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# Curriculum Committee Minutes

Wednesday, October 30, 2024, 3:00 p.m.  
Drescher Hall, Loft (3<sup>rd</sup> Floor, Room 300-E)  
Zoom (guests/members of the public)

**Members Present:**

Redelia Shaw, <i>Chair</i>	Javier Cambron	Jason Hwang (AS)	Thaddeus Phillips**
Dione Hodges, <i>Vice Chair</i>	Evelyn Chantani	Aileen Huang	Kevin Roberts
Lourdes Arévalo	Christina Gabler	Sharlene Joachim	Steven Sedky**
Mary Bober	Keith Graziadei	Jesus Lopez	Bobby Simmons
Fariba Bolandhemat	Walker Griffy	Jacqueline Monge	Briana Simmons
Walter Butler	Michael Helfand (AS)	Estela Narrie	Audra Wells
Susan Caggiano			

*\*\*Thaddeus Phillips sitting in for Susan Fila*  
*\*\*Steven Sedky sitting in for Jason Beardsley*

**Members Absent:**

Jason Beardsley	Susan Fila	Scott Silverman	Lydia Strong
Rachel Demski			

**Others Present:**

Lorrie Ivas	Susan Kolko	Elisa Meyer	Bridgette Robinson
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*(Information items are listed numerically; action items are listed alphabetically)*

**I. Call to Order and Approval of Agenda**

The meeting was called to order at 3:06 p.m. Motion to approve the agenda with no revisions.

**Motion made by:** Walter Butler; **Seconded by:** Audra Wells

The motion passed unanimously.

**II. Public Comments**

None

**III. Announcements**

Dione Hodges shared that Rachel Demski is doing well and returning on November 5, 2024. Redelia Shaw announced the Presidential Election will be broadcast in Cayton Center on November 5, 2024. Javier Cambron congratulated the Architecture Club for placing first in the final round!

Associated Students representatives Michael Helfand and Jason Hwang thanked the committee for being welcoming, and reminded the committee that mental and physical well-being are important.

**IV. Approval of Minutes (October 2, 2024)**

Motion to approve the minutes of the October 2, 2024, meeting with no revisions.

**Motion made by:** Christina Gabler; **Seconded by:** Susan Caggiano

The motion passed unanimously.

## V. Chair's Report

The committee joined Redelia Shaw in a moment of silence for the loss of SMC family members, Felicia Hudson and Davon Dean.

## VI. Information Items

1. CSLO/PLO Update  
Redelia Shaw confirmed departments should focus on mapping PLOs. SLOs and ILOs will come later with guidelines from the Academic Senate Task Force.
2. Common Course Numbering  
On behalf of Jason Beardsley, Dione Hodges expressed gratitude to department faculty who completed Phase 1 of the CCN implementation. Dione announced that Phase 2 will occur in Fall 2026 followed by Phase 3 in Fall 2027. Estela Narrie recommended that the committee's internal deadlines be in April to meet the May deadline.
3. Cal-GETC/SMC Local GE Pattern  
Estela Narrie confirmed courses from IGETC will migrate automatically to the Cal-GETC. Faculty will do not need to resubmit courses for IGETC except for Area 1C courses; and if substantial changes are made to any other area courses.

Estela provided an overview of Local GE requirements for 2023-2024 and the requirements for Fall 2025. Redelia Shaw and Dione Hodges reminded the committee that a discussion on Global Citizenship will need to occur in the near future to align with the CCCC's Vision 2030 (supporting students in transferring with the least number of units). Currently, the requirement is 24 units with Ethnic Studies and Global Citizenship. The committee needs to vote by December 4, 2024, given that changes must be reflected in the catalog.

## VII. Action Items

*(Courses: New)*

- a. BUS 12 Success Skills for First-Time Manager  
Motion to approve BUS 12 with revisions to SLOs #1: change "generate" to "employ"; #2: change "execute" to "demonstrate"; #3: change "understand" to "evaluate."  
**Motion made by:** Walker Griffy; **Seconded by:** Sharlene Joachim  
The motion passed unanimously.

*(Courses: Distance Education)*

- b. BUS 12 Success Skills for First-Time Manager (Fully Online/Hybrid)  
*Tabled for a future meeting to allow additional changes re: DE interactions.*

*(Courses: Common Course Numbering)*

- c. COMM C1000 Introduction to Public Speaking (*formerly COM ST 11*)  
Motion to approve changes to COMM C1000 with no additional revisions.  
**Motion made by:** Susan Caggiano; **Seconded by:** Walker Griffy  
The motion passed unanimously.
- d. ENGL C1000 Academic Reading and Writing (*formerly ENGL 1*)  
Motion to approve changes to ENGL C1000 with no additional revisions.  
**Motion made by:** Dione Hodges; **Seconded by:** Kevin Roberts  
The motion passed unanimously.
- e. ENGL C1001 Critical Thinking and Writing (*formerly ENGL 2*)  
Motion to approve changes to ENGL C1001 with no additional revisions.  
**Motion made by:** Christina Gabler; **Seconded by:** Kevin Roberts  
The motion passed unanimously.

- f. POLS C1000 American Government and Politics (*formerly POL SC 1*)  
Motion to approve changes to POLS C1000 with additional revision to add asterisks to textbooks 4-11.  
**Motion made by:** Christina Gabler; **Seconded by:** Jesus Lopez  
The motion passed unanimously.
- g. PSYC C1000 General Psychology (*formerly PSYCH 1*)  
Motion to approve changes to PSYC C1000 with no additional revisions.  
**Motion made by:** Sharlene Joachim; **Seconded by:** Estela Narrie  
The motion passed unanimously.
- h. STAT C1000 Introduction to Statistics (*formerly MATH 54*)  
Motion to approve changes to STAT C1000 with minor additional revisions to be made by Redelia Shaw.  
**Motion made by:** Estela Narrie; **Seconded by:** Aileen Huang  
The motion passed unanimously.

*Common Course Numbering requires identical language in the following fields, from the [Common Course Numbering Phase I templates](#): prefix, course number, course title, course description, units, course content, and course objectives. Optional additional language is indicated by an asterisk where applicable. Fields that are not included in the template (such as Methods of Presentation, Sample Assignments, etc.) do not currently have advisement and are at the discretion of the department.*

*(Programs: CSLO/PLO Mapping)*

- i. Accounting AS  
Motion to approve changes to Accounting AS with no additional revisions.  
**Motion made by:** Dione Hodges; **Seconded by:** Kevin Roberts  
The motion passed unanimously.
- j. Administration of Justice AS-T  
Motion to approve changes to Administration of Justice AS-T with no additional revisions.  
**Motion made by:** Dione Hodges; **Seconded by:** Walker Griffy  
The motion passed unanimously.
- k. Business Administration 2.0 AS-T  
Motion to approve changes to Business Administration 2.0 AS-T with no additional revisions.  
**Motion made by:** Sharlene Joachim; **Seconded by:** Susan Caggiano  
The motion passed unanimously.
- l. CPA Track Certificate of Achievement  
Motion to approve changes to CPA Track Certificate of Achievement with no additional revisions.  
**Motion made by:** Walter Butler; **Seconded by:** Dione Hodges  
The motion passed unanimously.
- m. Logistics and Supply Chain Management AS/Certificate of Achievement  
Motion to approve changes to Logistics and Supply Chain Management AS/Certificate of Achievement with no additional revisions.  
**Motion made by:** Walter Butler; **Seconded by:** Jesus Lopez  
The motion passed unanimously.
- n. Staff Accountant Certificate of Achievement  
Motion to approve changes to Staff Accountant Certificate of Achievement with no additional revisions.  
**Motion made by:** Walter Butler; **Seconded by:** Susan Caggiano  
The motion passed unanimously.

*(Programs: Revisions)*

- o. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda  
Motion to approve to changes to degrees, certificates, and program maps as a result of courses considered on this agenda:
- All degrees, certificates, and program maps which contain courses impacted by Common Course Numbering will be updated to the CCN effective Fall 2025.

**Motion made by:** Dione Hodges; **Seconded by:** Audra Wells  
The motion passed unanimously.

**VIII. New Business**

None

**IX. Old Business**

None

**X. Adjournment**

Motion to adjourn the meeting at 5:02 p.m.

**Motion made by:** Jesus Lopez; **Seconded by:** Christina Gabler  
The motion passed unanimously.