



1900 Pico Boulevard Santa Monica, CA 90405
310.434.4611

Curriculum Committee Minutes

Wednesday, May 4, 2022, 3:00 p.m.

Zoom Meeting

Members Present:

Sheila Cordova, <i>Chair</i>	Walker Griffy	Emin Menachekanian	Redelia Shaw
Jason Beardsley, <i>Vice Chair</i>	Hafedh Herichi	Jacqueline Monge	Briana Simmons
Bren Antrim	Alex Ibaraki	Maria Muñoz	Lydia Strong
Fariba Bolandhemat	Sharlene Joachim	Estela Narrie	Audra Wells
Susan Caggiano	Bradley Lane	Brandon Reilly	Denise White-Odimo (A.S.)
Lisa Collins			

Members Absent:

Patricia Ramos	Esau Tovar	Dominic Prendergast (A.S.)
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Others Present:

Dione Carter	Rachel Demski	Marissa Osato Moreno	Mark Tomasic
Victoria Charles	Brian Driscoll	Cassie Rockwell	Sal Veas
James Cheesman	Maral Hyeler		

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:09 pm. Motion to approve the agenda with no revisions.

Motion made by: Susan Caggiano; **Seconded by:** Fariba Bolandhemat

The motion passed unanimously.

II. Public Comments

None

III. Announcements

Estela Narrie: USC has decided to accept fully online courses in Physical Sciences, Biological Sciences, and Modern Languages through summer. The departments have been notified.

IV. Approval of Minutes

Motion to approve the minutes of April 20, 2022 with no revisions.

Motion made by: Estela Narrie; **Seconded by:** Briana Simmons

The motion passed unanimously.

V. Chair's Report

May 20: Joint Program Review and Curriculum Committee workshop to look at how to make SLOs meaningful, measurable, and equitable. Two hours and a stipend for participants. An email announcement will be sent out later this week.

Registration for the ASCCC 2022 Curriculum Institute (July 6-9) is now open. For more information, visit the [Curriculum Institute page](#). Registration deadline is June 29, 2022.

VI. Information Items

(Non-Substantial Changes)

1. BIOL 23 Organismal and Environmental Biology
2. CHNESE 3 Intermediate Chinese 1
3. COUNS 15H Job Search Techniques
4. COUNS 41H Roadmap to College Readiness
5. COUNS 59 Textbook Strategies Using Technology
6. COUNS 910 ABI Connections
7. COUNS 921 Learning Skills
8. SPAN 3 Intermediate Spanish I
9. SPAN 4 Intermediate Spanish II

VII. Action Items

(Consent Agenda: Emergency DE to Fully Online and/or Hybrid)

- a. BIOL 23 Organismal and Environmental Biology (Hybrid Only)
 - b. COUNS 15H Job Search Techniques
 - c. COUNS 41H Roadmap to College Readiness
 - d. COUNS 59 Textbook Strategies Using Technology
 - e. COUNS 910 ABI Connections
 - f. COUNS 921 Learning Skills
 - g. SCI 10 Principles and Practice of Scientific Research
 - h. SPAN 3 Intermediate Spanish I
 - i. SPAN 4 Intermediate Spanish II
- Motion to approve Consent Agenda: Emergency DE to Fully Online and/or Hybrid (VII. a. to VII. i.)
Motion made by: Lisa Collins; **Seconded by:** Bradley Lane
The motion passed unanimously.

(Courses: New)

- j. BUS 7C Corporate Sustainability Strategies in Business
Motion to approve BUS 7C with revisions to update the Method of Evaluation: Group Projects note to: "Team based research project presented as a slideshow submission" and remove references to Canvas throughout the Methods of Evaluation.
Motion made by: Jason Beardsley; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously.
- k. DANCE 13 Advanced Hip Hop Dance (Advisory: DANCE 12)
Motion to approve DANCE 13 with revision to change start date.
Motion made by: Susan Caggiano; **Seconded by:** Estela Narrie
The motion passed unanimously.

Motion to approve DANCE 13 advisory of DANCE 12 with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Audra Wells
The motion passed unanimously.
- l. MUSIC 44 Mariachi Ensemble
Motion to approve MUSIC 44 with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Lisa Collins
The motion passed unanimously.

(Courses: Substantial Changes)

- m. MUSIC 2 Musicianship (Adding: Advisory MUSIC 5)
Motion to approve MUSIC 2 advisory addition of MUSIC 5 with no additional revisions.
Motion made by: Fariba Bolandhemat; **Seconded by:** Jacqueline Monge
The motion passed unanimously.
- n. MUSIC 87A Fingerstyle Guitar, First Level (Changed: course name (was "Classical and Flamenco

Guitar, First Level”), course description, textbook update)
Motion to approve changes to MUSIC 87A with no additional revisions.
Motion made by: Jason Beardsley; **Seconded by:** Estela Narrie
The motion passed unanimously.

- o. MUSIC 87B Fingerstyle Guitar, Second Level (Changed: course name (was “Classical and Flamenco Guitar, Second Level”), course description, textbook update)
Motion to approve changes to MUSIC 87B with no additional revisions.
Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley
The motion passed unanimously.

(Courses: Distance Education)

- p. BUS 7C Corporate Sustainability Strategies in Business
Motion to approve distance education for BUS 7C with revision to 4. Instructor’s Technical Qualifications to “Instructors should be familiar with the learning management system in place...”
Motion made by: Estela Narrie; **Seconded by:** Walker Griffy
The motion passed unanimously.
- q. CHNESE 3 Intermediate Chinese 1
Motion to approve distance education for CHNESE 3 with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Audra Wells
The motion passed unanimously.
- r. DANCE 13 Advanced Hip Hop Dance
Motion to approve distance education for DANCE 13 with no revisions.
Motion made by: Susan Caggiano; **Seconded by:** Jason Beardsley
The motion passed unanimously.

(Courses: Global Citizenship)

- s. SPAN 9 The Civilization of Spain
Motion to approve Global Citizenship for SPAN 9 with no revisions.
Motion made by: Jason Beardsley; **Seconded by:** Estela Narrie
The motion passed unanimously.
- t. SPAN 20 Latin American Civilization
Motion to approve Global Citizenship for SPAN 20 with no revisions.
Motion made by: Jason Beardsley; **Seconded by:** Susan Caggiano
The motion passed unanimously.

(Programs: Revisions)

- u. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda.
Motion to approve changes to degrees, certificates, and program maps as a result of courses considered on this agenda.
Motion made by: Estela Narrie; **Seconded by:** Audra Wells
The motion passed unanimously.

VIII. New Business

None

IX. Old Business

- Updating AR 5110
The Academic Senate and Senate Executive Committee approved a first read of the updates to AR 5110 1. Committee Structure. If passed and implemented, elections will be held in fall for the two additional seats for splitting the representation for Business/CSIS and Design

Technology/Communication and Media Studies. Fariba and Redelia (current representatives), will keep their seats, representing their respective departments, and elections will be held for assigning the additional representative seats for Business and Design Technology.

Regarding questions that came up at the last Curriculum meeting regarding the 508 compliance step in the workflow, Jason Beardsley and the Senate have started parallel conversations regarding what steps we have in place to ensure accessibility. We're looking to set a standard at the course level, but also understanding that the accessibility work comes in at the section level.

Motion to approve formatting changes (alphabetizing the listing of departments in the faculty representation list) to the updates to AR 5110 1. Committee Structure

Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley

The motion passed unanimously.

X. Adjournment

Motion to adjourn the meeting at 4:27 pm.

Motion made by: Jason Beardsley; **Seconded by:** Jacqueline Monge

The motion passed unanimously.