



1900 Pico Boulevard Santa Monica, CA 90405  
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## Curriculum Committee Minutes

### Wednesday, May 19, 2021, 3:00 p.m.

### Zoom Meeting

#### Members Present:

Dana Nasser, <i>Chair</i>	Susan Caggiano	Jennifer Merlic	Patricia Ramos
Jason Beardsley, <i>Vice Chair</i>	Sheila Cordova	Jacqueline Monge	Briana Simmons
Brenda Antrim	Guido Davis Del Piccolo	Estela Narrie	Lydia Strong
Heather Bennett	Sharlene Joachim	Yvonne Ortega	Esau Tovar
Fariba Bolandhemat	Emin Menachekanian	Quyen Phung	Audra Wells

#### Members Absent:

Aurélie Chevant-Aksoy	Scott Silverman	Caden Gicking (A.S.)
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#### Others Present:

Joelle Adams	Rachel Demski	Colleen McGraw	Dr. Carolyn Washington
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*(Information items are listed numerically; action items are listed alphabetically)*

#### I. Call to Order and Approval of Agenda

The meeting was called to order at 3:07 pm. Motion to approve the agenda with revision to remove ART 10B (VII. h.) from consideration at the department's request.

**Motion made by:** Estela Narrie; **Seconded by:** Jason Beardsley

The motion passed unanimously.

#### II. Public Comments

None

#### III. Announcements

Estela Narrie announced we got our CSUGE and IGETC decisions back. Estela will be sharing the list soon. The courses submitted for the new CSUGE Area F: Ethnic Studies were denied. The majority of courses at community colleges throughout the state were denied. We're in conversation with CSU, discipline faculty, and the Ethnic Studies task force. We'll provide updates as we have more information.

#### IV. Approval of Minutes

Motion to approve the minutes of May 5 with no revisions.

**Motion made by:** Susan Caggiano; **Seconded by:** Audra Wells

The motion passed unanimously.

#### V. Chair's Report

The Chair reminded the Committee that June 2nd is that last meeting of the semester. She thanked the Committee Members for their dedication and participation in the committee over the last year.

#### VI. Information Items

1. Redesign of the Student Experience  
No news or updates to share at today's meeting.

## 2. Distance Education Modalities Discussion

Today's discussion isn't looking for answers, we're previewing defining synchronous vs. asynchronous with regards to approving and scheduling courses in a Distance Education modality.

If we have a new modality, do we need a new Distance Education application, approval process, and considerations?

After this last year everyone is familiar with the DE approval process. It all connects back to Title 5 and the California Code of Regulations, which defines the way in which DE courses should be conducted, broadly speaking, in order to distinguish them from correspondence courses. We as an institution have to ensure we're meeting the standard for substantive education, which is linked to federal guidelines in terms of financial aid, and what the federal government will and won't support – students having regular contact with the instructor, content, and one another.

This resolution from the Distance Education committee came out of the current context we're in, and specifically some disciplines wanting to continue that synchronous teaching. Also, we want to broaden our understanding of distance education while maintaining effective instruction for our students. The current resolution asks that the community broaden our understanding of distance education; it was left broad as those definitions can change and evolve. However, there's also an understanding that we'll need to get into specifics when figuring out the logistics of what this looks like, and how it works (ex: forms, approval processes, etc.)

The resolution went to the Academic Senate Executive Committee once, and has been shared with Department Chairs. In addition to the resolution, we're also coming up with best practices. The Distance Education Committee wants to support the process – what is the impact on the Curriculum Committee to help synchronous DE become a reality? The Distance Education Committee has also asked Institutional Research to begin collecting data on the various modalities.

Up until this point, distance education has been a very specific term and has meant asynchronous teaching. It was to support students who had scheduling barriers, and it seemed DE students wouldn't have an interest in synchronous teaching, but the pandemic has changed that. We're coming out of the pandemic with different demands.

Questions/Ideas:

- Could we have an addendum to the DE application for courses already approved for fully online, to add on "synchronous" as an additional component to the existing approval?
- Question whether synchronous vs. asynchronous is in the committee's purview. The scheduled vs. unscheduled is handled at the Department/Chair level currently. However, the committee has historically viewed DE applications through the lens of "asynchronous only."
- Does the curriculum committee want to change the DE application?

*(Non-Substantial Changes)*

3. CHEM 10 Introductory General Chemistry
4. COUNS 12 Exploring Careers and College Majors
5. KIN PE 58A Beginning Yoga
6. KIN PE 58B Intermediate Yoga
7. KIN PE 58C Advanced Yoga

## VII. Action Items

*(Consent Agenda: Program Maps)*

- a. Business Administration AS-T – Revised Map
- b. Dance AA – Revised Map
- c. English Transfer Map

Motion to approve the consent agenda of Program Maps with no revisions.

**Motion made by:** Estela Narrie; **Seconded by:** Quyen Phung

The motion passed unanimously.

*(Courses: New)*

- d. HEALTH 985 Nurse Assistant Pre-Certification Foundational Training (Prerequisite: Admission to the Nurse Assistant/Home Health Aide Pre-certification Program, Corequisite: HEALTH 986)  
Motion to approve HEALTH 985 (VII. d.) and HEALTH 986 (VII. e.) as a block with no revisions.  
**Motion made by:** Jason Beardsley; **Seconded by:** Heather Bennett  
The motion passed unanimously.

Motion to approve HEALTH 985 (VII. d.) and HEALTH 986 (VII. e.) prerequisite of “Admission to the Nurse Assistant/Home Health Aide Pre-certification Program” and corequisites (HEALTH 985 corequisite of HEALTH 986; HEALTH 986 corequisite of HEALTH 985) as a block with no revisions.  
**Motion made by:** Estela Narrie; **Seconded by:** Briana Simmons  
The motion passed unanimously.

- e. HEALTH 986 Nurse Assistant Pre-Certification Foundational Clinical Training Lab (Prerequisite: Admission to the Nurse Assistant/Home Health Aide Pre-certification Program, Corequisite: HEALTH 985)  
Course, prerequisite, and corequisite passed as a block with HEALTH 985 (VII. d.)

- f. HEALTH 987 Home Health Aide Pre-Certification Foundational Training (Prerequisite: HEALTH 985 and HEALTH 986, Corequisite: HEALTH 988)  
Motion to approve HEALTH 987 (VII. f.) and HEALTH 988 (VII. g.) with minor revision to course description.  
**Motion made by:** Susan Caggiano; **Seconded by:** Audra Wells  
The motion passed unanimously.

Motion to approve HEALTH 987 (VII. f.) and HEALTH 988 (VII. g.) prerequisite of “HEALTH 985 and HEALTH 986” and corequisite (HEALTH 987 corequisite of HEALTH 988; HEALTH 988 corequisite of HEALTH 987) as a block with no revisions.  
**Motion made by:** Estela Narrie; **Seconded by:** Briana Simmons  
The motion passed unanimously.

- g. HEALTH 988 Home Health Aide Pre-Certification Training Clinical Lab (Prerequisite: HEALTH 985 and HEALTH 986, Corequisite: HEALTH 987)  
Course, prerequisite, and corequisite passed as a block with HEALTH 987 (VII. f.)

*(Courses: Substantial Changes)*

~~h. ART 10B Design for Life (course name: was “Design II”, course description, course content, SLOs)~~

- i. MATH 1 Bridge to College Mathematics (adding MATH 50 as an exit level, hours correction)  
Motion to approve changes to MATH 1 (VII. i.), MATH 1B (VII. j.), and MATH 1C (VII. k.) as a block with no additional revisions.  
**Motion made by:** Estela Narrie; **Seconded by:** Susan Caggiano  
The motion passed unanimously.

- j. MATH 1B Bridge to College Mathematics 2 (adding MATH 50 as an exit level, hours correction)  
Passed as a block with MATH 1 (VII. i.)

- k. MATH 1C Bridge to College Mathematics 3 (adding MATH 50 as an exit level, hours correction)  
Passed as a block with MATH 1 (VII. i.)

*(Programs: Revisions)*

- l. Changes to degrees and certificates as a result of courses considered on this agenda.  
There were no changes to degrees and certificates as a result of courses considered on this agenda.

**VIII. New Business**

None

**IX. Old Business**

None

**X. Adjournment**

Motion to adjourn the meeting at 4:15 pm.

**Motion made by:** Susan Caggiano; **Seconded by:** Jason Beardsley

The motion passed unanimously.