Curriculum Committee Minutes
Wednesday, September 15, 2021, 3:00 p.m.
Zoom Meeting

Members Present:

Sheila Cordova, *Chair*	Hafedh Herichi	Jacqueline Monge	Redelia Shaw
Jason Beardsley, *Vice Chair*	Alex Ibaraki	Maria Muñoz	Briana Simmons
Bren Antrim	Sharlene Joachim	Estela Narrie	Lydia Strong
Susan Caggiano	Bradley Lane	Patricia Ramos	Esau Tovar
Lisa Collins	Emin Menachekanian	Brandon Reilly	Audra Wells
Walker Griffy			

Members Absent:

Fariba Bolandhemat   A.S. Representative   A.S. Representative

Others Present:

Rachel Demski   Maxim Safioulline

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda
The meeting was called to order at 3:06 pm. Motion to approve the agenda with no revisions.
Motion made by: Jason Beardsley; **Seconded by:** Susan Caggiano
The motion passed unanimously. *(Maria Muñoz not present for vote.)*

II. Public Comments
None

III. Announcements
Please let your fellow faculty know that the library is open Monday-Thursday 9:00 am – 6:00 pm and Monday through Saturday remotely.

IV. Approval of Minutes
Motion to approve the minutes of September 1, 2021 with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Audra Wells
The motion passed unanimously. *(Maria Muñoz not present for vote.)*

V. Chair's Report
- **Distance Education**
  - o The timeline for converting E-DE courses to full DE changed since our last meeting. E-DE can now be offered through Summer 2022. Which means any DE course offered Fall of 2022 must have full DE approval. So that means courses being converted to full DE will be coming through our committee and the course must be approved for full DE by or at the May 4th Curriculum meeting.
  - o Reminder: if a course is currently approved for DE - it is approved for synchronous delivery also.
- **Associated Student Representative**

- o Student voices. Having student representation on committees is important for the success of our students and our school. The President of the Associates Students reported they do not have a volunteer yet for the Curriculum Committee. If you know of a student who you think would be a good liaison for curriculum to the AS please have them contact Joshua Elizondo, the AS president (as.president@smc.edu)
- **SLOs**
  - o Curriculum will be working on an Action item for DPAC this year. The action item involves SLOs, PLOs, assessment, and Program Review. Currently we are working on roles and how this can be integrated into our committees. If you are interested in learning about SLOs, their role, and what they can be, there are SLO talks starting this Friday from 10-12.
- **Ethnic Studies**
  - o There are upcoming requirement for an Ethnic Studies course. There will be work with the Senate and the Ethnic Studies taskforce and this will come to our committee sometime this semester.

VI. Information Items

1. Redesign of the Student Experience
   Audra is helping with mapping, about two weeks ago the maps went live, Audra shared it with the counseling department. Hopefully the 1.0 will continue to develop as we get feedback, and work with META and IT. We're working on the updates of everything as new programs and program revisions come through.

VII. Action Items

(Courses: New)

a. DESIGN 21, Design Methods (Advisory: DESIGN 11)
   Motion to approve DESIGN 21 with revision to SLO 3 (remove "successfully" and SLO 4 (remove "Demonstrate the ability to…".)
   Motion made by: Jason Beardsley; **Seconded by:** Lisa Collins
   The motion passed unanimously.

   Motion to approve advisory of DESIGN 11 for DESIGN 21 with no revisions.
   Motion made by: Audra Wells; **Seconded by:** Bradley Lane
   The motion passed unanimously.

b. DESIGN 31, Interactive Advertising (Advisory: DESIGN 11)
   Motion to approve DESIGN 31 with minor revisions to objectives and SLOs change of method of evaluation "classwork" to "homework".
   Motion made by: Susan Caggiano; **Seconded by:** Jason Beardsley
   The motion passed unanimously.

   Motion to approve advisory of DESIGN 11 for DESIGN 31 with revision to remove language from advisory "Advisory for students seeking AS in Graphic Design degree".
   Motion made by: Jason Beardsley; **Seconded by:** Sharlene Joachim
   The motion passed unanimously.

c. DESIGN 32, Communication Design (Advisory: DESIGN 11)
   Motion to approve DESIGN 32 with no revisions.
   Motion made by: Jason Beardsley; **Seconded by:** Susan Caggiano
   The motion passed unanimously.

   Motion to approve advisory of DESIGN 11 for DESIGN 32 with no revisions.
   Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley

The motion passed unanimously.

d.   DESIGN 41, Industry Project (Advisory: DESIGN 11)
Motion to approve DESIGN 41 with minor revision to objective and change method of evaluation from "classwork" to "homework and remove "successfully from SLOs.
Motion made by: Estela Narrie; **Seconded by:** Susan Caggiano
The motion passed unanimously.

Motion to approve advisory of DESIGN 11 for DESIGN 41 with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Walker Griffy
The motion passed unanimously.

e.   DESIGN 42, Information Design (Advisory: DESIGN 11)
Motion to approve DESIGN 42 with revision to SLO 1 to add "Demonstrate an understanding…" and SLO 2 to remove "Demonstrate the ability to.."
Motion made by: Susan Caggiano; **Seconded by:** Redelia Shaw
The motion passed unanimously.

Motion to approve advisory of DESIGN 11 for DESIGN 42 with no revisions.
Motion made by: Redelia Shaw; **Seconded by:** Estela Narrie
The motion passed unanimously.

(Courses: Substantial Changes)
f.   DESIGN 11, Design Foundations (formerly GR DES 31)
Motion to approve changes to DESIGN 11 with no additional revisions.
Motion made by: Susan Caggiano; **Seconded by:** Bradley Lane
The motion passed unanimously.

g.   DESIGN 12, Typography 1 (formerly GR DES 33)
Motion to approve changes to DESIGN 12 with additional revision to remove "Other" from Methods of Presentation.
Motion made by: Walker Griffy; **Seconded by:** Bradley Lane
The motion passed unanimously.

h.   DESIGN 13, Digital Design Tools (formerly GR DES 18, 38, 54, 64)
Motion to approve changes to DESIGN 13 with additional revisions to remove "Students will…" and "As assessed by completion of a series of projects" from SLOs.
Motion made by: Susan Caggiano; **Seconded by:** Lisa Collins
The motion passed unanimously.

i.   DESIGN 22, Typography 2 (formerly GR DES 43, 34, 44) (Advisory: DESIGN 12)
Motion to approve changes to DESIGN 22 with additional revisions to remove "as assessed by…" language from SLOs.
Motion made by: Jason Beardsley; **Seconded by:** Tricia Ramos
The motion passed unanimously.

Motion to approve advisory of DESIGN 12 for DESIGN 22 with no revisions.
Motion made by: Esau Tovar; **Seconded by:** Susan Caggiano
The motion passed unanimously.

j.   DESIGN 23, User Experience Design 1 (formerly GR DES 61, 60)
Motion to approve changes to DESIGN 23 with no additional revisions.
Motion made by: Estela Narrie; **Seconded by:** Jacqueline Monge
The motion passed unanimously.

k.   DESIGN 33, User Experience Design 2 (formerly GR DES 62) (Advisory: DESIGN 23)
Motion to approve changes to DESIGN 33 with revisions to course objectives to change language to

"Create and execute...", remove "successfully", and change "work successfully as part of a team" to "Demonstrate effective collaboration skills."
Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley
The motion passed unanimously.

Motion to approve advisory of DESIGN 23 for DESIGN 33 with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Audra Wells
The motion passed unanimously.

l. DESIGN 43, Design Portfolio (formerly GR DES 50) (Advisory: DESIGN 11)
Motion to approve changes to DESIGN 43 with no additional revisions.
Motion made by: Susan Caggiano; **Seconded by:** Jacqueline Monge
The motion passed unanimously.

Motion to approve advisory of DESIGN 11 for DESIGN 43 with no revisions.
Motion made by: Audra Wells; **Seconded by:** Jason Beardsley
The motion passed unanimously.

(Courses: Distance Education)
m. DESIGN 11, Design Foundations
Motion to approve distance education for DESIGN 11 with no revisions.
Motion made by: Audra Wells; **Seconded by:** Bradley Lane

n. DESIGN 12, Typography 1
Motion to approve distance education for DESIGN 12 with no revisions.
Motion made by: Esau Tovar; **Seconded by:** Estela Narrie
The motion passed unanimously.

o. DESIGN 13, Digital Design Tools
Motion to approve distance education for DESIGN 13 with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Bradley Lane
The motion passed unanimously.

p. DESIGN 21, Design Methods
Motion to approve distance education for DESIGN 21 with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Jason Beardsley
The motion passed unanimously.

q. DESIGN 22, Typography 2
Motion to approve distance education for DESIGN 22 with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Esau Tovar
The motion passed unanimously.

r. DESIGN 23, User Experience Design 1
Motion to approve distance education for DESIGN 23 with no revisions.
Motion made by: Walker Griffy; **Seconded by:** Susan Caggiano
The motion passed unanimously.

s. DESIGN 31, Interactive Advertising
Motion to approve distance education for DESIGN 31 with no revisions.
Motion made by: Jason Beardsley; **Seconded by:** Bradley Lane
The motion passed unanimously.

t. DESIGN 32, Communication Design
Motion to approve distance education for DESIGN 32 with no revisions.
Motion made by: Jason Beardsley; **Seconded by:** Estela Narrie
The motion passed unanimously.

u.   DESIGN 33, User Experience Design 2
Motion to approve distance education for DESIGN 33 with no revisions.
Motion made by: Jason Beardsley; **Seconded by:** Susan Caggiano
The motion passed unanimously.

v.   DESIGN 41, Industry Project
Motion to approve distance education for DESIGN 41 with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Bradley Lane
The motion passed unanimously.

w.   DESIGN 42, Information Design
Motion to approve distance education for DESIGN 42 with no revisions.
Motion made by: Briana Simmons; **Seconded by:** Susan Caggiano
The motion passed unanimously.

x.   DESIGN 43, Design Portfolio
Motion to approve distance education for DESIGN 43 with no revisions.
Motion made by: Jason Beardsley; **Seconded by:** Lisa Collins
The motion passed unanimously.

(Programs: Revisions)
y.   Changes to degrees and certificates as a result of courses considered on this agenda
Motion to approve changes to degrees and certificates as a result of courses considered on this agenda.
Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley
The motion passed unanimously.

VIII. New Business
None

IX. Old Business
- Goals and Objectives

X.   Adjournment
Motion to adjourn the meeting at 5:12 pm.
Motion made by: Audra Wells; **Seconded by:** Lisa Collins

The next Curriculum Committee meeting will be on October 6, 2021.