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# Curriculum Committee Minutes

## Wednesday, September 30, 2020, 3:00 p.m.

### Zoom Meeting

#### Members Present:

Dana Nasser, <i>Chair</i>	Susan Caggiano	Jamar London	Brandon Reilly
Jason Beardsley, <i>Vice Chair</i>	Aurélie Chevant-Aksoy	Emin Menachekanian	Briana Simmons
Brenda Antrim	Sheila Cordova	Jennifer Merlic	Lydia Strong
Garen Baghdasarian	Guido Davis Del Piccolo	Jacqueline Monge	Esau Tovar
Fariba Bolandhemat	Sharlene Joachim	Estela Narrie	Audra Wells
Dione Carter	Sasha King		

#### Members Absent:

None

#### Other Members:

Jamey Anderson	Judith Douglas	Yuki Minekawa	Christine Schultz
Lourdes Arévalo	Jon Michael Huls	Sehat Nauli	Sri Susilowati
Robert Armstrong	Kelly Ledwith	Debbie Perret	Mark Tomasic
Delphine Broccard	Jae Lee	Josh Sanseri	Norma Torres-Gonzalez
Rachel Demski	Walter Meyer	Samuel Sasu	Amber Qureshi Urrutia

*(Information items are listed numerically; action items are listed alphabetically)*

*All Distance Education Applications (emergency and fully online) on this agenda are being reviewed for recommendation, however each discipline's DE applications will be represented by a "Representative DE Application(s)" attached to the agenda (indicated in bold, with an associated page number.) All other Distance Education applications listed are available for review in [META](#).*

#### I. Call to Order and Approval of Agenda

The meeting was called to order at 3:02 pm. Motion to approve the agenda with no revisions.

**Motion made by:** Dione Carter; **Seconded by:** Aurélie Chevant-Aksoy

The motion passed unanimously. (*Jamar London not present for vote.*)

#### II. Public Comments

None

#### III. Announcements

None

#### IV. Approval of Minutes

Motion to approve the minutes of September 16 with no revisions.

**Motion made by:** Fariba Bolandhemat; **Seconded by:** Audra Wells

The motion passed unanimously. (*Jamar London not present for vote.*)

#### V. Chair's Report

The Chair recognized the hard work of the Curriculum Committee members and thanked them for their dedication and commitment. She also acknowledged the helpful comments that have been made about the DE Proposals in the past meetings and noted how they have been incorporated into our review process.

Due to the number of DE proposals expected for the next meeting, the Chair asked that members please check their approval queues in META regularly.

She also reminded the members about the due date guidelines for when a course may be offered once it is approved at Curriculum. The specific Curriculum Timelines information sheet is posted on the Curriculum Committee Website.

## VI. Information Items

1. Redesign of the Student Experience  
No updates

*(Non-Substantial Changes)*

2. PHOTO 30 Techniques of Lighting: Introduction
3. FASHN 9A Introduction to Fashion Illustration

## VII. Action Items

*(Courses: Substantial Change)*

- a. ART 52A Ceramics I (Changed: Course Description, Course Objectives, Lab Content, Course Notes for Catalog, Textbooks, and Sample Assignments)  
Motion to approve changes to ART 52A with no additional revisions.  
**Motion made by:** Esau Tovar; **Seconded by:** Audra Wells  
The motion passed unanimously.
- b. BIOL 15 Marine Biology with Laboratory (Changed: SLOs, Course Objectives, Textbooks)  
Motion to approve changes to BIOL 15 with no additional revisions.  
**Motion made by:** Susan Caggiano; **Seconded by:** Sharlene Joachim  
The motion passed unanimously.
- c. FASHN 5 Fashion Buying (Changed: Course Content and Methods of Evaluation)  
Motion to approve changes to FASHN 5 with no additional revisions.  
**Motion made by:** Susan Caggiano; **Seconded by:** Jacqueline Monge  
The motion passed unanimously.

*(Courses: Global Citizenship)*

- d. BIOL 15 Marine Biology with Laboratory  
Motion to approve Global Citizenship for BIOL 15 with no revisions.  
**Motion made by:** Audra Wells; **Seconded by:** Jason Beardsley  
The motion passed unanimously.
- e. ECON 8 Women in the Economy (*same as WGS 8*)  
Motion to approve Global Citizenship for ECON 8/WGS 8 with no revisions.  
**Motion made by:** Brandon Reilly; **Seconded by:** Susan Caggiano  
The motion passed unanimously.

*(Courses: Distance Education)*

- f. ART 52A Ceramics I
- g. **ART 75 Form and Information (Representative DE Application)**  
Motion to approve distance education for ART 52A (VII. f.) and ART 75 (VII. g.) as a block with no revisions.  
**Motion made by:** Estela Narrie; **Seconded by:** Dione Carter  
The motion passed unanimously.
- h. **BIOL 15 Marine Biology with Laboratory (Representative DE Application)**  
Motion to approve distance education for BIOL 15 with no revisions.  
**Motion made by:** Estela Narrie; **Seconded by:** Audra Wells  
The motion passed unanimously.

- i. COM ST 30 Introduction to Communication Theory
- j. **COM ST 31 Research Methods for Communication Studies (Representative DE Application)**  
 Motion to approve distance education for COM ST 30 (VII. i.) and COM ST 31 (VII. j.) as a block with revisions to Instructor Technical Qualifications to:  
 -Instructor will be proficient in the use of computer software/online platforms to communicate with students;  
 -Instructor will have access to technology if needed and professional development; professional development may include an @ONE training.)  
**Motion made by:** Brandon Reilly; **Seconded by:** Susan Caggiano  
 The motion passed unanimously.
- k. **COSM 50A Related Science 5 (Representative DE Application)**  
 Motion to approve distance education for COSM 50A with no revisions.  
**Motion made by:** Dione Carter; **Seconded by:** Estela Narrie  
 The motion passed unanimously.
- l. **ECON 8 Women in the Economy (same as WGS 8) (Representative DE Application)**  
 Motion to approve distance education for ECON 8/WGS 8 with no revisions.  
**Motion made by:** Estela Narrie; **Seconded by:** Jason Beardsley  
 The motion passed unanimously.
- m. **FASHN 1 Introduction to the Fashion Industry (Representative DE Application)**
- n. FASHN 5 Fashion Buying
- o. FASHN 9A Introduction to Fashion Illustration
- p. FASHN 13 Draping I  
 Motion to approve distance education for FASHN 1 (VII. m.), FASHN 5 (VII. n.), FASHN 9A (VII. o.), and FASHN 13 (VII. p.) as a block with revisions to make lecture/zoom meetings optional for asynchronous offerings.  
**Motion made by:** Estela Narrie; **Seconded by:** Aurélie Chevant-Aksoy  
 The motion passed unanimously.
- q. **HIST 3 British Civilization I (Representative DE Application)**
- r. HIST 29 Jewish History
- s. HIST 42 The Latina/o Experience in the United States
- t. HIST 43 Mexican-American History  
 Motion to approve distance education for HIST 3 (VII. q.), HIST 29 (VII. r.), HIST 42 (VII. s.), and HIST 43 (VII. t.) as a block with no revisions.  
**Motion made by:** Jason Beardsley; **Seconded by:** Aurélie Chevant-Aksoy  
 The motion passed unanimously.
- u. **KIN PE 34A Karate (Representative DE Application)**
- v. KIN PE 34B Intermediate Karate
- w. KIN PE 34C Advanced Intermediate Karate
- x. KIN PE 34D Advanced Karate  
 Motion to approve distance education for KIN PE 34A (VII. u.), KIN PE 34B (VII. v.), KIN PE 34C (VII. w.), and KIN PE 34D (VII. x.) as a block with no revisions.  
**Motion made by:** Lydia Strong; **Seconded by:** Estela Narrie  
 The motion passed unanimously.
- y. **PHOTO 30 Techniques of Lighting: Introduction (Representative DE Application)**
- z. PHOTO 32 Lighting for People 2
- aa. PHOTO 33 Lighting for Products
- bb. PHOTO 34 Capture to Composite  
 Motion to approve distance education for PHOTO 30 (VII. y.), PHOTO 32 (VII. z.), PHOTO 33 (VII. aa.), and PHOTO 34 (VII. bb.) as a block with no revisions.  
**Motion made by:** Dione Carter; **Seconded by:** Jacqueline Monge  
 The motion passed unanimously.

- cc. PRO CR 6A Coaching of Football (Representative DE Application)**  
 Motion to approve distance education for PRO CR 6A with no revisions.  
**Motion made by:** Estela Narrie; **Seconded by:** Aurélie Chevant-Aksoy  
 The motion passed unanimously.
- dd. RRM 4 Resource Management and Zero Waste in Business (Representative DE Application)**  
 Motion to approve distance education for RRM 4 (VII. dd.) and SST 908 (VII. ee.) as a block with revision to RRM 4 to remove attendance as an assessment and no revisions to SST 908.  
**Motion made by:** Jason Beardsley; **Seconded by:** Audra Wells  
 The motion passed unanimously.
- ee. SST 908 Impacts of Policy on Sustainability (Representative DE Application)**  
 Passed as a block with RRM 4 (VII. dd.)
- (Courses: Approved for Online Delivery in an Emergency Context Only)*
- ff. BIOL 22 Genetics and Molecular Biology**
- gg. BIOL 23 Organismal and Environmental Biology (Representative DE Application)**  
 Motion to approve distance education for BIOL 22 (VII. ff.) and BIOL 23 (VII. gg.) as a block with no revisions.  
**Motion made by:** Estela Narrie; **Seconded by:** Aurélie Chevant-Aksoy  
 The motion passed unanimously.
- hh. CHEM 9 Everyday Chemistry (Representative DE Application)**  
 ii. CHEM 21 Organic Chemistry I  
 Motion to approve distance education for CHEM 9 (VII. hh.), CHEM 21 (VII. ii.), and PHYSCS 20 (VII. xxx.) as a block with no revisions.  
**Motion made by:** Susan Caggiano; **Seconded by:** Estela Narrie  
 The motion passed unanimously.
- jj. COUNS 12H Career Planning (Representative DE Application)**
- kk. COUNS 15H Job Search Techniques**
- ll. COUNS 901 Transition to College (Representative DE Application)**
- mm. COUNS 902 Career and Workforce Readiness**  
 Motion to approve distance education for COUNS 12H (VII. jj.), COUNS 15H (VII. kk.), COUNS 901 (VII. ll.), and COUNS 902 (VII. mm.) as a block with revision to assessments (change points to percentages) on COUNS 12H and COUNS 15H (to be corrected post-meeting), and no revisions to COUNS 901 and COUNS 902.  
**Motion made by:** Jason Beardsley; **Seconded by:** Susan Caggiano  
 The motion passed unanimously.
- nn. DANCE 11 Beginning Hip Hop Dance (Representative DE Application)**
- oo. DANCE 12 Intermediate Hip Hop Dance**
- pp. DANCE 20 World Dance Survey**
- qq. DANCE 21A Beginning Asian Pacific Dance (Representative DE Application)**
- rr. DANCE 21B Intermediate Asian Pacific Dance**
- ss. DANCE 22 Mexican Dance**
- tt. DANCE 23 Intermediate Mexican Dance**
- uu. DANCE 24 Flamenco Dance 1**
- vv. DANCE 25 African Dance**
- ww. DANCE 25B Intermediate African Dance**
- xx. DANCE 26A Beginning Salsa Dance**
- yy. DANCE 27 Brazilian Dance**
- zz. DANCE 27B Intermediate Brazilian Dance**
- aaa. DANCE 31 Ballet I (Representative DE Application)**
- bbb. DANCE 32 Ballet 2**
- ccc. DANCE 33A Intermediate Ballet 3A**
- ddd. DANCE 33B Intermediate Ballet 3B**

- eee. DANCE 34B Advanced Ballet 4B
- fff. DANCE 41 Contemporary Modern Dance I
- ggg. DANCE 42 Contemporary Modern Dance 2
- hhh. DANCE 43A Intermediate Contemporary Modern Dance 3A
- iii. DANCE 44B Advanced Contemporary Modern Dance 4B
- jjj. DANCE 55B Dance Repertory Modern
- kkk. DANCE 57B Repertory World Dance
- lll. DANCE 62 Fundamentals of Choreography 3
- mmm. DANCE 63 Fundamentals of Choreography 4

Motion to approve distance education for DANCE 11 (VII. nn.), DANCE 12 (VII. oo.), DANCE 20 (VII. pp.), DANCE 21A (VII. qq.), DANCE 21B (VII. rr.), DANCE 22 (VII. ss.), DANCE 23 (VII. tt.), DANCE 24 (VII. uu.), DANCE 25 (VII. vv.), DANCE 25B (VII. ww.), DANCE 26A (VII. xx.), DANCE 27 (VII. yy.), DANCE 27B (VII. zz.), DANCE 31 (VII. aaa.), DANCE 32 (VII. bbb.), DANCE 33A (VII. ccc.), DANCE 33B (VII. ddd.), DANCE 34B (VII. eee.), DANCE 41 (VII. fff.), DANCE 42 (VII. ggg.), DANCE 43A (VII. hhh.), DANCE 44B (VII. iii.), DANCE 55B (VII. jjj.), DANCE 57B (VII. kkk.), DANCE 62 (VII. lll.), and DANCE 63 (VII. mmm.) as a block with revision to amend references to Canvas and Zoom.

**Motion made by:** Estela Narrie; **Seconded by:** Aurélie Chevant-Aksoy

The motion passed unanimously. (*Dione Carter, Guido Davis Del Piccolo not present for vote.*)

**nnn. FRENCH 1 Elementary French I (Representative DE Application)**

- ooo. FRENCH 2 Elementary French II
- ppp. FRENCH 3 Intermediate French I
- qqq. FRENCH 4 Intermediate French II

Motion to approve distance education for FRENCH 1 (VII. nnn.), FRENCH 2 (VII. ooo.), FRENCH 3 (VII. ppp.), and FRENCH 4 (VII. qqq.), GERMAN 3 (VII. rrr.), GERMAN 4 (VII. sss.), ITAL 1 (VII. ttt.), ITAL 2 (VII. uuu.), and JAPAN 8 (VII. vvv.) as a block with no revisions.

**Motion made by:** Estela Narrie; **Seconded by:** Jason Beardsley

The motion passed unanimously. (*Dione Carter, Guido Davis Del Piccolo not present for vote.*)

**rrr. GERMAN 3 Intermediate German I (Representative DE Application)**

- sss. GERMAN 4 Intermediate German II
- Passed as a block with FRENCH 1 (VII. nnn.)

**ttt. ITAL 1 Elementary Italian I (Representative DE Application)**

- uuu. ITAL 2 Elementary Italian II
- Passed as a block with FRENCH 1 (VII. nnn.)

**vvv. JAPAN 8 Conversational Japanese (Representative DE Application)**

Passed as a block with FRENCH 1 (VII. nnn.)

**www. PHOTO 2 Basic Black and White Darkroom Techniques (Representative DE Application)**

Motion to approve distance education for PHOTO 2 with no revisions.

**Motion made by:** Estela Narrie; **Seconded by:** Susan Caggiano

The motion passed unanimously.

**xxx. PHYSICS 20 Preparation for Calculus-Based Physics (Representative DE Application)**

Passed as a block with CHEM 9 (VII. hh.)

**VIII. New Business**

None

**IX. Old Business**

None

**X. Adjournment**

Motion to adjourn the meeting at 4:37 pm.

**Motion made by:** Audra Wells; **Seconded by:** Briana Simmons

The motion passed unanimously. (*Dione Carter, Guido Davis Del Piccolo not present for vote.*)