Curriculum Committee Minutes
Wednesday, February 19, 2025, 3:00 p.m.
Drescher Hall, Loft (3rd Floor, Room 300-E)
Zoom (guests/members of the public)

Members Present:

Redelia Shaw, *Chair*	Susan Caggiano	Christina Gabler	Estela Narrie
Dione Hodges, *Vice Chair*	Javier Cambron	Walker Griffy	Kevin Roberts
Jason Beardsley	Jihyeon Cha	Aileen Huang	Bobby Simmons
Mary Bober	Evelyn Chantani	Gary Huff*	Briana Simmons
Fariba Bolandhemat	Rachel Demski	Jesus Lopez	Audra Wells
Walter Butler	Susan Fila	Jacqueline Monge	

*Gary Huff is covering for Sharlene Joachim during the Spring 2025 semester.

Members Absent:

Scott Silverman   Lydia Strong

Others Present:

Nick Chambers	Alejandro Lee	Howard Stahl	Olivia Vallejo
Guido Davis Del Piccolo	Eric Oifer	Esau Tovar	

(Information items are listed numerically; action items are listed alphabetically)

I. **Call to Order and Approval of Agenda**
   The meeting was called to order at 3:05 pm. Motion to approve the agenda with no revisions.
   Motion made by: Dione Hodges; **Seconded by:** Fariba Bolandhemat
   The motion passed unanimously.

II. **Public Comments**
    None

III. **Announcements**
    A question was raised whether the Global Citizenship local GE requirement would be reintroduced for further discussion, since the new GE pattern goes into effect in Fall, and Global Citizenship requires an additional 3 units. Redelia will follow-up with Jamar regarding the Academic Senate subcommittee to re: Global Citizenship and the possible certificate idea that was mentioned during discussions in Fall 2024.

IV. **Approval of Minutes (December 4, 2024)**
    Motion to approve the minutes of December 4, 2024.
    Motion made by: Christina Gabler; **Seconded by:** Kevin Roberts
    The motion passed unanimously.

V. **Chair's Report**
    Tech Review is being returned to the pre-2020 format where all courses and programs are being heavily reviewed. Reminder to reps to closely check all proposals on the queue. Redelia is working on additional training materials regarding what to look for when reviewing courses/programs.

VI. Information Items

1. Stellic Updates – Esau Tovar and Nick Chambers
   - Stellic is the new software that will be replacing MyEdPlan and Degree Audit. MyEdPlan was built in-house and is used by students and counselors to build education plans. Degree Audit was also in-house software for granting degrees and certificates.
   - Stellic allows more flexibility in both educational plans and degree audit based on new goals and additional programs students may want to pursue. Additionally, program maps are currently being built to integrate with the planning and audit side.
   - Class schedules will be loaded into Stellic once published, so students can plan out their schedule around their goals. Stellic also has reporting software which may allow department chairs to receive information on courses students are planning to take and when.
   - Additionally, we're working on the Stellic transfer module in Spring with Estela Narrie and Olivia Vallejo to integrate articulation agreements and transfer credits directly into the software.

2. Common Course Numbering Updates – Redelia Shaw and Estela Narrie
   - We haven't received any additional updates, but we're waiting to receive the Phase II templates
   - We also haven't received any updates/directives regarding issues with Phase I templates regarding student learning outcomes vs. objectives.
   - Phase II will be approximately 25 courses, and Phase III will be approximately 50 courses.

3. Cal-GETC Updates – Estela Narrie
   - We had to resubmit all CCN courses to Cal-GETC (originally, they said only COMM C1000 (formerly COM ST 11) needed to be submitted for Area 1C)
   - We haven't received any updates/decisions yet.

4. Local GE Pattern Updates – Estela Narrie and Rachel Demski
   - No updates as of yet, Estela is working with Sang to finalize the list of Ethnic Studies courses to be applied to our local GE pattern (the current plan seems to be to include all of our Ethnic Studies courses, regardless of the IGETC/CSUGE/Cal-GETC decisions for credit)
   - Also, our local GE pattern will now fulfill the lower division GE requirement for Bachelor's Degree students (prior required CSUGE or IGETC only for lower division GE)
   - Rachel is working with META to get the new GE pattern details integrated into META

5. META PLO Help Text Updates
   - The META Program Learning Outcome proposal field has help text that is now outdated (as we've moved from PLOs as a singular paragraph to separate PLOs with additional mapping instructions for mapping SLOs to PLOs.) We'll bring a proposed update to the help text at the next meeting on March 5.

(Non-Substantial Changes)
6. CIS 60A Photoshop I

(SLO Updates Only)
7. CIS 4 Business Information Systems with Applications
8. CIS 30 Microsoft Excel
9. CS 17 Assembly Language Programming
10. CS 3 Introduction To Computer Systems
11. CS 20A Data Structures with C++
12. CS 20B Data Structures with Java
13. CS 42 Digital Logic
14. CS 50 C Programming
15. CS 52 C++ Programming
16. CS 55 Java Programming
17. OFTECH 1 Keyboarding I

18. OFTECH 1A Keyboarding 1A
19. OFTECH 1B Keyboarding 1B
20. OFTECH 1C Keyboarding 1C
21. OFTECH 5 English Skills for the Office
22. OFTECH 9 Keyboarding Improvement
23. OFTECH 10 Skill Building on the Keyboard
24. OFTECH 20 Medical Vocabulary
25. OFTECH 23 Medical Billing (Medisoft)
26. OFTECH 24 Medical Coding/Billing 1
27. OFTECH 25 Medical Coding/Billing 2
28. OFTECH 26 Medical Coding/Billing 3
29. OFTECH 27 Medical Office Procedures
30. OFTECH 28 Electronic Health Records

VII. Action Items

(Courses: New)
a. SWHS 1 Introduction to Social Work and Human Services
SWHS 1 tabled for a future meeting for additional changes to be made to course objectives and the Distance Education application (references to specific software)

(Courses: Substantial Changes)
b. AQUA 3 Microbiology and Genetics for Aquaculture (Changed prerequisite- from AQUA 1 *and* AQUA 2 to AQUA 1 *or* AQUA 2)
AQUA 3 tabled for a future meeting for questions from the committee regarding SLOs and course objectives, and whether additional documentation should be listed and/or submitted for less restrictive and/or removal of requisites and advisories.

c. ART 35 Airbrush Techniques (changed: course description, SLOs, course objectives, course content, lab content, methods of presentation, methods of evaluation, textbooks, sample assignments)
Motion to approve changes to ART 35 with no additional revisions.
Motion made by: Briana Simmons; **Seconded by:** Jason Beardsley
The motion passed unanimously. *(Christina Gabler not present for vote.)*

d. GEOG 7 Introduction to Environmental Studies (changed: SLOs, textbooks, assignments)
Motion to approve changes to GEOG 7 with no additional revisions.
Motion made by: Susan Caggiano; **Seconded by:** Dione Hodges
The motion passed unanimously. *(Christina Gabler not present for vote.)*

e. GEOG 11 World Geography: Introduction to Global Studies (changed: SLOs, textbooks, assignments)
Motion to approve changes to GEOG 11 with no additional revisions.
Motion made by: Dione Hodges; **Seconded by:** Kevin Roberts
The motion passed unanimously. *(Christina Gabler not present for vote.)*

(Courses: Distance Education)
f. ART 35 Airbrush Techniques (Hybrid Only)
Motion to approve hybrid only distance education for ART 35 with no revisions.
Motion made by: Kevin Roberts; **Seconded by:** Briana Simmons
The motion passed unanimously. *(Christina Gabler not present for vote.)*

g. SWHS 1 Introduction to Social Work and Human Services (Fully Online)
SWHS 1 tabled for a future meeting for additional changes to be made to course objectives and the Distance Education application (references to specific software)

(Programs: SLO/PLO Mapping)
h. Analog Photography Certificate of Achievement
    Motion to approve the SLO/PLO mapping for Analog Photography Certificate of Achievement with no additional revisions.
    Motion made by: Susan Caggiano; **Seconded by:** Walker Griffy
    The motion passed unanimously. *(Christina Gabler not present for vote.)*

i. Technical Theatre AS/Certificate of Achievement
    Motion to approve the SLO/PLO mapping for Technical Theatre AS/Certificate of Achievement with no additional revisions.
    Motion made by: Audra Wells; **Seconded by:** Susan Caggiano
    The motion passed unanimously. *(Christina Gabler not present for vote.)*

j. Theatre Arts AA-T
    Motion to approve the SLO/PLO mapping for Theatre Arts AA-T with no additional revisions.
    Motion made by: Susan Caggiano; **Seconded by:** Walter Butler
    The motion passed unanimously. *(Christina Gabler not present for vote.)*

(Programs: Revisions)
k. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda
    Motion to approve to changes to degrees, certificates, and program maps as a result of courses considered on this agenda
    Motion made by: Walter Butler; **Seconded by:** Susan Caggiano
    The motion passed unanimously. *(Christina Gabler not present for vote.)*

VIII. New Business
None

IX. Old Business
None

X. Adjournment
Motion to adjourn the meeting at 4:49 pm.
Motion made by: Fariba Bolandhemat; **Seconded by:** Audra Wells
The motion passed unanimously. *(Christina Gabler not present for vote.)*