



Curriculum Committee Minutes

Wednesday, September 4, 2019, 3:00 p.m.
Loft Conference Room – Drescher Hall 300-E

Members Present:

Dana Nasser, <i>Chair</i>	Dione Carter	Jamar London	Estela Narrie
Jason Beardsley, <i>Vice Chair</i>	Sheila Cordova	Nick Mata	Lee Pritchard
Brenda Antrim	Guido Davis Del Piccolo	Emin Menachekanian	Brandon Reilly
Garen Baghdasarian	Gary Huff	Jennifer Merlic	Toni Trives
Fariba Bolandhemat	Jae Lee	Jacqueline Monge	Audra Wells

Members Absent:

Sasha King Lydia Strong

Others Present:

Susan Caggiano	Chiquita Emel	Nathan Khalil
Rachel Demski	Chris Fria	Sal Veas

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:04 pm. Motion to approve the agenda, with action items to be discussed first, and informational items to be discussed after.

Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley

The motion passed unanimously.

(Brenda Antrim, Guido Davis Del Piccolo, Emin Menachekanian, and Toni Trives not present for vote.)

II. Public Comments

None

III. Announcements

- Estela Narrie distributed a handout (see pages 4-5) on the conference “Bridging Humanities Across Disciplines: A Little Conference for Big Ideas” at the University of San Francisco, October 24-25. For more information, visit: <https://myusf.usfca.edu/arts-sciences/mellon/2019>
- Dione Carter announced that noncredit approval should be streamlined at the Chancellor’s Office soon. This will lead to faster and easier approval processes for noncredit courses and programs.

IV. Approval of Minutes

Motion to approve the minutes of the May 29, 2019 meeting with no revisions.

Motion made by: Jason Beardsley; **Seconded by:** Audra Wells

The motion passed unanimously. *(Brenda Antrim and Emin Menachekanian not present for vote.)*

V. Chair’s Report

- Special thanks to Brenda, Jennifer, and Guido for their past leadership of the committee
- Introductions of all Curriculum Committee members

VI. Information Items

1. Representative Training
Overview of reference materials (PCAH, TOP Code manual, Quick Start Guide), and presentation on curriculum responsibilities and expectations.

2. Redesign of the Student Experience
No update for today's meeting.

(Courses: Non-Substantial Changes)

3. DANCE 33A Intermediate Ballet 3A
4. DANCE 33B Intermediate Ballet 3B
5. DANCE 34A Advanced Ballet 4A
6. DANCE 34B Advanced Ballet 4B
7. DANCE 43A Intermediate Contemporary Modern Dance 3A
8. DANCE 43B Intermediate Contemporary Modern Dance 3B
9. DANCE 44A Advanced Contemporary Modern Dance 4A
10. DANCE 44B Advanced Contemporary Modern Dance 4B
11. BUS 35 Customer Relationship Management

VII. Action Items

(Courses: New)

- a. HEALTH 20 Introduction to Gerontology
Motion to approve HEALTH 20 with change of proposed start to Fall 2020; removal of proposed IGETC area; change of proposed CSUGE area to "Area E"; change of SAM Code to "D"
Motion made by: Toni Trives; **Seconded by:** Gary Huff
The motion passed unanimously. *(Brenda Antrim not present for vote)*
- b. HEALTH 21 Aging and Older Adulthood
Motion to approve HEALTH 21 with change of proposed start to Fall 2020; addition of CSUGE area "D" and "E" and SMCGE Area "II-B"; change of SAM Code to "D"
Motion made by: Jamar London; **Seconded by:** Jennifer Merlic
Y: 17; N: 1 (Guido Davis Del Piccolo); A: 0 *(Brenda Antrim not present for vote)*
- c. HEALTH 22 Aging and the Life Course
Motion to table HEALTH 22 due to concerns regarding emphasis on sociological aspects; encouraged to discuss between department chairs and return to pass it
Motion made by: Guido Davis Del Piccolo; **Seconded by:** Lee Pritchard
Yes: 13; No: 2 (Gary Huff, Audra Wells); Abstain: 3 (Estela Narrie, Brandon Reilly, Toni Trives)
(Brenda Antrim not present for vote)

(Courses: Substantial Changes)

- d. ANIM 3A Introduction to 3D Animation (formerly ET 24A; remove advisory ET 11)
Motion to approve ANIM 3A changes with additional revision to course description.
Motion made by: Sheila Cordova; **Seconded by:** Jason Beardsley
The motion passed unanimously.

(Courses: Distance Education)

- e. AD JUS 2 Concepts of Criminal Law
Motion to approve distance education component for AD JUS 2 with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Audra Wells
The motion passed unanimously.
- f. ~~ANIM 3A~~ ET 24A Introduction to 3D Animation
Motion to approve distance education component for ET 24A so it may be available effective Winter 2020 (to become ANIM 3A effective Spring 2020); addition of screen reader note for accessibility considerations.
Motion made by: Sheila Cordova; **Seconded by:** Toni Trives
The motion passed unanimously.

- g. LIBR 1 Library Research Methods
No motion needed; it was discovered LIBR 1 passed for distance education years ago, but wasn't offered. Due to Curriculum software migration it didn't show as being approved already. However, acknowledgement made that it is great the application is updated and modernized.
- h. NUTR 4 Healthy Lifestyle: Food and Fitness
Motion to approve distance education component for NUTR 4 with no revisions.
Motion made by: Jennifer Merlic; **Seconded by:** Jason Beardsley
The motion passed unanimously.

(Programs: Revisions)

- i. Changes to degrees and certificates as a result of courses considered on this agenda
Motion to approve any changes to programs as a result of courses on this agenda
Motion made by: Estela Narrie; **Seconded by:** Sheila Cordova
The motion passed unanimously.

VIII. New Business

None

IX. Old Business

None

X. Adjournment

Motion to adjourn the meeting at 5:02 pm.

Motion made by: Estela Narrie; **Seconded by:** Audra Wells

The motion passed unanimously. *(Brenda Antrim and Toni Trives were not present for vote.)*

Hi Colleagues,

I hope that you'll consider attending or proposing a session for the below *free* conference at the University of San Francisco!

The conference "Bridging Humanities Across Disciplines: A Little Conference for Big Ideas" and is convened by Foothill-De Anza Community College District and the University of San Francisco. It is a **conference intended for faculty, staff, and administrators in higher-ed interested in teaching humanities across disciplines and supporting student transfer from Community Colleges to 4-year Universities.**

When

October 24 and 25, 2019

Thursday 10/24: noon - 6:30pm with lunch and reception

Friday 10/25: 8am - 5:15pm with breakfast and lunch provided

Location

University of San Francisco

2130 Fulton St.

San Francisco, CA 94117

Registration Cost: FREE!

About the Conference

One little conference for three big ideas:

- Support the study of Humanities across disciplines in higher ed
- Support the transfer of community college students to 4 year universities for degree completion
- Provide a space for Mellon grantees to discuss how to best fulfill the mission of Community College grants

Thus, this conference is designed with those needs in mind and aims to start, continue, and grow conversations about strategies, pitfalls, best practices and more! The conference will provide an opportunity to explore how the humanities are taught across disciplines in higher ed. We are inviting proposals that include innovative practices and programs for incorporating the Humanities across disciplines and for supporting the transfer of community college students to 4 year colleges.

The conference will include keynote addresses and interactive workshops in which participants will learn and share their experiences with, approaches to, and ideas about the following topics:

- Innovative Pedagogies: Interdisciplinary Pedagogy and Curricula in the Humanities
- Transfer and Continuity: Pathways between Community and Four-year Colleges

- Diversity and Inclusion: Learning and Life Circumstances of the “New Majority”
College Student

For full details and to submit a proposal please visit our **conference website!** **Proposals are being accepted now and registration is open!**

For general questions please email mellonscholars@usfca.edu or call 415.442.6243. More information on hotel accommodations, local events, and conference details will be updated on the conference website soon!

Thank you for your consideration,
FHDA and USF Mellon Program Team

Jonathan Rice
Associate Director for Transfer Initiatives

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Pronouns: he / him / his