaluation, textbooks, sample assignments
- Added Advisory: Concurrent enrollment in ESL 11A is advised.

Motion to approve changes to ESL 17 with no additional revisions.

Motion made by: Susan Caggiano; **Seconded by:** Kevin Roberts

The motion passed unanimously.

Motion to approve advisory addition for ESL 17 with no additional revisions.

Motion made by: Susan Caggiano; **Seconded by:** Dione Hodges

The motion passed unanimously.

i. ESL 20A Advanced Grammar Workshop

- Changed: course description, SLOs, course objectives, course content, methods of evaluation, textbooks, sample assignments

Motion to approve changes to ESL 20A and ESL 926 as a block (mirrored courses) with additional revisions to change “utilize” to “use” in: SLO #1, course objectives#1, and course objective and #3.

Motion made by: Susan Caggiano; **Seconded by:** Audra Wells

The motion passed unanimously.

j. ESL 20B Advanced Grammar and Editing

- Changed: course description, SLOs, course objectives, course content, methods of evaluation, textbooks, sample assignments

Motion to approve changes to ESL 20B with additional revision to course objective #7 to remove “and effectively” and change SLO #1 from “Compose a paragraph and revise for clarity, coherence and cohesion, and sentence-level grammar.” to “Revise sentence level grammar for clarity, cohesion while composing a paragraph.”

Motion made by: Kevin Roberts; **Seconded by:** Audra Wells

The motion passed unanimously.

k. ESL 28 Academic Vocabulary Skills

- Changed: course description, SLOs, course objectives, course content, methods of evaluation, textbooks, sample assignments

Motion to approve changes to ESL 28 and ESL 976 as a block (mirrored courses) with additional revision to the course description to remove “Students are encouraged to enroll in ESL 28 concurrently with ESL 20A, 20B, ESL 19A and/or ESL 19B.”.

Motion made by: Walker Griffy; **Seconded by:** Susan Caggiano

The motion passed unanimously.

l. ESL 922 Conversation and Culture in the U.S.

- Changed: course description, SLOs, course content, methods of evaluation, textbooks

Motion to approve changes to ESL 922 with additional revision to SLO #1 to remove “objectively”

Motion made by: Walter Butler; **Seconded by:** Jesus Lopez

The motion passed unanimously.

m. ESL 926 Advanced Grammar Workshop

- Changed: course description, SLOs, course objectives, course content, methods of evaluation, textbooks, sample assignments

ESL 926 passed as a block with ESL 20A (mirrored courses)

n. ESL 976 Academic Vocabulary Skills

- Changed: course description, SLOs, course objectives, course content, methods of presentation, methods of evaluation, textbooks, sample assignments

ESL 976 passed as a block with ESL 28 (mirrored courses)

(Courses: Distance Education)

o. ESL 976 Academic Vocabulary Skills

Motion to approve distance education for ESL 976 with no revisions to change software specific language (ex: Canvas to LMS, Zoom to videoconferencing software, PowerPoint to presentation, etc.)

Motion made by: Walker Griffy; **Seconded by:** Dione Hodges

The motion passed unanimously.

(Programs: New)

p. Affordable Property Management Certificate of Achievement

Motion to approve Affordable Property Management Certificate of Achievement with no revisions.

Motion made by: Scott Silverman; **Seconded by:** Susan Caggiano

The motion passed unanimously.

q. Property Management Certificate of Achievement

Motion to approve Property Management Certificate of Achievement with no revisions.

Motion made by: Jason Beardsley; **Seconded by:** Kevin Roberts

The motion passed unanimously.

(Programs: Revisions)

r. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda
Motion to approve to changes to degrees, certificates, and program maps as a result of courses considered on this agenda

Motion made by: Susan Caggiano; **Seconded by:** Walter Butler

The motion passed unanimously.

VIII. New Business

None

IX. Old Business

None

X. Adjournment

Motion to adjourn the meeting at 4:50 pm.

Motion made by: Scott Silverman; **Seconded by:** Kevin Roberts

The motion passed unanimously.