



1900 Pico Boulevard
Santa Monica, CA 90405
310.434.4611

Curriculum Committee Minutes

Wednesday, September 2, 2020, 3:00 p.m.

Zoom Meeting

Members Present:

Dana Nasser, <i>Chair</i>	Susan Caggiano	Jamar London	Brandon Reilly
Jason Beardsley, <i>Vice Chair</i>	Aurélie Chevart-Aksoy	Emin Menachekanian	Briana Simmons
Brenda Antrim	Sheila Cordova	Jennifer Merlic	Lydia Strong
Garen Baghdasarian	Guido Davis Del Piccolo	Jacqueline Monge	Esau Tovar
Fariba Bolandhemat	Sharlene Joachim	Estela Narrie	Audra Wells
Dione Carter	Sasha King		

Members Absent:

None

Others Present:

Joelle Adams	Lisa Collins	Josephine Hao	Christyanne Melendez
Nicole Chan	Rachel Demski	Walt Louie	Elisa Meyer

(Information items are listed numerically; action items are listed alphabetically)

All Distance Education Applications (emergency and fully online) on this agenda are being reviewed for recommendation, however each discipline’s DE applications will be represented by a “Representative DE Application(s)” attached to the agenda (indicated in bold, with an associated page number.) All other Distance Education applications listed are available for review in [META](#).

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:01 pm. Motion to approve the agenda with no revisions.

Motion made by: Estela Narrie; **Seconded by:** Dione Carter

The motion passed unanimously.

II. Public Comments

None

III. Announcements

Estela is on the ASCCC Curriculum Committee, so if anyone has topics for Estela to bring up, email her so she can share with the Academic State Senate.

IV. Approval of Minutes

Motion to approve the minutes of June 3 with revision to remove “*Brenda Antrim not present for vote*”

Motion made by: Briana Simmons; **Seconded by:** Estela Narrie

The motion passed with the following vote: Y: 18; N: 0; A: 2 (Susan Caggiano, Esau Tovar)

Motion to approve the minutes of July 29 with no revisions.

Motion made by: Jamar London; **Seconded by:** Audra Wells

The motion passed with the following vote: Y: 18; N: 0; A: 2 (Sheila Cordova, Esau Tovar)

V. Chair’s Report

The Chair welcomed the committee members back. She also introduced our new member, Esau Tovar, and thanked him for serving.

She requested that Committee Members continue to make comments about courses in META, but also email the comments to the tech review team. We will forward the comments to the proposal originator.

The Chair also reminded the members about a problem with the META conversion. When the courses were converted, they appear that they have only one assignment when there are two assignments. The assignments just need to be manually separated.

VI. Information Items

1. Curriculum Representative Training
Digital links of the documents in the "Curriculum Representative handbook were sent out. Overview of auto-approval certifications and associated rules and regulations, as well as the difference in credit and noncredit courses and programs, and different program types (degrees , certificates, , Associate Degrees for Transfer)

(Non-Substantial Changes)

2. ANIM 1 Storytelling
3. DMPOST 2 Digital Audio Fundamentals
4. DMPOST 3 Digital Video Fundamentals
5. DMPOST 22 Digital Music Production
6. DMPOST 23 Sound Design
7. DMPOST 31 Digital Compositing
8. ECE 47 Developing Family Childcare
9. ENGL 3 World Literature 1
10. ENGL 4 World Literature 2
11. ENGL 6 English Literature 2
12. ENGL 7 American Literature 1
13. ENGL 8 American Literature 2
14. ENGL 24 Grammar Review
15. ENGL 30A Beginning Creative Writing
16. ENGL 30B Advanced Creative Writing
17. ENGL 50 Mythology
18. GEOL 1 Physical Geology without Lab
19. GEOL 31, Introduction to Physical Oceanography
20. GR DES 31 Graphic Design Studio 1
21. GR DES 33 Typography Design 1
22. GR DES 38 Digital Illustration 1
23. GR DES 43 Typography Design 2
24. GR DES 51 Graphic Design Studio 3
25. GR DES 60 Design Research
26. GR DES 71B Motion Graphics 2
27. HIST 1 History of Western Civilization I
28. HIST 10 Ethnicity and American Culture
29. HIST 11 United States History Through Reconstruction
30. HIST 13 United States History After 1945
31. HIST 14 U.S. Environmental History
32. HIST 16 African-American History
33. HIST 20 History of California
34. HIST 33 World Civilizations I
35. HIST 34 World Civilizations II
36. HIST 53 The History of Religion
37. IXD 350 Interactive Storytelling
38. IXD 370 Design for Community Change
39. IXD 450 Interaction Design Portfolio

40. IXD 460 Tangible Interaction

VII. Action Items

(Courses: Distance Education)

- a. **ANIM 1 Storytelling (Representative DE Application)**
- b. **ANIM 2 2D Animation Fundamentals (Representative DE Application)**
- c. ANIM 3 3D Fundamentals
- d. ANIM 4 Digital Storyboarding
- e. ANIM 18 Perspective Drawing
- f. ANIM 19 Color Theory & Application
- g. ANIM 21 Advanced 2D Animation
- h. ANIM 22 2D Digital Production
- i. ANIM 31 Advanced 3D Animation
- j. ANIM 32 Digital Previsualization
- k. ANIM 35 3D Modeling
- l. ANIM 37 3D Character Creation
- m. ANIM 38 3D Character Rigging

Motion to approve distance education for: ANIM 1 (VII. a.), ANIM 2 (VII. b.), ANIM 3 (VII. c.), ANIM 4 (VII. d.), ANIM 18 (VII. e.), ANIM 19 (VII. f.), ANIM 21 (VII. g.), ANIM 22 (VII. h.), ANIM 31 (VII. i.), ANIM 32 (VII. j.), ANIM 35 (VII. k.), ANIM 37 (VII. l.), and ANIM 38 (VII. m.), ANIM 41 (VII. vv.), and ANIM 42 (VII. ww.), DMPOST 2 (VII. n.), DMPOST 3 (VII. o.), DMPOST 22 (VII. p.), DMPOST 23 (VII. q.), DMPOST 30 (VII. r.), DMPOST 31 (VII. s.), GAME 1 (VII. cc.), GAME 2 (VII. dd.), and ET 89 (VII. zz.), with no revisions.

Motion made by: Estela Narrie; **Seconded by:** Esau Tovar

The motion passed unanimously.

- n. **DMPOST 2 Digital Audio Fundamentals (Representative DE Application)**
- o. DMPOST 3 Digital Video Fundamentals
- p. DMPOST 22 Digital Music Production
- q. DMPOST 23 Sound Design
- r. DMPOST 30 Digital Video Editing
- s. DMPOST 31 Digital Compositing

All DMPOST courses passed as a block with ANIM courses, GAME courses, and ET 89.
(see motion details under VII. m.)

- t. ENGL 3 World Literature 1
- u. ENGL 4 World Literature 2
- v. ENGL 6 English Literature 2
- w. **ENGL 7 American Literature 1 (Representative DE Application)**
- x. ENGL 8 American Literature 2
- y. **ENGL 24 Grammar Review (Representative DE Application)**
- z. ENGL 30A Beginning Creative Writing
- aa. ENGL 30B Advanced Creative Writing
- bb. ENGL 50 Mythology

Motion to approve distance education for: ENGL 3 (VII. t.), ENGL 4 (VII. u.), ENGL 6 (VII. v.), ENGL 7 (VII. w.), ENGL 8 (VII. x.), ENGL 24 (VII. y.), ENGL 30A (VII. z.), ENGL 30B (VII. aa.), and ENGL 50 (VII. bb.) with no revisions.

Motion made by: Susan Caggiano; **Seconded by:** Dione Carter

The motion passed unanimously.

- cc. **GAME 1 Game Design Fundamentals (Representative DE Application)**

- dd. GAME 2 Game Mechanics

All GAME courses passed as a block with ANIM courses, DMPOST courses, and ET 89.

(see motion details under VII. m.)

- ee. **GEOL 1 Physical Geology without Lab (Representative DE Application)**

- ff. GEOL 31 Introduction to Physical Oceanography

Motion to approve distance education for: GEOL 1 (VII. ee.) and GEOL 31 (VII. ff.) with no revisions.

Motion made by: Esau Tovar; **Seconded by:** Audra Wells

The motion passed unanimously.

gg. GR DES 18 Introduction to Graphic Design Applications

hh. GR DES 31 Graphic Design Studio 1

ii. **GR DES 33 Typography Design 1 (Representative DE Application)**

jj. GR DES 35 Sketching for Graphic Design

kk. GR DES 38 Digital Illustration 1

ll. GR DES 43 Typography Design 2

mm. GR DES 51 Graphic Design Studio 3

nn. GR DES 60 Design Research

oo. GR DES 67 Web Design 3

pp. GR DES 71 Motion Graphics 1

qq. GR DES 71B Motion Graphics 2

Motion to approve distance education for: GR DES 18 (VII. gg.), GR DES 31 (VII. hh.), GR DES 33 (VII. ii.), GR DES 35 (VII. jj.), GR DES 38 (VII. kk.), GR DES 43 (VII. ll.), GR DES 51 (VII. mm.), GR DES 60 (VII. nn.), GR DES 67 (VII. oo.), GR DES 71 (VII. pp.), GR DES 71B (VII. qq.), IXD 310 (VII. rr.), IXD 350 (VII. ss.), IXD 370 (VII. tt.), and IXD 460 (VII. uu.) with no revisions.

Motion made by: Guido Davis Del Piccolo; **Seconded by:** Estela Narrie

The motion passed unanimously.

rr. **IXD 310 Interaction Design Studio 1 (Representative DE Application)**

ss. IXD 350 Interactive Storytelling

tt. IXD 370 Design for Community Change

uu. IXD 460 Tangible Interaction

All IXD courses passed a block with GR DES courses.

(see motion details under VII. qq.)

(Courses: Online Delivery in an Emergency Context Only)

vv. **ANIM 41 Environment Design (Representative DE Application)**

ww. ANIM 42 Prop and Vehicle Design

All ANIM course passed as a block with DMPOST courses, GAME courses, and ET 89.

(see motion details under VII. m.)

xx. **COSM 77 Barbering (Representative DE Application)**

yy. COSM 78 Barbering 2

Motion to approve distance education for: COSM 77 (VII. xx.) and COSM 78 (VII. yy.) with no revisions.

Motion made by: Brandon Reilly; **Seconded by:** Briana Simmons

The motion passed unanimously.

zz. **ET 89 Figure Drawing (Representative DE Application)**

ET 89 passed as a block with ANIM courses, DMPOST courses, and GAME courses.

(see motion details under VII. m.)

VIII. New Business

None

IX. Old Business

None

X. Adjournment

Motion to adjourn the meeting at 4:41 pm.

Motion made by: Jason Beardsley; **Seconded by:** Briana Simmons

The motion passed unanimously.