



1900 Pico Boulevard Santa Monica, CA 90405
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Curriculum Committee Minutes

Wednesday, March 6, 2024, 3:00 p.m.
Drescher Hall, Loft (3rd Floor, Room 300-E)
Zoom (guests/members of the public)

Members Present:

Redelia Shaw, <i>Chair</i>	Susan Caggiano	Christina Gabler	Alice Meyering*
Dione Carter Hodges, <i>Vice Chair</i>	Javier Cambron	Walker Griffy	Estela Narrie
Mary Bober	Evelyn Chantani	Alex Ibaraki	Bobby Simmons
Fariba Bolandhemat	Lisa Collins	Sharlene Joachim	Briana Simmons
Walter Butler	Rachel Demski	Jesus Lopez	

*Alice Meyering sitting in for Scott Silverman

Members Absent:

Jason Beardsley	Aileen Huang	Jacqueline Monge**	Lydia Strong**
Susan Fila	Justin Liu (A.S.)**	Scott Silverman	Audra Wells**

**Attended via Zoom – voting members of the committee unable to attend in-person may join as a guest on zoom but cannot move or vote on action items.

Others Present:

Victoria Charles	Nathan Khalil	Eric Minzenberg	Olivia Vallejo
Sang Chi	Jonathan Macias	Steven Sedky	

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:05 pm. Motion to approve the agenda with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Dione Carter Hodges
The motion passed unanimously.

II. Public Comments

None

III. Announcements

Dione Carter Hodges introduced Alice Meyering – she'll be filling in for Scott Silverman today!

IV. Approval of Minutes (February 21, 2024)

Motion to approve the minutes of February 21, 2024 with no revisions.
Motion made by: Christina Gabler; **Seconded by:** Walter Butler
The motion passed unanimously.

V. Chair's Report

Curriculum from the February 21 meeting was approved at the Senate.

VI. Information Items

- International Baccalaureate (IB) Exams Course Equivalencies
Estela Narrie will reach out to department chairs soon to work on course equivalencies for IB exams.
- Associate Degree for Transfer Updates (AB 928)
We're working with META to implement the Cal-GETC details into the system, and to "retire" the

IGETC/CSUGE patterns as options for new submissions. (The historical data will remain but will be moved to a new subsection in the system.)

VII. Action Items

(Courses: New)

- a. REAL ES 1 Real Estate Principles
Motion to approve REAL ES 1 with revisions to course objective #2 (change “understand” to “demonstrate”) and course objectives #3 and #7 (remove “an understanding”)
Motion made by: Christina Gabler; **Seconded by:** Susan Caggiano
The motion passed unanimously.
- b. REAL ES 4 Real Estate Finance
Motion to approve REAL ES 4 with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Dione Carter Hodges
The motion passed unanimously.

(Courses: Distance Education)

- c. REAL ES 1 Real Estate Principles
Motion to approve distance education for REAL ES 1 with revision to Instructors Technical Qualifications (changed "Instructors should have received training ..." to "Instructors should be familiar with...")
Motion made by: Susan Caggiano; **Seconded by:** Lisa Collins
The motion passed unanimously.
- d. REAL ES 4 Real Estate Finance
Motion to approve distance education for REAL ES 4 with revision to Instructors Technical Qualifications (changed "Instructors should have received training ..." to "Instructors should be familiar with...") and correction to 1D. “Project Presentation” (correcting typo from -8% to 10%)
Motion made by: Susan Caggiano; **Seconded by:** Lisa Collins
The motion passed unanimously.

(Courses: Substantial Changes)

- e. SMM 1 Introduction to Sustainable Materials Management (changed: prefix (was RRM), course name, course description, SLOs, course content, course objectives, methods of presentation, methods of evaluation, textbooks, assignments, DE language)
Motion to approve changes to SMM 1 with additional revision to SLO #1 (remove “Adopt a comprehensive lifecycle approach to Sustainable Materials Management”), lowercase “Sustainable Materials Management” (in the course description, course objectives, and course content), textbooks (remove the edition detail for “Gone Tomorrow: The Hidden Life of Garbage”)
Motion made by: Susan Caggiano; **Seconded by:** Alex Ibaraki
The motion passed unanimously.
- f. SMM 2 Culture and Zero Waste (changed: prefix (was RRM), course description, course objectives, methods of presentation, textbooks, assignments, DE language)
Motion to approve changes to SMM 2 with additional revisions to lowercase “Sustainable Materials Management” (in the course description, course objectives, and course content), textbooks (remove “Waste Prevention Policy and Behavior: New Approaches to Reducing Waste Generation and its Environmental Impacts (Routledge Studies in Waste Management and Policy)” and remove URL links)
Motion made by: Mary Bober; **Seconded by:** Christina Gabler
The motion passed unanimously.
- g. SMM 3 Sustainable Materials Management and Zero Waste for Communities (changed: prefix (was RRM), course name, course description, SLOs, course objectives, methods of presentation, textbooks, assignments, DE language)
Motion to approve changes to SMM 3 with additional revisions to lowercase “Sustainable Materials Management” (in the course description, course objectives, and course content), course objective #1 (change “review” to “analyze” and remove “discuss”)

Motion made by: Lisa Collins; **Seconded by:** Susan Caggiano

The motion passed unanimously.

- h. SMM 4 Sustainable Materials Management and Zero Waste in Business (changed: prefix (was RRM), course name, course description, SLOs, course content, course objectives, methods of presentation, textbooks)

Motion to approve changes to SMM 4 with additional revision to course objective #3 (change “understand” to “describe”)

Motion made by: Dione Carter Hodges; **Seconded by:** Estela Narrie

The motion passed unanimously.

(Programs: Revisions)

- i. Sustainable Materials Management AS/Certificate of Achievement

- Changed: program name, program description, change to electives groups: 1 electives group of 6 units (no more than 3 units of counseling) to: Electives: Group A (3 units) and Electives Group B (3 units); added electives: ANTHRO 19, BIOL 10, BUS 7, BUS 7B, BUS 7C, BUS 7D, ECON 4, GEOG 3, GEOG 25, GEOG 26, GEOL 1, GEOL 3, GEOL 4, GEOL 9, GEOL 31, GIS 27, HIST/ENVRN 14, HIST/ENVRN 32, IARC 55

Motion to approve changes to Sustainable Materials Management AS/Certificate of Achievement with no additional revisions.

Motion made by: Jesus Lopez; **Seconded by:** Walker Griffy

The motion passed unanimously.

- j. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda
Motion to approve to changes to degrees, certificates, and program maps as a result of courses considered on this agenda

- Rename RRM 1/2/3/4 to SMM 1/2/3/4 in any applicable degrees/certificates/maps

Motion made by: Susan Caggiano; **Seconded by:** Estela Narrie

The motion passed unanimously. *(Lisa Collins not present for vote)*

VIII. New Business

None

IX. Old Business

- SMC General Education: Global Citizenship
We will need an action item to determine what happens with Global Citizenship for the SMC GE. Estela will prepare a mock-up of what the new pattern would/will look like (with the new requirements, inclusive of Ethnic Studies, and without Global Citizenship.) Possibly an action item for the next curriculum meeting, with the understanding that if additional discussions need to be had at the department level or curriculum committee, it can be tabled.
- SMC General Education and the Cal-GETC: Ethnic Studies
New/existing (ETH ST 6/7) Ethnic Studies courses will be submitted to Cal-GETC in December. ETH ST 8 was submitted last December for IGETC/CSUGE Area 7/F, which we should hear back about in the coming weeks. The Ethnic Studies Task Force is working on a course proposal for “Native American Studies” We’re expecting enrollment numbers to continue increasing at a rapid pace. Starting in Fall 2025, everyone who wants an AA or to transfer will need to meet the Ethnic Studies requirement. Sang has been in discussions with Jason and Dee Dee about hiring additional full-time faculty as soon as possible to handle the influx of demand for the Ethnic Studies courses. Hiring will be a challenge due to the amount of hiring that needs to be done throughout the state in the Ethnic Studies discipline, and the minimum qualifications for Ethnic Studies have been narrowed.

X. Adjournment

Motion to adjourn the meeting at 4:52 pm.

Motion made by: Walter Butler; **Seconded by:** Estela Narrie

The motion passed unanimously.