Curriculum Committee Minutes
Wednesday, October 3, 2018, 3:00 p.m.
Loft Conference Room – Drescher Hall 300-E

Members Present:

Brenda Antrim, *Chair*	Guido Davis Del Piccolo	William Konya	Lee Pritchard
Eve Adler	Christina Gabler	Jae Lee	Lydia Strong
Wynn Armstrong (fall)	Gary Huff	Jing Liu	Toni Trives
Garen Baghdasarian	Maral Hyeler	Estela Narrie	Audra Wells
Sheila Cordova	Sasha King	Dana Nasser	Irena Zugic

Members Absent:

Jennifer Merlic, *Vice Chair*   Hesham Jarmakani (A.S. Rep)

Others Present:

Susan Caggiano	Kaz Metzler	Howard Stahl
Rachel Demski	Cesar Rubio	Sal Veas
Candelyn Candelaria		

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:03 pm. A motion was made to approve the agenda with a correction to "Programs: Revisions" to remove the final bullet point for "MEDIA 26" as the program for that course will be presented at a future meeting, and to the Substantial Changes of Skills Advisory of CS 73A to be: Addition of CS 70, Removal of CS 1 (CS 3 was already part of the skills advisory of CS 73)

Motion made by: Dana Nasser; **Seconded by:** Christina Gabler

The motion passed unanimously.

II. Public Comments

None

III. Announcements

Sheila Cordova announced the IndieCade Festival happening October 12-13 at Santa Monica College (the CMD campus) and passed out flyers. For more information, visit: https://www.indiecade.com/

IV. Approval of Minutes

A motion was made to approve the minutes of the September 19 with one correction to a spelling error under Item IV. Approval of Minutes "A motion *was* made"

Motion made by: William Konya; **Seconded by:** Eve Adler

Y: 17; N: 0; A: 2 (Jae Lee and Dana Nasser)

V. Chair's Report

All action items from last meeting were approved by the Academic Senate.

VI. Information Items

1. Redesign of the Student Experience
   - Program Mapping Overview and Training
     Guido Davis Del Piccolo provided updated information for the upcoming mapping day events. Curriculum Representatives should come with research completed on whether Program Learning Outcomes (PLOs) match the Student Learning Outcomes (SLOs) of required core and restricted elective courses for those programs.

(Courses: Non-Substantial Changes)
2. ART 31, Beginning Painting
3. ART 33, Advanced Painting
4. ART 52A, Ceramics I
5. COUNS 54, Organizing for College Success
6. FASHN 1, Introduction to the Fashion Industry
7. FASHN 9A, Fashion Illustration
8. FASHN 9B, Advanced Fashion Illustration

VII. Action Items

(Courses: New)

a. ACCTG 19A IRS Volunteer Income Tax Assistance (VITA) Program - Tax Preparer (Prerequisite: IRS Certification)
   Motion to approve ACCTG 19A with change to unit to 1.0 to match weekly arranged hours; revision to proposed for degree to "*AS* Degree in Accounting"; clarify Methods of Evaluation to be "Other: Tax Returns"; grading method to be only "P/NP"; and minor revisions throughout
   Motion made by: Estela Narrie; **Seconded by:** Jing Liu
   The motion passed unanimously

   Motion to approve Prerequisite for ACCTG 19A with no changes
   Motion made by: Dana Nasser; **Seconded by:** Jing Liu
   The motion passed unanimously

b. ACCTG 23 Payroll Accounting
   Motion to approve ACCTG 23 as a new course and with the Distance Ed component together with addition of "P/NP" to grading method; transferability to CSU; removal of ACCTG 1 content review; and minor revisions throughout
   Motion made by: Irena Zugic; **Seconded by:** Audra Wells
   The motion passed unanimously

c. BUS 10 Introduction to Intellectual Property
   Motion to approve BUS 10 as a new course and with the Distance Ed component together with minor revisions to the new course
   Motion made by: Gary Huff; **Seconded by:** Toni Trives
   The motion passed unanimously

d. CS 73B Computer Forensics Fundamentals (Skills Advisory: CS 73A)
   Motion to approve CS 73B as a new course and with the Distance Ed component together with no changes to either the course or Distance Ed
   Motion made by: Irena Zugic; **Seconded by:** Estela Narrie
   The motion passed unanimously

e. CS 73C Cybersecurity and Ethical Hacking (Skills Advisory: CS 73A)
   Motion to approve CS 73C as a new course and with the Distance Ed component together with no changes to either the course or Distance Ed

Motion made by: William Konya; **Seconded by:** Garen Baghdasarian
The motion passed unanimously

Motion to approve Skills Advisories of CS 73A for both CS 73B and CS 73C as a block with no revisions to either
Motion made by: William Konya; **Seconded by:** Irena Zugic
The motion passed unanimously

 f. KIN PE 18 Beginning Fitness Walking
 g. KIN PE 52A Beginning Pickleball
 h. KIN PE 52B Intermediate Pickleball
  Motion to approve KIN PE 18, KIN PE 52A, and KIN PE 52B as a block with moves in all three courses of lecture hours to laboratory hours, move of start date to Spring 2020 due to UC transferability and CSU GE audit and minor revisions throughout
  Motion made by: Eve Adler; **Seconded by:** Dana Nasser
  The motion passed unanimously

 i. MEDIA 26 Digital Storytelling in Spanish (Skills Advisory: SPAN 25)
  Motion to approve MEDIA 26 with removal of weekly arranged hours, modification of program applicability to be "Degree Applicable"; and minor revisions throughout
  Motion made by: Sheila Cordova; **Seconded by:** Audra Wells
  The motion passed unanimously

  Motion to approve Skills Advisory of SPAN 25 for MEDIA 26 with no revisions
  Motion made by: Irena Zugic; **Seconded by:** Estela Narrie
  The motion passed unanimously

(Courses: Substantial Changes)
 j. CS 73A Fundamentals of Computer Security (Renumbering/Renaming: was "CS 73 Computer Security Concepts"; Added Skills Advisory: CS 70; Removal of Skills Advisory: CS 1)
  Motion to approve all revisions to CS 73A with no additional changes
  Motion made by: Estela Narrie; **Seconded by:** Irena Zugic
  The motion passed unanimously

 k. PV 4 Photovoltaic Technical Sales (Added transferability to CSU; Skills Advisory changed to PV 11 from PV 1 due to deactivation of PV 1)
  Motion to approve all revisions to PV 4 with no additional changes
  Motion made by: Garen Baghdasarian; **Seconded by:** Irena Zugic
  The motion passed unanimously

(Courses: Distance Ed)
 l. ACCTG 23 Payroll Accounting
  ACCTG 23 Distance Ed was passed with the new course (see VI. b.)

 m. BUS 8 Law for the Entrepreneur
  Motion to approve Distance Ed component for BUS 8 with no revisions
  Motion made by: Irena Zugic; **Seconded by:** Toni Trives
  The motion passed unanimously

 n. BUS 10 Introduction to Intellectual Property
  BUS 10 Distance Ed was passed with the new course (see VI. c.)

 o. CS 73B Computer Forensics Fundamentals

CS 73B Distance Ed was passed with the new course (see VI. d.)

p. CS 73C Cybersecurity and Ethical Hacking
CS 73C Distance Ed was passed with the new course (see VI. e.)

(Programs: Revisions)
a. Changes to degrees and certificates as a result of courses considered on this agenda
- Add ACCTG 19A to Accounting AS Degree and Small Business Tax Practice Department Certificate
- Add ACCTG 23 to Accounting AS Degree and Business Bookkeeping Department Certificate
- Add BUS 10 to Business AS Degree, Entrepreneurship Certificate of Achievement, and Business Entrepreneurship Department Certificate
- Add KIN PE 18, 52A, 52B to Athletic Coaching Associate Degree/Certificate of Achievement

Motion to approve all additions as a result of the courses on this agenda as a block
Motion made by: Lee Pritchard; **Seconded by:** Dana Nasser
The motion passed unanimously

VIII. New Business
- Gary Huff: crosswalk between the OEI rubric for best teaching practices in online courses with the distance ed application fields
- Discussion of approach to courses that do not appear to directly support transfer or further employment
Due to time constraints, motion to approve tabling all new business discussions for the Curriculum meeting on October 17
Motion made by: Irena Zugic; **Seconded by:** Gary Huff
Motion passed unanimously

IX. Old Business
None

X. Adjournment
The meeting was adjourned at 4:59 pm