



1900 Pico Boulevard Santa Monica, CA 90405  
310.434.4611

# Curriculum Committee Minutes

## Wednesday, May 31, 2023, 3:00 p.m.

### Zoom Meeting

#### Members Present:

Sal Veas, <i>Chair</i>	Walter Butler	Aileen Huang	Estela Narrie
Patricia Ramos, <i>Vice Chair</i>	Fariba Bolandhemat	Alex Ibaraki	Redelia Shaw
Bren Antrim	Susan Caggiano	Sharlene Joachim	Scott Silverman
Alyssa Arreola (A.S.)	Rachel Demski	Jing Liu	Briana Simmons
Jason Beardsley	Christina Gabler	Jacqueline Monge	Lydia Strong
Mary Bober	Walker Griffy	Matthew Musselman	Audra Wells

#### Members Absent:

Javier Cambron                      Dione Carter

#### Others Present:

Victoria Charles	Raymond Hunter	Jenny Resnick	Steven Sedky
Tom Chen	Christyanne Melendez	Cassie Rockwell	Hari Vishwanadha
Andria Denmon	Dana Nasser		

*(Information items are listed numerically; action items are listed alphabetically)*

#### I. Call to Order and Approval of Agenda

The meeting was called to order at 3:03 pm. Motion to approve the agenda with revision to table all Emeritus course action items (VII. i. through VII. aa. and VII. ii. through VII. tt.)

**Motion made by:** Walker Griffy; **Seconded by:** Audra Wells

The motion passed unanimously.

*(Aileen Huang not present for vote)*

#### II. Public Comments

None

#### III. Announcements

Please let your students know the library will be hosting a finals coffee break event on Wednesday, June 7th and Thursday, June 8th from 10 am-5pm in LIBR Room 193. There will be coffee, tea, light snacks, and coloring and other relaxing art activities.

#### IV. Approval of Minutes

Motion to approve the minutes of May 17, 2023 with no revisions.

**Motion made by:** Audra Wells; **Seconded by:** Estela Narrie

The motion passed unanimously.

*(Aileen Huang not present for vote)*

#### V. Chair's Report

Starting in 2023-2024, any courses to be discussed at tech review will be shared with Curriculum Representatives.

#### VI. Information Items

## 1. 2023-2024 Curriculum Meeting Schedule

- Fall 2023
  - Wednesday, September 6, 2023, 3:00pm-5:00pm
  - Wednesday, September 20, 2023, 3:00pm-5:00pm
  - Wednesday, October 4, 2023, 3:00pm-5:00pm
  - Wednesday, October 18, 2023, 3:00pm-5:00pm
  - Wednesday, November 1, 2023, 3:00pm-5:00pm
  - Wednesday, November 15, 2023, 3:00pm-5:00pm
  - Wednesday, November 29, 2023, 3:00pm-5:00pm (*tentative*)
- Spring 2024
  - Wednesday, February 21, 2024, 3:00pm-5:00pm
  - Wednesday, March 6, 2024, 3:00pm-5:00pm
  - Wednesday, March 20, 2024, 3:00pm-5:00pm
  - Wednesday, April 3, 2024, 3:00pm-5:00pm
  - Wednesday, April 17, 2024, 3:00pm-5:00pm
  - Wednesday, May 1, 2024, 3:00pm-5:00pm
  - Wednesday, May 15, 2024, 3:00pm-5:00pm
  - Wednesday, May 29, 2024, 3:00pm-5:00pm (*tentative*)

## 2. IGETC/CSUGE Decisions

- IGETC
  - ETH ST 1: Approved Area 4
  - ETH ST 6: Approved Area 4
  - ETH ST 7: Approved Area 4
  - ENGL 63: Approved Area 3B
  - GEOG 12/GEOL 12: Approved Area 5A/5C
  - GEOL 6: Denied 5A/5C
  - HIST 51: Approved Area 4; Denied Area 3B
  - KOREAN 3: Denied 6A; Phase out Area 3B effective Fall 2025
  - PSYCH 33: Denied: Area 4
  - SPAN 1B: Approved Area 6A
- CSUGE
  - COM ST 38/ETH ST 38: Approved Area D; Denied Area F
  - ENGL 63: Approved Area C2
  - ETH ST 6: Approved Area D; Deny Area F
  - ETH ST 7: Approved Area D; Deny Area F
  - GEOL 6: Denied B1/B3
  - HIST 51: Approved Area D; Denied Area C2
  - MEDIA 10/ETH ST 10: Approved Area D; Denied Area F
  - PSYCH 33: Approved Area E; Denied Area D
  - SPAN 1A/1B: Denied Area C2
  - VAR PE 11D: Approved Area E

## 3. Santa Monica College General Education Update – AB 1705

- Changing Area IV. Language and Rationality Group B – combining Option 1 and 2 courses (due to placement/proficiency tests no longer applicable under AB 705/AB 1705)

### *(Non-Substantial Changes)*

4. ENGL 1 Reading and Composition 1
5. ENGL 59 Lesbian and Gay Literature
6. RUSS 8 Conversational Russian

### *(SLO Alignment/Reconciliation for META/WebSIS)*

7. ECON 15 Economic History of the U.S. (*same as HIST 15*)

## VII. Action Items

*(Consent Agenda: Program Maps)*

a. English AA-T Program Map

Motion to approve the English AA-T Program Map

**Motion made by:** Patricia Ramos; **Seconded by:** Estela Narrie

The motion passed unanimously.

*(Christina Gabler and Walker Griffy not present for vote)*

*(Courses: New)*

b. BIOL 31 Fundamentals of Biotechnology 2: From Genes to Proteins (Prerequisites: BIOL 3 or BIOL 30 or BIOL 21; Pre/Corequisite: CHEM 10)

Motion to approve BIOL 31 with revisions to remove UC/IGETC/CSUGE, change start date to Spring 2024, and clarify method of evaluation of "Class Participation" with note of "In-Class Assignments" and revisions to SLOs to be determined in discussions between the curriculum chair, department chair, originating faculty.

**Motion made by:** Patricia Ramos; **Seconded by:** Redelia Shaw

The motion passed with the following vote: 13 YEA (Jason Beardsley, Mary Bober, Walter Butler, Aileen Huang, Sharlene Joachim, Jing Liu, Jacqueline Monge, Matt Musselman, Patricia Ramos, Redelia Shaw, Scott Silverman, Briana Simmons, Lydia Strong); 5 ABSTAIN (Estela Narrie, Fariba Bolandhemat, Alex Ibaraki, Audra Wells, Susan Caggiano); 1 NAY (Christina Gabler)

*(Walker Griffy not present for vote)*

Motion to approve BIOL 31 prerequisite of BIOL 3, 21, 30 as a block with no revisions.

**Motion made by:** Patricia Ramos; **Seconded by:** Susan Caggiano

The motion passed unanimously.

*(Walker Griffy not present for vote)*

Motion to approve BIOL 31 pre/corequisite of CHEM 10 with no revisions.

**Motion made by:** Patricia Ramos; **Seconded:** Alex Ibaraki

The motion passed unanimously.

*(Walker Griffy not present for vote)*

c. BIOL 32 Cell Culture Methods & Techniques (Prerequisite: BIOL 31)

Motion to approve BIOL 32 with revisions to remove IGETC/CSUGE, add a lab manual "prepared by the instructor", clarify method of evaluation of "Class Participation" with note of "In-Class Assignments", remove "Experience with mammalian cell culture" from the minimum qualifications, and revisions to SLOs to be determined after the meeting in discussions between the curriculum chair, department chair, curriculum representative, and originating faculty.

**Motion made by:** Patricia Ramos; **Seconded by:** Sharlene Joachim

The motion passed with the following vote: 16 YEA (Jason Beardsley, Mary Bober, Fariba Bolandhemat, Walter Butler, Susan Caggiano, Aileen Huang, Alex Ibaraki, Sharlene Joachim, Jing Liu, Jacqueline Monge, Matt Musselman, Patricia Ramos, Redelia Shaw, Scott Silverman, Briana Simmons, Lydia Strong); 3 ABSTAIN (Christina Gabler, Estela Narrie, Audra Wells); 0 N

*(Walker Griffy not present for vote)*

Motion to approve BIOL 32 prerequisite of BIOL 31 with no revisions.

**Motion made by:** Audra Wells; **Seconded by:** Scott Silverman

The motion passed unanimously.

*(Walker Griffy not present for vote)*

d. BIOL 33 Immunoassay Methods (Prerequisite: BIOL 31)

Motion to approve BIOL 33 with revisions to remove UC/IGETC/CSUGE, change start date to Spring 2024, add "(lab manual)" notes to lab manual texts, clarify method of evaluation of "Class Participation" with note of "In-Class Assignments", revisions to the objectives and SLOs to be determined after the

meeting in discussions between the curriculum chair, department chair, curriculum representative, and originating faculty, and revisions to the sample assignments to address students directly and remove notations of SLOs.

**Motion made by:** Patricia Ramos; **Seconded by:** Redelia Shaw

The motion passed with the following vote: 16 YEA (Jason Beardsley, Mary Bober, Fariba Bolandhemat, Walter Butler, Susan Caggiano, Aileen Huang, Alex Ibaraki, Sharlene Joachim, Jing Liu, Jacqueline Monge, Matt Musselman, Patricia Ramos, Redelia Shaw, Scott Silverman, Briana Simmons, Lydia Strong); 3 ABSTAIN (Christina Gabler, Estela Narrie, Audra Wells); 0 NAY  
(Walker Griffy not present for vote)

Motion to approve BIOL 33 prerequisite of BIOL 31 with no revisions.

**Motion made by:** Susan Caggiano; **Seconded by:** Audra Wells

The motion passed unanimously.

(Walker Griffy not present for vote)

- e. BIOL 34A Scientific Communication for Regulated Environments (Prerequisite: BIOL 31)

Motion to approve BIOL 34A with revisions to remove UC/IGETC/CSUGE , update SAM code to “C”, and further revisions to be brought back in the Fall prior to the course being scheduled/offered.

**Motion made by:** Scott Silverman; **Seconded by:** Redelia Shaw

The motion passed with the following vote: 14 YEA (Jason Beardsley, Mary Bober, Fariba Bolandhemat, Walter Butler, Susan Caggiano, Aileen Huang, Alex Ibaraki, Sharlene Joachim, Jing Liu, Jacqueline Monge, Patricia Ramos, Redelia Shaw, Scott Silverman, Briana Simmons); 3 ABSTAIN (Christina Gabler, Estela Narrie, Audra Wells); 0 NAY

(Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)

Motion to approve BIOL 34A prerequisite of BIOL 31 with no revisions.

**Motion made by:** Patricia Ramos; **Seconded by:** Susan Caggiano

The motion passed unanimously.

(Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)

- f. BIOL 35 Nanobiotechnology (Prerequisite: BIOL 32 or BIOL 33)

Motion to approve BIOL 35 with revisions to change start date to Spring 2025 to account for UC/IGETC/CSUGE approval timelines, clarify method of evaluation of “Class Participation” with note of “In-Class Assignments”, revisions to the objectives and SLOs to be determined after the meeting in discussions between the curriculum chair, department chair, curriculum representative, and originating faculty.

**Motion made by:** Walter Butler; **Seconded by:** Mary Bober

The motion passed with the following vote: 16 YEA (Jason Beardsley, Mary Bober, Fariba Bolandhemat, Walter Butler, Susan Caggiano, Aileen Huang, Alex Ibaraki, Sharlene Joachim, Jing Liu, Jacqueline Monge, Matt Musselman, Patricia Ramos, Redelia Shaw, Scott Silverman, Briana Simmons, Lydia Strong); 3 ABSTAIN (Christina Gabler, Estela Narrie, Audra Wells); 0 NAY  
(Walker Griffy not present for vote)

Motion to approve BIOL 35 prerequisites of BIOL 32 and BIOL 33 as a block with no revisions.

**Motion made by:** Patricia Ramos; **Seconded by:** Susan Caggiano

The motion passed unanimously.

(Walker Griffy not present for vote)

- g. DANCE 31B Ballet 1B (Advisory: DANCE 31A)

- h. DANCE 32B Ballet 2B (Advisory: DANCE 32A)

Motion to approve DANCE 31B (VII. g.) and DANCE 32B (VII. h.) as a block with no revisions.

**Motion made by:** Briana Simmons; **Seconded by:** Patricia Ramos

The motion passed unanimously.

(Christina Gabler, Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)

Motion to approve DANCE 31B advisory of DANCE 31A (VII. g.) and DANCE 32B advisory of DANCE

32A (VII. h.) as a block with no revisions.

**Motion made by:** Patricia Ramos; **Seconded by:** Estela Narrie

The motion passed unanimously.

*(Christina Gabler, Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)*

- ~~i. EMERITUS ART E99 Special Studies in Art~~
  - ~~j. EMERITUS ENGL E99 Special Studies in English~~
  - ~~k. EMERITUS HME EC E60 American History Through Cooking~~
  - ~~l. EMERITUS HUMDEV E00 Introduction to the Emeritus Program of Santa Monica College~~
  - ~~m. EMERITUS OCC E03 Optimizing Your Smartphone & Tablet~~
  - ~~n. EMERITUS OCC E14 Computer Based Presentations~~
  - ~~o. EMERITUS OCC E21 The Perils of Social Media~~
  - ~~p. EMERITUS PHOTO E30 Photoshop / Computer Software Photo Editing~~
  - ~~q. EMERITUS POL SC E50 Technopolitics: Exploring the Intersection of Technology and Governance~~
  - ~~r. EMERITUS POL SC E99 Special Studies in Politics~~
  - ~~s. EMERITUS TH ART E40 Theatrical and Screenplay Writing~~
- EMERITUS action items tabled with approval of the agenda (I.)*

*(Courses: Substantial Changes)*

- ~~t. EMERITUS ENGL E27 Poetry and Fiction (Changed: course description, SLOs, course content, methods of presentation, assignments)~~
  - ~~u. EMERITUS HUMDEV E27 Exercising the Brain (Changed: course description, SLOs, course content, methods of presentation, assignments)~~
  - ~~v. EMERITUS MUSIC E17 Luisa R.G. Kot Concert Series (Changed: prefix (was HUMDEV), course name, TOP code, course description, SLOs, course objectives, course content, methods of presentation, assignments)~~
  - ~~w. EMERITUS OCC E08 Word Processing (Changed: course number (was E01), SAM code, SLOs, course objectives, course content, methods of presentation, assignments)~~
  - ~~x. EMERITUS POL SC E10 Pop Culture, Social Change and Politics (Changed: course name, course description, SLOs, course objectives, course content)~~
  - ~~y. EMERITUS TH ART E15 Theater History of Comedy (Changed: prefix (was HUMDEV, TOP code, course description, SLOs, course objectives, course content, methods of presentation, assignments)~~
  - ~~z. EMERITUS TH ART E21 Art, Culture & Entertainment Through a Jewish Lens (Changed: prefix (was HUMDEV), course number (was E22), course name, TOP code, course description, SLOs, course objectives, course content, methods of presentation, assignments)~~
  - ~~aa. EMERITUS TH ART E28 Plays and Playwrights (Changed: prefix (was ENGL), TOP code, course description, hours correction, SLOs, course objectives, course content, methods of presentation, assignments)~~
- EMERITUS action items tabled with approval of the agenda (I.)*

- bb. ENGL 3 World Literature 1 (Changed: course description, SLOs, course objectives, course content, methods of presentation, methods of evaluation, textbooks, assignments)
- cc. ENGL 4 World Literature 2 (Changed: course description, SLOs, course objectives, course content, methods of evaluation, textbooks, assignments)
- dd. ENGL 5 British Literature 1 (Changed: course description, SLOs, course objectives, course content, methods of presentation, textbooks, assignments)
- ee. ENGL 6 British Literature 2 (Changed: course description, SLOs, course objectives, course content, assignments)

Motion to approve changes to ENGL 3 (VII. bb.) ENGL 4 (VII. cc.), ENGL 5 (VII. dd.), and ENGL 6 (VII. ee.) as a block with a correction to the list of changes for ENGL 5 and ENGL 6 that the course titles were also updated (was “English Literature 1” and “English Literature 2”).

**Motion made by:** Patricia Ramos; **Seconded by:** Fariba Bolandhemat

The motion passed unanimously.

*(Walker Griffy not present for vote)*

*(Courses: Distance Education)*

ff. BIOL 34A Scientific Communication for Regulated Environments (Hybrid Only)

Motion to approve distance education for BIOL 34A with no revisions.

**Motion made by:** Susan Caggiano; **Seconded by:** Jacqueline Monge

The motion passed unanimously.

*(Fariba Bolandhemat, Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)*

gg. DANCE 31B Ballet 1B

hh. DANCE 32B Ballet 2B

Motion to approve distance education for DANCE 31B (VII. gg.) and DANCE 32B (VII hh.) as a block with no revisions.

**Motion made by:** Estela Narrie; **Seconded by:** Susan Caggiano

The motion passed unanimously.

*(Christina Gabler, Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)*

~~ii. EMERITUS ART E99 Special Studies in Art~~

~~jj. EMERITUS ENGL E99 Special Studies in English~~

~~kk. EMERITUS HME EC E60 American History Through Cooking~~

~~ll. EMERITUS HUMDEV E00 Introduction to the Emeritus Program of Santa Monica College~~

~~mm. EMERITUS OCC E03 Optimizing Your Smartphone & Tablet~~

~~nn. EMERITUS OCC E14 Computer Based Presentations~~

~~oo. EMERITUS OCC E21 The Perils of Social Media~~

~~pp. EMERITUS PHOTO E30 Photoshop / Computer Software Photo Editing~~

~~qq. EMERITUS POL SC E50 Technopolitics: Exploring the Intersection of Technology and Governance~~

~~rr. EMERITUS POL SC E99 Special Studies in Politics~~

~~ss. EMERITUS TH ART E28 Plays and Playwrights~~

~~tt. EMERITUS TH ART E40 Theatrical and Screenplay Writing~~

*EMERITUS action items tabled with approval of the agenda (I.)*

*(Courses: Deactivation)*

uu. COSM 71 Cosmetology Instructional Techniques: Theory

vv. COSM 72 Applied Instructional Techniques

ww. COSM 73 Cosmetology Instructional Materials

xx. COSM 74 Techniques for Assessment

yy. COSM 75A Instructional Techniques in Salon 1

zz. COSM 75B Instructional Techniques in Salon 2

aaa. COSM 75C Instructional Techniques in Salon 3

bbb. COSM 75D Instructional Techniques in Salon 4

Motion to approve the deactivation of COSM 71 (VII. uu.), COSM 72 (VII. vv.), COSM 73 (VII. ww.), COSM 74 (VII. xx.), COSM 75A (VII. yy.), COSM 75B (VII. zz.), COSM 75C (VII. aaa.), and COSM 75D (VII. bbb.) as a block.

**Motion made by:** Susan Caggiano; **Seconded by:** Mary Bober

The motion passed unanimously.

*(Christina Gabler, Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)*

*(Programs: New)*

ccc. Biotechnology/Life Sciences Laboratory Assistant Certificate of Achievement

Motion to approve Biotechnology/Life Sciences Laboratory Assistant Certificate of Achievement with revision to remove "Certificate #1" note in title.

**Motion made by:** Susan Caggiano; **Seconded by:** Scott Silverman

The motion passed unanimously.

*(Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)*

ddd. Biotechnology & Cell Science Laboratory Technician Certificate of Achievement

Motion to approve Biotechnology & Cell Science Laboratory Technician Certificate of Achievement with revision to remove "Certificate #2" note in title.

**Motion made by:** Estela Narrie; **Seconded by:** Jacqueline Monge

The motion passed unanimously.  
(Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)

eee. Creative Writing Certificate of Achievement

Motion to approve Creative Writing Certificate of Achievement with no revisions.

**Motion made by:** Scott Silverman; **Seconded by:** Patricia Ramos

The motion passed unanimously.

fff. Human Resources Management Certificate of Achievement

Motion to approve Human Resources Management Certificate of Achievement with no revisions.

**Motion made by:** Jason Beardsley; **Seconded by:** Estela Narrie

The motion passed unanimously.

(Christina Gabler and Walker Griffy not present for vote)

ggg. Sustainability in Business Certificate of Achievement

Motion to approve Sustainability in Business Certificate of Achievement with no revisions.

**Motion made by:** Susan Caggiano; **Seconded by:** Audra Wells

The motion passed unanimously.

(Christina Gabler and Walker Griffy not present for vote)

(Programs: Revisions)

hhh. Business Bookkeeping (Formerly Computer Accounting) Certificate of Achievement

- Changed program type from Department Certificate to Certificate of Achievement
- Updated course description – no change to courses or units

Motion to approve changes to Business Bookkeeping Certificate of Achievement with no additional revisions.

**Motion made by:** Estela Narrie; **Seconded by:** Patricia Ramos

The motion passed unanimously.

(Christina Gabler, Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)

iii. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda

Motion to approve changes to degrees, certificates, and program maps as a result of courses considered on this agenda.

**Motion made by:** Audra Wells; **Seconded by:** Estela Narrie

The motion passed unanimously.

(Christina Gabler, Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)

## VIII. New Business

None

## IX. Old Business

- DEI in Curriculum  
No updates/discussion.

## X. Adjournment

Motion to adjourn the meeting at 5:48 pm.

**Motion made by:** Patricia Ramos; **Seconded by:** Susan Caggiano

The motion passed unanimously.

(Walker Griffy, Matt Musselman, and Lydia Strong not present for vote)