



1900 Pico Boulevard Santa Monica, CA 90405
310.434.4611

Curriculum Committee Minutes

Wednesday, June 1, 2022, 3:00 p.m.

Zoom Meeting

Members Present:

Sheila Cordova, <i>Chair</i>	Hafedh Herichi	Jacqueline Monge	Redelia Shaw
Jason Beardsley, <i>Vice Chair</i>	Alex Ibaraki	Maria Muñoz	Briana Simmons
Bren Antrim	Sharlene Joachim	Estela Narrie	Esau Tovar
Fariba Bolandhemat	Bradley Lane	Patricia Ramos	Audra Wells
Susan Caggiano	Emin Menachekanian	Brandon Reilly	Dominic Prendergast (A.S.)
Walker Griffy			

Members Absent:

Lisa Collins	Lydia Strong	Denise White-Odimo (A.S.)
--------------	--------------	---------------------------

Others Present:

Luis Andrade	Maria Erickson	Christyanne Melendez	Howard Stahl
Lourdes Arévalo	Keith Everett	Walter Meyer	Elena Throckmorton
Dione Carter	Corinne Haynes	Marissa Moreno	Mark Tomasic
Dorothy Chin	Raymond Hunter	Dana Nasser	Toni Trives
Ed Combs	Gina Jerry	Emily Silver	Sal Veas
Rachel Demski	Nathan Khalil	Scott Silverman	

Dione Carter and Scott Silverman filled in for the roles of Administrator for VII. Action Items ww., xx., yy., and zz; IX. Old Business; and X. Adjournment.

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:04 pm. Motion to approve the agenda with revisions: removal of ART 53C from Action Items, and addition of Revised Website Software Specialist Program Map, as posted.

Motion made by: Walker Griffy; **Seconded by:** Susan Caggiano

The motion passed unanimously.

(Bradley Lane not present for vote.)

II. Public Comments

None

III. Announcements

Thank you to Sheila Cordova, who has been an amazing Curriculum Chair for the last year, implementing changes, and bringing incredible work, updates, and changes to the committee. We will miss her as Curriculum Chair!

Also, thank you to our fantastic student representatives, Dominic Prendergast and Denise White-Odimo, who brought the much-needed student voice to the committee this year!

IV. Approval of Minutes

Motion to approve the minutes of May 18, 2022 with no revisions.

Motion made by: Susan Caggiano; **Seconded by:** Hafedh Herichi
The motion passed with the following vote: Y: 17; N: 0; A: 1 (Brandon Reilly)
(Bradley Lane not present for vote.)

V. Chair's Report

This is Sheila Cordova's last meeting as Curriculum Chair. Welcome Sal Veas, who will be Curriculum Chair starting in Fall 2022.

VI. Information Items

(Non-Substantial Changes)

1. AD JUS 5 Criminal Investigation
2. ART 52B Ceramics: Hand Building
3. COUNS 22H Adapted Computer Technology, Internet Skills for Academic Success
4. CS 8 Systems Analysis and Design
5. DANCE 12 Intermediate Hip Hop Dance
6. DANCE 20 World Dance Survey
7. DANCE 22 Mexican Dance
8. DANCE 23 Intermediate Mexican Dance
9. DANCE 24 Flamenco Dance
10. DANCE 25 African Dance
11. DANCE 25B Intermediate African Dance
12. DANCE 31 Ballet I
13. DANCE 32 Ballet 2
14. DANCE 42 Contemporary Modern Dance 2
15. HIST 62 Asian-American History

VII. Action Items

(Consent Agenda: Emergency DE to Fully Online)

- a. COUNS 21H Adapted Computer Technology
 - b. COUNS 22H Adapted Computer Technology, Internet Skills for Academic Success
 - c. COUNS 26 Technology Literacy for Academic Success
 - d. DANCE 12 Intermediate Hip Hop Dance
 - e. DANCE 20 World Dance Survey
 - f. DANCE 22 Mexican Dance
 - g. DANCE 23 Intermediate Mexican Dance
 - h. DANCE 24 Flamenco Dance
 - i. DANCE 25 African Dance
 - j. DANCE 25B Intermediate African Dance
 - k. DANCE 31 Ballet I
 - l. DANCE 32 Ballet 2
 - m. DANCE 42 Contemporary Modern Dance 2
 - n. DANCE 62 Fundamentals of Choreography: Composition 2
 - o. DANCE 63 Fundamentals of Choreography: Special Topics
 - p. EMERITUS HEALTH E63 Body Conditioning After a Stroke
- Motion to approve Consent Agenda: Emergency DE to Fully Online and/or Hybrid (VII. a. to VII. p.)

Motion made by: Jason Beardsley; **Seconded by:** Audra Wells

The motion passed unanimously.

(Bradley Lane not present for vote.)

(Consent Agenda: Program Maps)

- q. Blockchain Developer Certificate of Achievement Program Map
 - r. Revised Cosmetology AS/Certificate of Achievement Program Map
 - s. Revised Website Software Specialist AS/Certificate of achievement Program Map
- Motion to approve Consent Agenda: Program Maps (VII. q. to VII. s.)

Motion made by: Susan Caggiano; **Seconded by:** Jason Beardsley
The motion passed unanimously.

(Courses: New)

- t. ART 53B Wheel Throwing Processes and Techniques
Motion to approve ART 53B with revision to sample assignment #1 “Students will learn how...”.
Motion made by: Briana Simmons; **Seconded by:** Alex Ibaraki
The motion passed unanimously.
- u. BUS 15B Introduction to Life and Health Insurance
Motion to approve BUS 15B with no revisions.
Motion made by: Fariba Bolandhemat; **Seconded by:** Walker Griffy
The motion passed unanimously.
- v. BUS 56B Entertainment Law
Motion to approve BUS 56B with no revisions.
Motion made by: Jason Beardsley; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously.
- w. BUS 76B Compensation and Benefits
Motion to approve BUS 76B with no revisions.
Motion made by: Jason Beardsley; **Seconded by:** Audra Wells
The motion passed unanimously.
- x. EMERITUS POL SC E10 Music, Politics, and Social Change
Motion to approve EMERITUS POL SC E10 with no revisions.
Motion made by: Jason Beardsley; **Seconded by:** Audra Wells
The motion passed unanimously.
- y. EMERITUS TH ART E22 Principles of Illusion: Close-up and Stage
Motion to approve EMERITUS TH ART E22 with no revisions.
Motion made by: Walker Griffy; **Seconded by:** Jason Beardsley
The motion passed unanimously.
- z. ETH ST 6 Introduction to Chicana/o/x and Latina/o/x Studies
Motion to approve ETH ST 6 with revision to remove IGETC 3B, and add CSU GE Area D.
Motion made by: Susan Caggiano; **Seconded by:** Jason Beardsley
The motion passed unanimously.
- aa. ETH ST 7 Introduction to African American and Black Studies
Motion to approve ETH ST 7 with revision to remove IGETC 3B, and add CSU GE Area D.
Motion made by: Susan Caggiano; **Seconded by:** Jason Beardsley
The motion passed unanimously.
- bb. PSYCH 33 Introduction to Stress, Trauma, and Mental Health
Motion to approve PSYCH 33 with revision to proposed start date to Fall 2023, and addition of CSU GE Area E.
Motion made by: Jason Beardsley; **Seconded by:** Alex Ibaraki
The motion passed unanimously.
- cc. SPAN 1A Elementary Spanish 1A
Motion to approve SPAN 1A with revision of start date to Fall 2023, and correction to course description, which wasn’t reflected on the Course Outline on the agenda:
“This course is the equivalent to the first half of Spanish 1. Spanish 1A introduces the students to basic vocabulary and fundamental sentence structure in the present tense. Basic aural and reading comprehension is developed and students hold simple conversations and write short compositions

about habitual actions in the present. This course is taught in Spanish, except in the case of linguistic difficulty as determined by the professor.”

Motion made by: Walker Griffy; **Seconded by:** Fariba Bolandhemat

The motion passed unanimously.

dd. SPAN 1B Elementary Spanish 1B (Advisory: SPAN 1A)

Motion to approve SPAN 1B with revision to start date to Fall 2023, removal of IGETC Area 3B, and correction to course description, which wasn't reflected on the Course Outline on the agenda:

“This course is the equivalent to the second half of Spanish 1. Spanish 1B introduces the students to basic vocabulary and fundamental sentence structure in the present and preterit tenses. Basic aural and reading comprehension is developed and students hold simple conversations and write short compositions about present and past actions. This course is taught in Spanish, except in the case of linguistic difficulty as determined by the professor.”

Motion made by: Jason Beardsley; **Seconded by:** Susan Caggiano

The motion passed unanimously.

Motion to approve SPAN 1B advisory of SPAN 1A with no revisions.

Motion made by: Jason Beardsley; **Seconded by:** Jacqueline Monge

The motion passed unanimously.

(Courses: Substantial Changes)

ee. BUS 20 Principles of Marketing (Changed: course description, SLOs, course content, course objectives, textbooks, methods of presentation, methods of evaluation, sample assignments)

Motion to approve changes to BUS 20 with no additional revisions.

Motion made by: Audra Wells; **Seconded by:** Susan Caggiano

The motion passed unanimously.

ff. BUS 64 Business Protocol and Professionalism (Changed: SAM code (B to C), course description, hours/units (1 lecture hour/1 unit to 2 lecture hours/2 units, SLOs, course objectives, course content, methods of evaluation, methods of presentation, textbooks, sample assignments)

Motion to approve changes to BUS 64 with no additional revisions.

Motion made by: Estela Narrie; **Seconded by:** Fariba Bolandhemat

The motion passed unanimously.

gg. COSM 42 Men's Hair Styling (Removed: Advisory COSM 31A, Added: Prerequisite COSM 11A)

Motion to approve removal of advisory (COSM 31A) and addition of prerequisite (COSM 11A) to COSM 42 with no additional revisions.

Motion made by: Estela Narrie; **Seconded by:** Brandon Reilly

The motion passed unanimously.

hh. COSM 50A Written Preparation for Cosmetology State Board Exam (Changed: Course Name from “Related Science 5” to “Written Preparation for Cosmetology State Board Exam”; Added:

Prerequisites: COSM 10A and COSM 10B; Changed: Advisory: “Completion of at least 800 hours in Cosmetology” to “Completion of at least 650 hours in Cosmetology”)

Motion to approve changes to COSM 50A with additional revision to fix typo of 700 to 650 hours for the Skills Advisory in META.

Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley

The motion passed unanimously.

Motion to approve COSM 50A skills advisory change (from 800 to 650 hours) and prerequisite addition (COSM 10A and COSM 10B) with no additional revisions.

Motion made by: Estela Narrie; **Seconded by:** Audra Wells

The motion passed unanimously.

ii. COUNS 21H Adapted Computer Technology (Changed: ~~hours, no change to units (3 lab hours to 1-lecture hour)~~, course description, SLOs, course content, methods of presentation, methods of

evaluation, textbook update)

Motion to approve changes to COUNS 21H with correction to return hours to 3 lab hours (no change made to hours or units.)

Motion made by: Jason Beardsley; **Seconded by:** Estela Narrie

The motion passed unanimously.

- jj. COUNS 25H Adapted Computer Technology, Technology Tools for Academic Success (Changed: hours and units (1.5 lab hours/0.5 units to ~~4 lecture hour/4 unit~~ 3 lab hours/1 unit), textbook update)
Motion to approve changes to COUNS 25H with additional revision to hour/unit update – from 1.5 lab hours/0.5 units to 3 lab hours/1 unit.
Motion made by: Jason Beardsley; **Seconded by:** Susan Caggiano
The motion passed unanimously.
- kk. COUNS 26 Technology Literacy for Academic Success Changed: ~~hours, no change to units (3 lab hours to 4 lecture hour)~~, SLOs, course content, methods of presentation, textbook update)
Motion to approve changes to COUNS 26 with correction to return hours to 3 lab hours (no change made to hours or units.)
Motion made by: Audra Wells; **Seconded by:** Estela Narrie
The motion passed unanimously.
- ll. GR DES 75 Mobile Design 1 (Changed: Skills Advisory from: GR DES 61 and GR DES 66, to DESIGN 13)
Motion to approve changes to GR DES 75 advisory with no additional revisions.
Motion made by: Audra Wells; **Seconded by:** Dominic Prendergast
The motion passed unanimously.

(Courses: Distance Education)

- mm. BUS 15B Introduction to Life and Health Insurance
Motion to approve distance education for BUS 15B with revision to 4. Instructor's Technical Qualifications from "Instructors should have received training on..." to "Instructors should be familiar with..."
Motion made by: Estela Narrie; **Seconded by:** Bradley Lane
The motion passed unanimously.
- nn. BUS 56B Entertainment Law
Motion to approve distance education for BUS 56B with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Susan Caggiano
The motion passed unanimously.
- oo. BUS 76B Compensation and Benefits
Motion to approve distance education for BUS 76B with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Jason Beardsley
The motion passed unanimously.
- pp. EMERITUS POL SC E10 Music, Politics, and Social Change
Motion to approve distance education for EMERITUS POL SC E10 with no revisions.
Motion made by: Bradley Lane; **Seconded by:** Alex Ibaraki
The motion passed unanimously.
- qq. EMERITUS TH ART E22 Principles of Illusion: Close-up and Stage
Motion to approve distance education for EMERITUS TH ART E22 with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Jason Beardsley
The motion passed unanimously.
- rr. ETH ST 6 Introduction to Chicana/o/x and Latina/o/x Studies
Motion to approve distance education for ETH ST 6 with revision to

with revision to 4. Instructor's Technical Qualifications from "Instructors should have completed training on..." to "Instructors should be familiar with..." and change "Canvas tools" to "LMS tools"

Motion made by: Estela Narrie; **Seconded by:** Susan Caggiano

The motion passed unanimously.

- ss. ETH ST 7 Introduction to African American and Black Studies
Motion to approve distance education for ETH ST 7 with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Jacqueline Monge
The motion passed unanimously.
- tt. PSYCH 33 Introduction to Stress, Trauma, and Mental Health
Motion to approve distance education for PSYCH 33 with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Sharlene Joachim
The motion passed unanimously.

(Courses: Global Citizenship)

- uu. ETH ST 6 Introduction to Chicana/o/x and Latina/o/x Studies
Motion to approve Global Citizenship for ETH ST 6 with no revisions.
Motion made by: Bradley Lane; **Seconded by:** Estela Narrie
The motion passed unanimously.

(Programs: New)

- vv. Commercial Dance Certificate of Achievement
Motion to approve Commercial Dance Certificate of Achievement with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley
The motion passed unanimously.
(Hafedh Herichi not present for vote.)
- ww. Esports Management, Production and Performance AS/Certificate of Achievement
Motion to approve Esports Management, Production and Performance AS/Certificate of Achievement with no revisions.
Motion made by: Audra Wells; **Seconded by:** Jason Beardsley
The motion passed unanimously.
(Susan Caggiano, Hafedh Herichi, Bradley Lane, Maria Muñoz, Esau Tovar not present for vote.)
- xx. Geology AS-T
Motion to approve Geology AS-T with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Audra Wells
The motion passed unanimously.
(Susan Caggiano, Hafedh Herichi, Bradley Lane, Maria Muñoz, Esau Tovar not present for vote.)

(Programs: Revisions)

- yy. Website Software Specialist AS/Certificate of Achievement
- Total Units reduced from 31 to 27; removed CIS 55, CIS 57, CIS 88A; added CS 87A
- Motion to approve changes to Website Software Specialist AS/Certificate of Achievement with no additional revisions.
Motion made by: Jason Beardsley; **Seconded by:** Dione Carter
The motion passed unanimously.
(Esau Tovar, Maria Munoz, Susan Caggiano, Hafedh Herichi, Bradley Lane not present for vote.)
- zz. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda
Motion to approve changes to degrees, certificates, and program maps as a result of courses considered on this agenda.
- ART 53B to be added to Art AA, Art History AA-T, and Studio Arts AA-T

- BUS 15B to be added to Business AS (under “Insurance”), Insurance Professional AS/Certificate of Achievement, and Insurance Specialist Certificate of Achievement
- BUS 56B to be added to Business AS (under “General Business”)
- BUS 76B to be added to Business AS (under “Management/Leadership”)
- ETH ST 6 to be added to Ethnic Studies AA
- ETH ST 7 to be added to Ethnic Studies AA
- PSYCH 33 to be added to forthcoming Psychology Certificate in Community Mental Health
- SPAN 1A/1B to be added to SPAN 1 degrees (Economics AA-T, History AA-T, Liberal Arts – Arts & Humanities AA)

Motion made by: Audra Wells; **Seconded by:** Jason Beardsley

The motion passed unanimously.

(Susan Caggiano, Hafedh Herichi, Bradley Lane, Maria Muñoz, Esau Tovar not present for vote.)

VIII. New Business

None

IX. Old Business

- Updating AR 5110
Two quick updates that need to be made to AR 5110:
 - The number is being changed to AR 4020, to be in line with the revised Board Policy.
 - The Curriculum Specialist is added to the summary in 1. A., of the listing of roles.

Motion to pass AR 4020 changes, as listed above.

Motion made by: Dione Carter; **Seconded by:** Scott Silverman

The motion passed unanimously.

(Susan Caggiano, Hafedh Herichi, Bradley Lane, Maria Muñoz, Esau Tovar not present for vote.)

X. Adjournment

Motion to adjourn the meeting at 5:27 pm.

Motion made by: Dominic Prendergast; **Seconded by:** Audra Wells

The motion passed unanimously.

(Susan Caggiano, Hafedh Herichi, Bradley Lane, Maria Muñoz, Esau Tovar not present for vote.)