



Curriculum Committee Minutes

Wednesday, October 2, 2019, 3:00 p.m.
Loft Conference Room – Drescher Hall 300-E

Members Present:

Dana Nasser, <i>Chair</i>	Dione Carter	Nick Mata	Lee Pritchard
Jason Beardsley, <i>Vice Chair</i>	Sheila Cordova	Emin Menachekanian	Brandon Reilly
Brenda Antrim	Guido Davis Del Piccolo	Jennifer Merlic	Toni Trives
Garen Baghdasarian	Sasha King	Jacqueline Monge	Audra Wells
Fariba Bolandhemat	Jamar London	Estela Narrie	Safa Saleem (A.S.)

Members Absent:

Gary Huff	Jae Lee	Lydia Strong	Yongha Hwang (A.S.)
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Others Present:

Susan Caggiano	Rachel Demski	Sehat Nauli	Steven Sedky
Sal Veas			

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

Meeting called to order at 3:08 pm. Motion to approve the agenda with no revisions.

Motion made by: Lee Pritchard; **Seconded by:** Estela Narrie

The motion passed unanimously (Dione Carter and Jennifer Merlic were not present for vote)

II. Public Comments

None

III. Announcements

Sheila Cordova announced IndieCade (International Festival of Independent Games) will be happening October 10-12 at the CMD campus; IndieCade was held at the CMD last year, and they'll be returning this year. For more information visit: <https://www.indiecade.com/>

IV. Approval of Minutes

Motion to approve the minutes of the September 18 meeting with no revisions.

Motion made by: Jason Beardsley; **Seconded by:** Jamar London

The motion passed unanimously (Dione Carter and Jennifer Merlic were not present for vote)

V. Chair's Report

- META training workshop on Thursday, 10/10 at 11:15 a.m. - 12:35 p.m. in BUS 253
- Attended AACC Pathways Institute 2.0 and explained the significance of defining effective Student Learning Outcomes and Program Learning Outcomes
- Discussed that we will have another META training at the next Curriculum Committee meeting to review the Curriculum Rep's approval process

VI. Information Items

1. Redesign of the Student Experience

(Courses: Non-Substantial Changes)

2. ENGR 1 Introduction to Engineering
3. ENGR 12 Statics
4. ENGR 16 Dynamics
5. ENGR 21 Circuit Analysis
6. ENGR 22 Circuit Analysis Lab
7. PHYSCS 12 Introductory Physics Non-Lab
8. PHYSCS 14 Introductory Physics with Laboratory

VII. Action Items

(Programs: Revisions)

- a. Management and Leadership AS/Certificate of Achievement
 - Certificate of Achievement being separated from AS degree (no changes to AS)
 - Remove BUS 5 from required courses in Certificate of Achievement (reducing required units to 9); overall Certificate of Achievement units reduced to 18Motion to table the program pending revisions of the Program Learning Outcomes and possible change in program name
Motion made by: Guido Davis Del Piccolo; **Seconded by:** Sheila Cordova
The motion passed unanimously
- b. Sales and Promotion
 - Certificate of Achievement being separated from AS degree (no changes to AS)
 - Remove BUS 1, BUS 22, BUS 32, BUS 34 from required courses (reducing required units to 9); remove BUS 5, BUS 8, BUS 62 and add BUS 22, BUS 34, BUS 35 to electives; increase elective units from 3 to 6; overall certificate units reduced to 15Motion to table the program pending revisions of the Program Learning Outcomes and possible change in program name
Motion made by: Guido Davis Del Piccolo; **Seconded by:** Sheila Cordova
The motion passed unanimously
- c. Small Business Tax Practice Certificate of Achievement
 - Department Certificate being converted to Certificate of Achievement (no changes to courses and/or units)Motion to approve Small Business Tax Practice Certificate of Achievement with no revisions
Motion made by: Estela Narrie; **Seconded by:** Toni Trives
The motion passed unanimously
- d. Changes to degrees and certificates as a result of courses considered on this agenda
None – no vote needed/taken

VIII. New Business

None

IX. Old Business

None

X. Adjournment

The meeting was adjourned at 4:34 pm.