



1900 Pico Boulevard Santa Monica, CA 90405
310.434.4611

Curriculum Committee Agenda

Wednesday, April 17, 2024, 3:00 p.m.
Drescher Hall, Loft (3rd Floor, Room 300-E)

Guests and members of the public may attend via Zoom:
Join Zoom Meeting: <https://smc-edu.zoom.us/j/85334158437>

Meeting ID: 853 3415 8437

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Members:

Redelia Shaw, <i>Chair</i>	Javier Cambron	Aileen Huang	Scott Silverman
Dione Carter Hodges, <i>Vice Chair</i>	Evelyn Chantani	Alex Ibaraki	Bobby Simmons
Jason Beardsley	Lisa Collins	Sharlene Joachim	Briana Simmons
Mary Bober	Rachel Demski	Justin Liu (A.S.)	Lydia Strong
Fariba Bolandhemat	Susan Fila	Jesus Lopez	Audra Wells
Walter Butler	Christina Gabler	Jacqueline Monge	Associated Students Rep
Susan Caggiano	Walker Griffy	Estela Narrie	

Interested Parties:

Stephanie Amerian	Nathaniel Donahue	Cecilia Jeong (A.S.)	Esau Tovar
Clare Battista	Kiersten Elliott	Matt Larcin	Guadalupe Salgado
Maria Bonin	Tracie Hunter	Stacy Neal	Olivia Vallejo
Department Chairs	Maral Hyeler	Patricia Ramos	Tammara Whitaker
Nick Chambers			

Ex-Officio Members:

Jamar London

(Information items are listed numerically; action items are listed alphabetically)

- I. Call to Order and Approval of Agenda
- II. Public Comments (*Two minutes is allotted to any member of the public who wishes to address the Committee.*)
- III. Announcements

IV. Approval of Minutes (April 3, 2024)..... 3

V. Chair’s Report

VI. Information Items

1. IB Exams Course Equivalencies Update
2. Cal-GETC Updates
3. SLO Project Updates

VII. Action Items

There are no course/degree/certificate action items. This meeting will include a discussion and vote for the streamlined META workflow for PLO mapping and further discussion on SMC GE Global Citizenship. No vote or action will be taken on Global Citizenship at this meeting.

VIII. New Business

- Streamlined META workflow for PLO mapping discussion and vote7

IX. Old Business

- SMC GE Global Citizenship Discussion
No action will be taken on the SMC GE Global Citizenship at this meeting.

X. Adjournment

Please notify Redelia Shaw, Dione Carter Hodges, and Rachel Demski by email if you are unable to attend this meeting.

The next Curriculum Committee meeting is May 1, 2024.



1900 Pico Boulevard Santa Monica, CA 90405
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Curriculum Committee Minutes

Wednesday, April 3, 2024, 3:00 p.m.
Drescher Hall, Loft (3rd Floor, Room 300-E)
Zoom (guests/members of the public)

Members:

Redelia Shaw, <i>Chair</i>	Susan Caggiano	Christina Gabler	Justin Liu (A.S.)
Dione Carter Hodges, <i>Vice Chair</i>	Javier Cambron	Walker Griffy	Jacqueline Monge
Jason Beardsley	Evelyn Chantani	Aileen Huang	Bobby Simmons
Mary Bober	Lisa Collins	Alex Ibaraki	Briana Simmons
Fariba Bolandhemat	Rachel Demski	Sharlene Joachim	Audra Wells
Walter Butler			

Members Absent:

Susan Fila	Estela Narrie	Scott Silverman	Lydia Strong*
Jesus Lopez*			

**Attended via Zoom – voting members of the committee unable to attend in-person may join as a guest on zoom but cannot move or vote on action items.*

Others Present:

A.J. Adelman	Nick Fox	Philip Lantz	Janet Robinson
Delphine Broccard	Nancy Grass	Beatriz Magallon	Robert Rodriguez
Nate Brown	Denise Kinsella	Pete Morris	Rostom Sarkissian
Julie Chekroun	Esmeralda Hernandez	Sara Nieves-Lucas	Steven Sedky
Jose Cue			

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:07 pm. Motion to approve the agenda with no revisions.

Motion made by: Lisa Collins; **Seconded by:** Audra Wells

The motion passed unanimously.

II. Public Comments

Jose Cue, Philip Lantz, Beatriz Magallon, Janet Robinson, and Sara Nieves-Lucas provided public comment regarding the Global Citizenship GE requirement, expressing support for Global Citizenship and the Global Council, but keeping Global Citizenship as a local GE requirement would present an additional barrier to students.

It was also noted if Global Citizenship was no longer required, counseling is committed to leaving the “GC” identifiers on the local GE sheet, counselors would continue to encourage students to take Global Citizenship approved courses in the applicable GE areas and are looking to propose a Global Citizenship Certificate of Achievement.

Esmeralda Hernandez, Associated Students Director of External Affairs provided comment from a student perspective – many students spoken to didn’t specifically seek a Global Citizenship course for GE but had completed the requirement through other areas of GE that are approved for Global Citizenship.

III. Announcements

None

IV. Approval of Minutes (March 20, 2024)

Motion to approve the minutes of March 20, 2024 with no revisions.

Motion made by: Walker Griffy; **Seconded by:** Susan Caggiano

The motion passed unanimously.

V. Chair's Report

- The Senate approved the courses/programs from the March 6, 2024 meeting.
- Reminder that the comments document link is included in the outlook calendar invite.

VI. Information Items

1. IB Exams Course Equivalencies Update
 - ECON 1 and 2 were approved as course equivalencies by the Philosophy and Social Sciences department. Reminder for Department Chairs to reach out to Estela Narrie to determine if/which courses can be made into course equivalencies for the IB Exams in their areas.
2. Cal-GETC Updates
 - Courses in IGETC will automatically transfer to the Cal-GETC; the only exception is Area 1C: Oral Communications (the substantial changes to the COM ST courses are being revised for submission for Cal-GETC Area 1C in December)
3. SLO Project Updates
 - Jason met with the SLO ambassadors and Tech Review on Monday. Updating SLOs prior to PLO mapping, and streamlined workflows were discussed.
 - Question to the Curriculum Committee – should we have a streamlined META workflow for the work of PLO mapping (both dividing PLOs from one paragraph into separate fields and mapping existing SLOs) with no substantial changes made to SLOs or PLOs?
 - A proposed workflow will be presented for the 4/17 meeting/agenda, and a vote on a streamlined workflow at the 4/17 curriculum meeting.
4. Global Citizenship
 - Redelia is talking with Institutional Research – more discussion/updates at 4/17, 5/1 meetings

(SLO Updates: META/WebISIS Alignment)

5. COM ST 16 Fundamentals of Small Group Discussion
6. COM ST 20 Agitational and Protest Communication
7. COM ST 22 Introduction to Competitive Speech and Debate
8. COM ST 30 Introduction to Communication Theory
9. COM ST 31 Research Methods for Communication Studies
10. COM ST 35 Interpersonal Communication

VII. Action Items

(Consent Agenda: Program Maps)

- a. Sustainable Materials Management AS/Certificate of Achievement Program Map
Motion to approve the Sustainable Materials Management AS/Certificate of Achievement Program Map with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Aileen Huang
The motion passed unanimously.

(Courses: New)

- b. EMERITUS OCC E14, Computer Based Presentations
Motion to approve EMERITUS OCC E14 with revisions to remove application-specific language

throughout (PowerPoint, Google Slides);, changing percentages of course content 1, 2, and 3 (from 10% to 20%), course content 4 and 5 (10% to 15%), and removal of course content 7 and 8.

Motion made by: Christina Gabler; **Seconded by:** Jason Beardsley

The motion passed unanimously.

- c. MEDIA 38 Inside the Advertising Agency - Planning, Creating & Selling Advertisements
Motion to approve MEDIA 38 with revisions to the catalog description (remove “which includes The Corsair, SMC Radio, and Television Online.”); SLO #2 (removal of “including Publicity/PR, The Corsair, SMC Radio, and Television Online”, change “Create, pitch, sell, and launch” to “manage”, change “campus student media” to “college student media”, change “understand” to “describe”); correct program impact (from “Forthcoming: Media Sales/Management” to adding the course to existing degree/certificate – “Broadcast Sales and Management.”)
Motion made by: Dione Carter; **Seconded by:** Bobby Simmons
The motion passed unanimously.

(Courses: Distance Education)

- d. EMERITUS OCC E14, Computer Based Presentations
Motion to approve distance education for EMERITUS OCC E14 with revisions to remove application-specific language throughout (PowerPoint, Google Slides.)
Motion made by: Susan Caggiano; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously.
- e. MEDIA 38 Inside the Advertising Agency - Planning, Creating & Selling Advertisements
Motion to approve distance education for MEDIA 38 with no revisions.
Motion made by: Lisa Collins; **Seconded by:** Dione Carter
The motion passed unanimously.

(Courses: Substantial Changes)

- f. COM ST 11 Elements of Public Speaking (changed: course description, SLOs, course objectives, course content, methods of presentation, methods of evaluation, textbooks, sample assignments)
Motion to approve changes to COM ST 11 with additional revision to change all uses of “PowerPoint” to “presentation slide deck.”
Motion made by: Dione Carter; **Seconded by:** Sharlene Joachim
The motion passed unanimously.
- g. COM ST 12 Persuasion (changed: course description, SLOs, course objectives, course content, methods of presentation, methods of evaluation, textbooks, sample assignments)
Motion to approve changes to COM ST 12 with additional revision to “Appropriate Textbooks” (remove “several speech anthologies available in the SMC Library.”)
Motion made by: Susan Caggiano; **Seconded by:** Alex Ibaraki
The motion passed unanimously.
- h. COM ST 21 Argumentation (changed: course description, SLOs, course objectives, course content, methods of presentation, textbooks, sample assignments)
Motion to approve changes to COM ST 21 with no additional revisions.
Motion made by: Walker Griffy; **Seconded by:** Lisa Collins
The motion passed unanimously.
- i. ENGL 71 Introduction to Creative Writing (addition of advisory “Eligibility for ENGL 1”)
j. ENGL 72 Writing in Fiction (addition of advisory “Eligibility for ENGL 1”)
k. ENGL 73 Writing in Poetry (addition of advisory “Eligibility for ENGL 1”)
l. ENGL 74 Writing in Creative Nonfiction (addition of advisory “Eligibility for ENGL 1”)
ENGL 71, ENGL 72, ENGL 73, ENGL 74 tabled for the May 1 meeting pending review by the Articulation Officer regarding approval for UC transfer (advisory vs prerequisite)

(Programs: Revisions)

- m. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda
Motion to approve to changes to degrees, certificates, and program maps as a result of courses considered on this agenda.
- Add MEDIA 38 to the Broadcast Sales and Management AS/Certificate of Achievement (electives)
- Motion made by:** Lisa Collins; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously.

VIII. New Business

None

IX. Old Business

- SMC GE Global Citizenship Discussion
No discussion due to time – to be discussed (no action/vote) at the April 17 curriculum meeting.

X. Adjournment

Motion to adjourn the meeting at 4:47 pm.

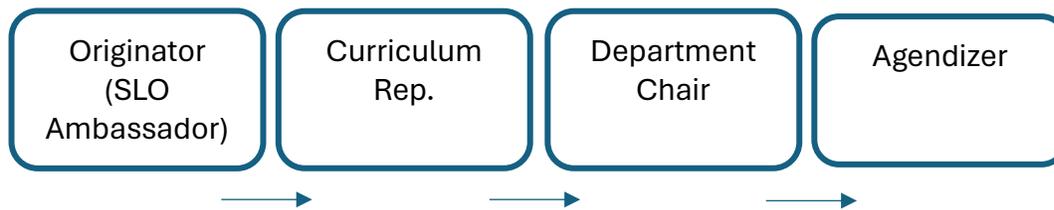
Motion made by: Dione Carter; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously.

Proposed streamlined META workflow for Course Student Learning/Program Learning Outcomes (CSLO/PLO) mapping.

Program Outcomes Mapping Proposals

Currently, a program change proposal in META must be reviewed and forwarded by several individuals before it can be added to the meeting agenda. Furthermore, in order to map a program's (program-level) learning outcomes to the included course-level learning outcomes, one must use the current program change proposal workflow. Given the tens and tens of programs that need to be mapped, the META pipeline could be overwhelmed by program change proposals as part of the CSLO/PLO mapping project.

To help alleviate the burden of so many anticipated proposals, the following simplified workflow for **program outcomes mapping proposals** is suggested. Each box below identifies an individual who would need to review and approve the PLO mapping proposal before it would appear as a **consent agenda** item on the Curriculum Committee agenda:



The criteria for using this simplified workflow would be as follows:

1. The proposal is to map program learning outcomes to course-level outcomes; *or*
2. The proposal is to separate a PLO paragraph into distinct, numbered PLO sentences *without* any changes to the meaning or intent of the PLOs; *or*
3. A combination of the two proposal types above.

Course SLO Change Proposals

The curriculum committee may also want to consider a similarly streamlined workflow for a proposed change to a course-level learning outcome under the following conditions:

1. The proposal is to correct a typo, grammatical, or syntactical error in one or more CSLOs *without* any changes to the meaning or intent of the CSLO(s).