



1900 Pico Boulevard Santa Monica, CA 90405
310.434.4611

Curriculum Committee Minutes

Wednesday, March 29, 2023, 3:00 p.m.

Zoom Meeting

Members Present:

Sal Veas, <i>Chair</i>	Javier Cambron	Sharlene Joachim	Redelia Shaw
Patricia Ramos, <i>Vice Chair</i>	Dione Carter	Jing Liu	Scott Silverman
Jason Beardsley	Rachel Demski	Jacqueline Monge	Briana Simmons
Mary Bober	Walker Griffy	Matthew Musselman	Lydia Strong
Fariba Bolandhemat	Aileen Huang	Estela Narrie	Audra Wells
Susan Caggiano	Alex Ibaraki		

Members Absent:

Bren Antrim	Alyssa Arreola (A.S.)	Walter Butler	Christina Gabler
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Others Present:

Andria Denmon	Walter Meyer	Guadalupe Salgado	Steven Sedky
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(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:02 pm. Motion to approve the agenda with no revisions.

Motion made by: Fariba Bolandhemat; **Seconded by:** Aileen Huang

The motion passed unanimously.

(Mary Bober, Jacqueline Monge, and Redelia Shaw not present for vote)

II. Public Comments

None

III. Announcements

The Title V regulations governing work study are being updated, and making their way through the committees at the state level. The regulations have not been changed in 50+ years. Every college will need to have a policy developed around it once the changes are implemented. This topic will be added as an information item at the April 19 meeting.

Reminder that the Race Relay starts tomorrow night at the CMD campus – all are welcome and invited – please RSVP as seating is limited. It will be held tomorrow night at 5:30 pm, Friday at 6:30 pm, and Saturday at 2:00 pm and 7:00 pm.

IV. Approval of Minutes

Motion to approve the minutes of March 15, 2023 with no revisions.

Motion made by: Scott Silverman; **Seconded by:** Audra Wells

The motion passed with the following vote: Y: 17; N: 0; A: 1 (Susan Caggiano)

(Mary Bober, Jacqueline Monge, and Redelia Shaw not present for vote)

V. Chair’s Report

Welcome Dione Carter to the Curriculum Committee! Dione was a member of the Curriculum Committee a few years ago, and is now returning as a voting administration member.

The Distance Education committee is setting up an advisory group on the Title 5 updates and the impact on the DE addendum made up of members of the DE and Curriculum committees. If you are interested in being involved, send an email to Sal Veas.

VI. Information Items

1. New 8th Edition [Program and Course Approval Handbook \(PCAH\)](#)
The Chancellor's Office has released the 8th Edition of the PCAH, which is dedicated to Randy Lawson. It includes technical and new information, including details on the bachelor's degree program requirements. It is the essential manual for curriculum – explaining the legal requirements and responsibilities of the Curriculum Committee, all course and program types that are reviewed, approved, and the requirements for each.
2. New Chancellor's Office [Curriculum Submissions Approval Technical Manual](#)
The Chancellor's Office also released the new "Technical Manual" which includes details on approval standards, course and program requirements and standards.
3. Eligibility for English 1 Advisories
A question was raised at the last Curriculum Committee meeting whether we should remove the "Advisory: Eligibility for English 1" from courses, as all students are now eligible for English 1 (or 1 + 28) as a result of AB 705. There are further questions of whether it would impact articulation, or if it causes confusion for enrolling students. This item will be further discussed and will appear on a future Curriculum Committee agenda for updates and discussion.
4. Guided Pathways Institute #4
The Guided Pathways Institute will be discussed at the April 19 meeting.

VII. Action Items

(Consent Agenda: Program Maps)

- a. Analog Photography Certificate of Achievement Program Map
 - b. Digital Technician Certificate of Achievement Program Map
 - c. Photographer's Assistant Certificate of Achievement Program Map
 - d. Photographic Retouching Certificate of Achievement Program Map
 - e. Video for Photographers Certificate of Achievement Program Map
- Motion to approve Consent Agenda: Program Maps (VII. a. to VII. e.)
Motion made by: Estela Narrie; **Seconded by:** Susan Caggiano
The motion passed unanimously.

(Courses: New)

- f. ART 906 Print Shop Tools
Motion to approve ART 906 (VII. f.) and ART 910 (VII. g.) as a block with no revisions.
Motion made by: Scott Silverman; **Seconded by:** Audra Wells
The motion passed unanimously.
(Mary Bober and Jacqueline Monge not present for vote)
- g. ART 910 Introduction to Digital Fabric Tools
Approved as a block with ART 906 (VII. f.)
- h. BIOL 30 Fundamentals of Biotechnology 1
Motion to approve BIOL 30 with no revisions.
Motion made by: Audra Wells; **Seconded by:** Scott Silverman
The motion passed unanimously.

(Courses: Distance Education)

- i. ART 906 Print Shop Tools
Motion to approve distance education for ART 906 (VII. i.) and ART 910 (VII. j.) as a block with no revisions.

Motion made by: Scott Silverman; **Seconded by:** Susan Caggiano

The motion passed unanimously.

(Mary Bober and Jacqueline Monge not present for vote)

- j. ART 910 Introduction to Digital Fabric Tools
Approved as a block with ART 906 (VII. i.)

- k. BIOL 30 Fundamentals of Biotechnology 1 (Hybrid Only)
Motion to approve distance education for BIOL 30 with no revisions.

Motion made by: Scott Silverman; **Seconded by:** Alex Ibaraki

The motion passed unanimously.

(Programs: Revisions)

- l. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda
Motion to approve changes to degrees, certificates, and program maps as a result of courses considered on this agenda.

Motion made by: Scott Silverman; **Seconded by:** Audra Wells

VIII. New Business

None

IX. Old Business

None

X. Adjournment

Motion to adjourn the meeting at 4:05 pm.

Motion made by: Susan Caggiano; **Seconded by:** Lydia Strong

The motion passed unanimously.