



Curriculum Committee Minutes

Wednesday, November 21, 2018, 3:00 p.m.
Loft Conference Room – Drescher Hall 300-E

Members Present:

Brenda Antrim, <i>Chair</i>	Garen Baghdasarian	William Konya	Lee Pritchard
Jennifer Merlic, <i>Vice Chair</i>	Guido Davis Del Piccolo	Jae Lee	Toni Trives
Eve Adler	Gary Huff	Jing Liu	Irena Zugic
Wynn Armstrong	Eric (Yongha) Hwang (A.S. Rep)	Dana Nasser	

Members Absent:

Sheila Cordova	Maral Hyeler	Estela Narrie	Audra Wells
Christina Gabler	Sasha King	Lydia Strong	

Others Present:

Victoria Charles	Rachel Demski	John Huls	Brian Rodas
James Cheesman	Gillian Grebler	Mitra Moassessi	Jeremiah Selvey

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:06 pm. Motion to approve the agenda with revision to table HEALTH 81 (at the request of the department) and PORTGS 2 (for further review in Curricunet) and associated action items

Motion made by: Eve Adler; **Seconded by:** William Konya

The motion was passed unanimously

Eric Hwang and Toni Trives were not present for the vote

II. Public Comments

None

III. Announcements

None

IV. Approval of Minutes

Motion to approve the minutes of the November 7 meeting with revision to name specific members for No and Abstention votes on ENGL 1D (2 “No” votes of Christina Gabler and Estela Narrie; 3 “Abstentions” of Guido Davis Del Piccolo, Audra Wells, and Jing Liu); and Cloud Computing (1 “Abstention” of Guido Davis Del Piccolo)

Motion made by: Eve Adler; **Seconded by:** Lee Pritchard

Y: 10; N: 0; A: 2 (Garen Baghdasarian, Gary Huff)

Eric Hwang and Toni Trives were not present for the vote

V. Chair’s Report

- All courses and program revisions from the last Curriculum meeting passed at Senate.
- Update on ASCCC 2018 Fall Plenary vote for which Curriculum Committee gave input:
 - All resolutions were approved:
 - 8.01 F18 Using Multiple Measures in addition to High School Grade Point Average for Student Assessment and Placement Practices (SMC Curriculum Committee recommended approving)

- 9.01 F18 Degree and Certificate Awards in Response to the New Funding Formula (SMC Curriculum Committee recommended approving)
- 9.02 F18 Equalize Noncredit Curriculum Processes to Align with Local Approval of Credit Curriculum Processes (SMC Curriculum Committee recommended approving)
- 9.03 F18 Local Adoption of the California Virtual Campus – Online Education Initiative Course Design Rubric (SMC Curriculum Committee could not come to a consensus on this resolution)
- 9.04 F18 Flexibility in Local Curriculum Submission Deadlines as Related to the Implementation of AB 705 (Irwin, 2017) (SMC Curriculum Committee recommended approving)
- 15.02 F18 Approval and Backdating of CSU Area C2 and IGETC Area 3B Submissions of Advanced ESL Coursework for Fall 2018 (SMC Curriculum Committee could not come to a consensus on this resolution)
- <https://asccc.org/sites/default/files/Resolutions%20Packet%20F18%20Adopted%20FINAL.pdf>

VI. Information Items

1. Redesign of the Student Experience
Last mapping day will be December 7. Completed two days of AACCC coaching; still awaiting the student focus group report. William spoke on phases: about 30 Phase 1 program maps are done; currently drafting a rubric for the guidelines. Irena attended a webinar where several colleges gave input on their process, and SMC appears to be ahead of schedule (there is an initial Pathways deadline of 2022). Phase 2 will deal with specific GEs, to be determined what that will look like. We'll need professional development support for faculty teaching intro courses across all disciplines.

(Courses: Non-Substantial Changes)

2. ESL 10W Multiple Skills Preparation: Reading and Writing
3. ESL 11A Basic English 1
4. ESL 11B Basic English 2
5. ESL 14A Pronunciation And Spelling: Vowel And Consonant Sounds
6. ESL 14B Pronunciation: Rhythm And Intonation
7. ESL 15 Conversation And Culture In The US
8. ESL 16A The Noun System And Articles
9. ESL 16B Verb Tenses: Forms and Use
10. ESL 16C Sentence Structure and Punctuation
11. ESL 17 Intermediate Reading Skills
12. ESL 20A Advanced Grammar Workshop
13. ESL 20B Advanced Grammar and Editing
14. ESL 23 Academic Reading and Study Skills
15. KIN PE 15A Cycling
16. KIN PE 51A Beginning Surfing
17. KIN PE 51B Intermediate Surfing
18. NURSNG 60 Multicultural Health And Healing Practices

VII. Action Items

(Courses: New)

- a. BUS 85 Project Management Global Trade and Logistics
Motion to approve BUS 85 with revision to catalog description; fix program applicability: Business AS, Business: Logistics and Supply Management Department Certificate, and Logistics/Supply Chain Management AS/Certificate of Achievement; add "At least two" to 30% - Written Assignments for Methods of Evaluation; and remove "Business Education" from Minimum Qualifications as it is a subcategory under "Business"
Motion made by: Toni Trives; **Seconded by:** Irena Zugic

The motion was passed unanimously

b. ~~HEALTH 81 Fundamental Skills for Health Care Professionals~~

c. MATH 26C Co-Requisite for Functions and Modeling for Business and Social Science (Corequisite: MATH 26)

Motion to approve MATH 26C with change of title to “Concurrent Support for Functions and Modeling for Business and Social Science” to match MATH 2C, MATH 54C titles

Motion made by: Garen Baghdasarian; **Seconded by:** Jing Liu

The motion was passed unanimously

Motion to approve MATH 26C corequisite of MATH 26

Motion made by: Toni Trives; **Seconded by:** Garen Baghdasarian

The motion was passed unanimously

d. MUSIC 38 A World of Music

Motion to table MUSIC 38 approval and associated action items following committee discussion; course to be sent back to the department for further discussion

Motion made by: Eric Hwang; **Seconded by:** Dana Nasser

The motion was passed unanimously

e. ~~PORTGS 2 Elementary Portuguese 2 (Skills Advisory: PORTGS 1)~~

(Courses: Substantial Changes)

f. INTARC 50 Building Systems and Codes (Added: Skills Advisory INTARC 31; Changed: Course Name, Catalog Description, Texts, Course Objectives, Methods of Presentation, Course Content, Methods of Evaluation, Sample Assignments, SLOs)

Motion to approve changes to INTARC 50 with no additional revisions

Motion made by: William Konya; **Seconded by:** Gary Huff

The motion was passed unanimously

Motion to approve INTARC 50 prerequisite INTARC 31

Motion made by: Irena Zugic; **Seconded by:** Dana Nasser

The motion was passed unanimously

Garen Baghdasarian was not present for the vote

(Courses: Distance Education)

g. BUS 85 Project Management Global Trade and Logistics

Motion to approve BUS 85 distance education component with no revisions

Motion made by: Toni Trives; **Seconded by:** Irena Zugic

The motion was passed unanimously

h. JAPAN 9 Japan: Culture and Civilization

Motion to approve JAPAN 9 distance education component with no revisions

Motion made by: Gary Huff; **Seconded by:** William Konya

The motion was passed unanimously

(Courses: Global Citizenship)

i. JAPAN 9 Japan: Culture and Civilization

Motion to approve JAPAN 9 Global Citizenship component with no revisions

Motion made by: Jenny Merlic; **Seconded by:** Irena Zugic

The motion was passed unanimously

j. ~~MUSIC 38 A World of Music~~

k. ~~PORTGS 2 Elementary Portuguese 2~~

(Programs: New)

l. Sustainability Assistant Noncredit Certificate of Completion

Motion to approve Sustainability Assistant Noncredit Certificate of Completion with revision of catalog description to remove PLOs and suggestion to add wording to: "It is recommended that students have "fluency in English or" an intermediate or higher skill level in ESL." with approval by Dione Carter

Motion made by: Irena Zugic; **Seconded by:** Jing Liu

The motion was passed unanimously

m. Sustainability in Organics Aide Noncredit Certificate of Completion

Motion to approve Sustainability in Organics Aide Noncredit Certificate of Completion with revision of catalog description to remove PLOs and suggestion to add wording additional wording to: "It is recommended that students have "fluency in English or" an intermediate or higher skill level in ESL." with approval by Dione Carter

Motion made by: Garen Baghdasarian; **Seconded by:** Eric Hwang

The motion was passed unanimously

n. Sustainability Services Technician Noncredit Certificate of Completion

Motion to approve Sustainability Services Technician Noncredit Certificate of Completion with revision of catalog description to remove PLOs and suggestion to add wording additional wording to: "It is recommended that students have "fluency in English or" an intermediate or higher skill level in ESL." with approval by Dione Carter

Motion made by: William Konya; **Seconded by:** Jae Lee

The motion was passed unanimously

(Programs: Revisions)

o. Changes to degrees and certificates as a result of courses considered on this agenda

- ~~Add PORTGS 2 to Liberal Arts—Arts and Humanities AA Degree (Area B: Group 1) and Latin American Studies Department Certificate (Required Language Courses)~~
- ~~Add MUSIC 38 to Music AA Degree and Liberal Arts—Arts and Humanities AA Degree (Area A: Group 6)~~
- Add BUS 85 to Business AS Degree (Global Trade and Logistics), Business: Logistics and Supply Management Department Certificate, and Logistics/Supply Chain Management AS/Certificate of Achievement

Motion to approve BUS 85 addition to degrees and certificates listed above

Motion made by: Eric Hwang; **Seconded by:** Dana Nasser

The motion was passed unanimously

VIII. New Business

None

IX. Old Business

- Gary Huff: crosswalk between the OEI rubric for best teaching practices in online courses with the distance education application field
- Discussion of approach to courses that do not appear to directly support transfer or further employment

Old Business tabled due to time constraints

X. Adjournment

The meeting was adjourned at: 4:56 pm