



1900 Pico Boulevard Santa Monica, CA 90405
310.434.4611

Curriculum Committee Minutes

Wednesday, May 27, 2020, 3:00 p.m.

Zoom Meeting

Members Present:

Dana Nasser, <i>Chair</i>	Sheila Cordova	Jamar London	Estela Narrie
Jason Beardsley, <i>Vice Chair</i>	Guido Davis Del Piccolo	Nick Mata	Lee Pritchard
Brenda Antrim	Gary Huff	Emin Menachekanian	Brandon Reilly
Fariba Bolandhemat	Sasha King	Jennifer Merlic	Toni Trives
Dione Carter	Jae Lee	Jacqueline Monge	Audra Wells

Members Absent:

Garen Baghdasarian	Lydia Strong	Safa Saleem (A.S.)	Michael John Siemer (A.S.)
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Others Present:

Timothy Conley	Marissa Moreno	Salvador Santana	Sal Veas
Rachel Demski	Carolyn Roper-Conley	Howard Stahl	
Ana Montes de Vegas	Brenda Rothaupt	Sharon Thomas	

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:01 pm. Motion to approve the agenda with no revisions.

Motion made by: Fariba Bolandhemat; **Seconded by:** Audra Wells

The motion passed unanimously.

II. Public Comments

None

III. Announcements

None

IV. Approval of Minutes

Motion to approve the minutes of May 20 with no revisions.

Motion made by: Toni Trives; **Seconded by:** Estela Narrie

Y: 15; N: 0; A: 1 (Lee Pritchard)

Dione Carter, Jennifer Merlic not present for vote.

V. Chair's Report

The Chair thanked and recognized the committee members for their great service on the committee this past year.

She discussed that the upcoming meeting on June 3 would likely be longer than usual. The Chair requested that members plan on being available an extra 30- 40 minutes.

VI. Information Items

1. Redesign of the Student Experience

There were no announcements. Audra just informed the committee that they are getting through all the maps for Spring.

(Non-Substantial Changes)

2. BUS 15 Introduction to Insurance with Code and Ethics
3. BUS 16 Personal Insurance
4. BUS 17 Property and Liability Insurance
5. CIS 39 MS Outlook - Comprehensive Course

VII. Action Items

(Consent Agenda)

- Program Maps
 - a. Arabic or Turkish Transfer
 - b. Astronomy Transfer
 - c. Biology Transfer
 - d. Broadcast Programming and Production AS/Certificate of Achievement
 - e. Broadcast Programming and Production CSU Transfer
 - f. Business Information Worker 1 Certificate of Achievement
 - g. Chinese or Japanese or Korean Transfer
 - h. Communication Studies AA-T
 - i. Cosmetology AS
 - j. Cosmetology Certificate of Achievement
 - k. Economics AA-T
 - l. Economics UC Transfer
 - m. Electrical Engineering Transfer & AA Engineering
 - n. French or German or Italian or Hebrew Transfer
 - o. Geology Transfer
 - p. Journalism AA-T
 - q. Journalism-Multimedia Storytelling AS/CSU Transfer
 - r. Linguistics Transfer
 - s. Mathematics AS-T
 - t. Mathematics UC Transfer
 - u. Nutrition and Dietetics AS-T
 - v. Physics Transfer
 - w. Political Science AA-T
 - x. Psychology AA-T
 - y. Public Policy AA
 - z. Recycling & Resource Management AS/Certificate of Achievement
 - aa. Social Justice Studies: Women, Gender, and Sexuality AA-T
 - bb. Sociology AA-T
 - cc. Solar Photovoltaic Energy Efficiency AS/Certificate of Achievement
 - dd. Spanish AA-T
- Motion to approve the consent agenda of Program Maps with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Jamar London
The motion passed unanimously.

(Courses: New)

- ee. BUS 36A Customer Service in the Digital Age
Motion to approve BUS 36A with no revisions.
Motion made by: Toni Trives; **Seconded by:** Dione Carter
The motion passed unanimously.
- ff. BUS 37 Business of Hip-Hop Industry
Motion to approve BUS 37 with revision to course name (addition of "Industry") and minor revisions.
Motion made by: Toni Trives; **Seconded by:** Sasha King

The motion passed unanimously.

gg. RC 51 Fundamentals of Respiratory Care (Prerequisite: Formal Admission to the Respiratory Care Program)
Table for prerequisite discussion.

hh. RC 51L Applied Fundamentals of Respiratory Care (Prerequisite: Formal Admission to the Respiratory Care Program)
Table for prerequisite discussion.

(Courses: Substantial Changes)

ii. CIS 70 Digital Marketing Applications (Changed: Course Name, TOP Code (0614.30 Website Design and Development to 0509.00 – Marketing and Distribution), Catalog Description, SLOs, Course Objectives/Content, Methods of Presentation/Evaluation, Textbooks, Assignments)
Motion to approve changes to CIS 70 with no additional revisions.
Motion made by: Fariba Bolandhemat; **Seconded by:** Estela Narrie
The motion passed unanimously.

(Courses: Deactivations)

jj. ET 11, Computer Skills for Digital Media
Motion to approve deactivation of ET 11 as a block with ET 15, ET 17, ET 36 with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Dione Carter
The motion passed unanimously.

kk. ET 15, Beginning 3D Level Design
Deactivation of ET 15 passed as a block with ET 11 (VII. jj.)

ll. ET 17, Advanced 3D Level Design
Deactivation of ET 15 passed as a block with ET 11 (VII. jj.)

mm. ET 36, Web Animation II
Deactivation of ET 15 passed as a block with ET 11 (VII. jj.)

(Courses: Distance Education)

nn. BUS 36A Customer Service in the Digital Age
Motion to approve Distance Education for BUS 36A with no revisions.
Motion made by: Jason Beardsley; **Seconded by:** Jacqueline Monge
The motion passed unanimously.

oo. BUS 37 Business of Hip-Hop Industry
Motion to approve Distance Education for BUS 37 with no revisions.
Motion made by: Fariba Bolandhemat; **Seconded by:** Jae Lee
The motion passed unanimously.

(Programs: Revisions)

pp. Changes to degrees and certificates as a result of courses considered on this agenda

- Add BUS 36A to Business AS (“Retail/Hospitality”) and Management and Leadership AS/Certificate of Achievement (“Select 4 courses from the following”)
- Add BUS 37 to the Business AS (“Entrepreneurship and Small Business Management”); Marketing Certificate of Achievement (“Select two or more courses from the following”); and Sales and Promotion AS/Certificate of Achievement (“Select 1 course from the following”)

Motion made by: Sheila Cordova; **Seconded by:** Jae Lee
The motion passed unanimously.

VIII. New Business

- Distance Education Application

Jason presented the DE form with the only change being in top half of the form. There are 4 options, having added Hybrid in Emergency Context Only, and the "other" box. He advised faculty to choose more than one box so as not to be constrained to one modality.

Jenny explained that those who only select "Hybrid in Emergency Context Only" will be prevented from going fully online in the case where Hybrid cannot be offered, so it's important to choose carefully.

Guido shared that Chairs are concerned with synchronous modality - will they have to choose "other"?

Jason explained that the College did not have the opportunity to solve the synchronous online instruction issue prior to the COVID-19 pandemic so there needs to be further discussion here. Modality and online delivery method is not a one-to-one connection.

Jenny added that SMC has not offered synchronous modality. Distance Ed would have to be involved in this conversation as synchronous modality would rule out a lot of students who have various constraints, such as caring for an ill family member. Unfortunately, the College can't approve synchronous learning forever.

Guido suggested that we have Curricunet META have emergency boxes available for courses. Rachel said META has DE superscript for such courses. Guido suggested a 3rd box (Hybrid only). Rachel agreed.

Brenda pointed out that the 4th box lets chairs know when classes will be cancelled if we have to go all online.

Motion to remove the "Approved for Online Hybrid Delivery in Emergency Contexts Only" contingent upon going to the DE Committee.

Motion made by: Fariba Bolandhemat; **Seconded by:** Jamar London

The motion passed unanimously.

Y: 17; N: 1 (Toni Trives); A: 0

- **Interdisciplinary Programs**

General Science discussion - Guido suggested and it was agreed that we table this until the Fall and vote collectively with the other unowned degrees where we will have the opportunity to think it through clearly.

Brenda Atrim agreed that we should wait so that Tech can look at it too. Tech Review could do a comparison with the other interdisciplinary degrees before bringing it to the committee as a whole.

IX. Old Business

None

X. Adjournment

Motion to adjourn the Curriculum Committee meeting at 5:01 pm.

Motion made by: Jason Beardsley; **Seconded by:** Sheila Cordova

The motion passed unanimously.