Curriculum Committee Minutes
Wednesday, July 8, 2020, 1:00 p.m.
Zoom Meeting

Members Present:

Dana Nasser, Chair	Susan Caggiano	Jamar London	Brandon Reilly
Jason Beardsley, Vice Chair	Aurelie Chevant	Emin Menachekanian	Briana Simmons
Brenda Antrim	Guido Davis Del Piccolo	Jennifer Merlic	Lydia Strong
Garen Baghdasarian	Sharlene Joachim	Jacqueline Monge	Audra Wells
Fariba Bolandhemat	Sasha King	Estela Narrie	

Members Absent:

Dione Carter	Sheila Cordova	Nick Mata

Others Present:

Joelle Adams	Elisa Meyer	Howard Stahl	Sharon Thomas

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda
The meeting was called to order at 1:05 pm. Motion to approve the agenda with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Audra Wells
The motion passed unanimously.

II. Public Comments
None

III. Announcements
Jenny spoke briefly about the recent Immigration and Customs Enforcement (ICE) decision released yesterday. All international students are required to leave the country or go to college where they can take courses on ground. A lawsuit being filed by Harvard and MIT is seeking to block this move. Faculty members are sending Jenny information to try and help SMC's international students. SMC Administration is working on this for possible solutions.

IV. Approval of Minutes
No review or approval of minutes.

V. Chair's Report
The Chair thanked the Committee for serving this summer. She also welcomed our new members: Susan Caggiano, Aurelie Chevant, Sharlene Joachim, and Briana Simmons. They were encouraged to participate and ask any questions they may have. She distinguished the workflows in META for fully online DE requests and emergency only DE requests. The Chair asked that members regularly check their cues so that we can move the DE requests through the workflow as quickly as possible. We would like to review as many DE requests as possible over the summer.

From Vice-Chair Jason Beardsley
The vice-chair communicated that there is a separate word document for emergency only DE courses. He

also stressed that faculty need to be mindful of what it means to be fully online, which involves a fully developed shell in an asynchronous world. Emergency only DE makes sense for synchronous teaching. He is also working on tweaking the DE7 document. Additionally, he reminded the group that the deadline for SMC to submit courses for approval is Dec. 30, 2020. However, since everything must go to the Board first, the Committee technically has until Oct 21st to get the applications in, so faculty must keep in mind the short window that's available to meet and approve courses. The Committee will be meeting each Wednesday through the end of the month. For questions about fully online or emergency DE courses, please feel free to reach out to Jason with questions by emailing or by calling him directly.\

VI. Information Items
None

VII. Action Items

(Courses: Distance Education)
a.   CIS NC 902
      Motion to approve distance education for CIS NC 902 as a block with CIS NC 903 (VII. b.) with no revisions.
      Motion made by: Sasha King; **Seconded by:** Fariba Bolandhemat
      The motion passed unanimously.

b.   CIS NC 903
      Passed as a block with CIS NC 902 (VII. a.)

c.   CS 3
      Motion to approve distance education for CS 3 as a block with CS 51 (VII. i.), CS 52 (VII. j.), CS 54 (VII. k.), and CS 56 (VII. l) with minor revisions.
      Motion made by: Fariba Bolandhemat; **Seconded by:** Audra Wells
      The motion passed unanimously.

d.   CS 20A
      Motion to approve distance education for CS 20A as a block with CS 20B (VII. e.) with no revisions.
      Motion made by: Fariba Bolandhemat; **Seconded by:** Briana Simmons
      The motion passed unanimously.

e.   CS 20B
      Passed as a block with CS 20A (VII. d.)

f.   CS 40
      Motion to approve distance education for CS 40 as a block with CS 41 (VII. g.), CS 42 (VII. h.), CS 70 (VII. p.), and CS 75 (VII. q.) with no revisions.
      Motion made by: Estela Narrie; **Seconded by:** Fariba Bolandhemat
      The motion passed unanimously.

g.   CS 41
      Passed as a block with CS 40 (VII. f.)

h.   CS 42
      Passed as a block with CS 40 (VII. f.)

i.   CS 51
      Passed as a block with CS 3 (VII. c.)

j.   CS 52
      Passed as a block with CS 3 (VII. c.)

k. CS 54
    Passed as a block with CS 3 (VII. c.)

l. CS 56
    Passed as a block with CS 3 (VII. c.)

m. CS 60
    Motion to approve distance education for CS 60 as a block with CS 61 (VII. n.), CS 65 (VII. o.) with no revisions.
    Motion made by: Fariba Bolandhemat; **Seconded by:** Jason Beardsley
    The motion passed unanimously.

n. CS 61
    Passed as a block with CS 60 (VII. m.)

o. CS 65
    Passed as a block with CS 60 (VII. m.)

p. CS 70
    Passed as a block with CS 40 (VII. f.)

q. CS 75
    Passed as a block with CS 40 (VII. f.)

r. ENGL 14
    Motion to approve distance education for ENGL 14 DE with no revisions.
    Motion made by: Jennifer Merlic; **Seconded by:** Jason Beardsley
    The motion passed unanimously.

s. OFTECH 1A
    Motion to approve distance education for OFTECH 1A as a block with OFTECH 1B (VII. t.), OFTECH 1C (VII. u.), and OFTECH 9 (VII. v.) with no revisions.
    Motion made by: Fariba Bolandhemat; **Seconded by:** Estela Narrie
    The motion passed unanimously.

t. OFTECH 1B
    Passed as a block with OFTECH 1A (VII. s.)

u. OFTECH 1C
    Passed as a block with OFTECH 1A (VII. s.)

v. OFTECH 9
    Passed as a block with OFTECH 1A (VII. s.)

VIII. New Business
None

IX. Old Business
None

X. Adjournment
Motion to adjourn the meeting at 3:23 pm.
Motion: Briana Simmons; Second: Audra Wells
The motion passed unanimously.