



1900 Pico Boulevard
 Santa Monica, CA 90405
 310.434.4611

Curriculum Committee Minutes

Wednesday, November 6, 2019, 3:00 p.m.
 Loft Conference Room – Drescher Hall 300-E

Members Present:

Dana Nasser, <i>Chair</i>	Gary Huff	Emin Menachekanian	Brandon Reilly
Jason Beardsley, <i>Vice Chair</i>	Sasha King	Jennifer Merlic	Toni Trives
Fariba Bolandhemat	Jae Lee	Jacqueline Monge	Michael John Siemer (A.S.)
Sheila Cordova	Jamar London	Estela Narrie	Safa Saleem (A.S)
Guido Davis Del Piccolo	Nick Mata		

Members Absent:

Brenda Antrim	Dione Carter	Lydia Strong	Audra Wells
Garen Baghdasarian	Lee Pritchard		

Others Present:

Rachel Demski	Sehat Nauli	Deborah Schwyter	Redelia Shaw
Chris Fria	Deborah Perret	Steven Sedky	Howard Stahl
Colleen McGraw	Brian Rodas	Vicky Seno	Odemaris Valdivia

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:07 pm. Motion to approve the agenda with no revisions.

Motion made by: Estela Narrie; **Seconded by:** Gary Huff

The motion passed unanimously

II. Public Comments

None

III. Announcements

Sheila Cordova passed out flyers for the Helsinki and Tallinn Study Abroad trip happening over Spring Break 2020 led by Carol Davis and Zeny Baduel, encouraging faculty to advertise the trip to students. Visit www.smc.edu/studyabroad for more information.

IV. Approval of Minutes

Motion to approve the minutes of the October 16 meeting with no revisions.

Motion made by: Jason Beardsley; **Seconded by:** Safa Saleem

The motion passed unanimously

V. Chair’s Report

- The Chair discussed the remaining two meetings for the semester and how the agendas will likely be heavy.
- The Chair also summarized the auto approval process and which courses and programs are subject to this process. The Chancellor's Office assigns a control code to courses that are auto approved.
- Committee members were asked to think about any topics that they would like addressed in our spring curriculum training sessions. We want to continue to address questions members may have about the process.

VI. Information Items

1. Redesign of the Student Experience
SMC received a Title III grant for student care teams (\$600,000 a year for five years)

(Courses: Non-Substantial Changes)

2. KOREAN 9 Korean Civilization

(Courses: Technical Corrections)

3. CHEM 9 Everyday Chemistry
4. CHEM 10 Introductory General Chemistry
5. CHEM 11 General Chemistry I
6. CHEM 21 Organic Chemistry I
7. CHEM 22 Organic Chemistry II
8. CHEM 24 Organic Chemistry II Laboratory
9. CHEM 31 Biochemistry I
10. PHYSCS 6 General Physics 1 with Lab
11. PHYSCS 8 Calculus-based General Physics 1 with Lab
12. PHYSCS 9 Calculus-based General Physics 2 with Lab
13. PHYSCS 21 Mechanics With Lab
14. PHYSCS 24 Modern Physics With Lab

VII. Action Items

(Courses: New)

- a. CIS 902 Basic Computer Skills
Motion to approve CIS 902 with no revisions
Motion made by: Jason Beardsley; **Seconded by:** Toni Trives
The motion passed unanimously
- b. CIS 903 Fundamentals of Microsoft Office
Motion to approve CIS 903 with no revisions
Motion made by: Jennifer Merlic; **Seconded by:** Sheila Cordova
The motion passed unanimously
- c. CS 79F Machine Learning on AWS (Advisory: CS 79A)
Motion to approve CS 79F with no revisions
Motion made by: Fariba Bolandhemat; **Seconded by:** Sasha King
The motion passed unanimously

Motion to approve CS 79F advisory of CS 79A with no revisions
Motion made by: Jason Beardsley; **Seconded by:** Jae Lee
The motion passed unanimously
- d. CS 79Y Microsoft Azure Database Essentials (Advisories: CS 79A, CS 79Z)
Motion to approve CS 79Y with no revisions
Motion made by: Toni Trives; **Seconded by:** Jamar London
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

Motion to approve CS 79Y advisory of CS 79A, CS 79Z with no revisions
Motion made by: Estela Narrie; **Seconded by:** Jennifer Merlic
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- e. CS 79Z Microsoft Azure Essentials (Advisory: CS 79A)
Motion to approve CS 79Z with no revisions
Motion made by: Safa Saleem; **Seconded by:** Jason Beardsley

The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

Motion to approve CS 79Z advisory of CS 79A with no revisions

Motion made by: Jason Beardsley; **Seconded by:** Estela Narrie

The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

(*Courses: Substantial Changes*)

- f. ANIM 10 Quick-Sketch & Rapid Visualization (formerly ET 93; Change: Discipline Prefix/Number, Hours (no change in units), and Course Content)
Motion to approve changes to ANIM 10 with no additional revisions
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- g. ANIM 11 Figure Drawing (formerly ET 89; Change: Discipline Prefix/Number, Hours (no change in units), and Course Content)
Motion to approve changes to ANIM 11 with no additional revisions
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- h. ANIM 12 Figure in Motion (formerly ET 92; Change: Discipline Prefix/Number, Hours (no change in units), Course Content, SAM Code – from C to D)
Motion to approve changes to ANIM 12 with no additional revisions
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- i. ANIM 13 Costumed Figure Drawing (formerly ET 96; Change: Discipline Prefix/Number, Hours (no change in units), and Course Content, SAM Code – from C to D)
Motion to approve changes to ANIM 13 with no additional revisions
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- j. ANIM 14 Animal Drawing (formerly ET 95; Change: Discipline Prefix/Number, Hours (no change in units), and Course Content, SAM Code – from C to D)
Motion to approve changes to ANIM 14 with no additional revisions
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- k. CHEM 12 General Chemistry II (Change: Course Description, Course Content)
Motion to approve changes to CHEM 12 with removal of MATH 3 prerequisite (added per last meeting of “MATH 3 and MATH 4 as alternative options to “MATH 2” requisites and advisories”); CHEM 12, should read as “CHEM 11 and MATH 2 or MATH 4”
Motion made by: Jamar London; **Seconded by:** Jason Beardsley
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- l. CHEM 19 Fundamentals of General, Organic, and Biological Chemistry (Change: Course Description; Add Prerequisite: MATH 50)
Motion to approve changes to CHEM 19 with addition of prerequisite option of “Eligibility for MATH 54 and MATH 54C”
Motion made by: Estela Narrie; **Seconded by:** Gary Huff
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- m. COSM 50R Written Preparation for Barbering State Board Exam (Remove Prerequisite: COSM 38)
Motion to approve changes to COSM 50R with no additional revisions
Motion made by: Jacqueline Monge; **Seconded by:** Jason Beardsley
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

- n. COSM 77 Barbering (Remove Prerequisite: COSM 38)
Motion to approve changes to COSM 77 with no additional revisions
Motion made by: Jacqueline Monge; **Seconded by:** Gary Huff
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- o. COSM 78 Barbering 2 (Rearrange Prerequisite wording)
Motion to approve changes to COSM 78 with no additional revisions
Motion made by: Jacqueline Monge; **Seconded by:** Michael John Siemer
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- p. MEDIA 20 Introduction to Media Writing and Producing Short-form Content (Change: Course Name, Course Description, SLOs, Course Content, Methods of Presentation)
Motion to approve changes to MEDIA 20 with no additional revisions
Motion made by: Sheila Cordova; **Seconded by:** Toni Trives
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

(Courses: Distance Education)

- q. CIS 902 Basic Computer Skills
Motion to approve distance education component for CIS 902
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
Y: 7 (Jason Beardsley, Fariba Bolandhemat, Sasha King, Jacqueline Monge, Brandon Reilly, Safa Saleem, Toni Trives); N: 9 (Sheila Cordova, Guido Davis Del Piccolo, Gary Huff, Jae Lee, Jamar London, Nick Mata, Jennifer Merlic, Estela Narrie, Michael John Siemer); A: 0
The motion failed to pass
- r. CIS 903 Fundamentals of Microsoft Office
Motion to approve distance education component for CIS 903 with minor wording revision
Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley
The motion passed unanimously
- s. CS 79F Machine Learning on AWS
Motion to approve distance education component for CS 79F with minor wording revisions
Motion made by: Estela Narrie; **Seconded by:** Sheila Cordova
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- t. CS 79Y Microsoft Azure Database Essentials
Motion to approve distance education component for CS 79Y with minor wording revisions
Motion made by: Jae Lee; **Seconded by:** Sasha King
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- u. CS 79Z Microsoft Azure Essentials
Motion to approve distance education component for CS 79Z with minor wording revisions
Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- v. MATH 54 Elementary Statistics
Motion to approve fully online distance education component for MATH 54 with no revisions
Motion made by: Jamar London; **Seconded by:** Sheila Cordova
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- w. MEDIA 20 Introduction to Media Writing and Producing Short-form Content
Motion to approve distance education component for MEDIA 20 with no revisions
Motion made by: Jae Lee; **Seconded by:** Estela Narrie
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

(Courses: Deactivations)

- x. EDUC 1 Careers in Education
Motion to approve deactivation of EDUC 1 (replaced by EDUC 12)
Motion made by: Toni Trives; **Seconded by:** Estela Narrie
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

- y. EDUC 2 The Early Childhood Through 12th Grade Teaching Experience
Motion to approve deactivation of EDUC 2 (replaced by EDUC 12)
Motion made by: Toni Trives; **Seconded by:** Estela Narrie
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

(Programs: New)

- z. ~~Front-Desk~~ Receptionist Noncredit Certificate of Completion
Motion to approve Receptionist Certificate of Completion with change of certificate name
Motion made by: Jamar London; **Seconded by:** Gary Huff
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

(Programs: Revisions)

- aa. Changes to degrees and certificates as a result of courses considered on this agenda
Motion to approve any changes to programs as a result of courses on this agenda
Motion made by: Jason Beardsley; **Seconded by:** Gary Huff
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

VIII. New Business

None

IX. Old Business

None

X. Adjournment

Motion to adjourn the meeting at 4:49 pm.

Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley

The motion passed unanimously