Curriculum Committee Minutes
Wednesday, September 19, 2018, 3:00 p.m.
Loft Conference Room – Drescher Hall 300-E

Members Present:

Brenda Antrim, *Chair*	Guido Davis Del Piccolo	Sasha King	Toni Trives
Jennifer Merlic, *Vice Chair*	Christina Gabler	William Konya	Audra Wells
Eve Adler	Gary Huff	Jing Liu	Irena Zugic
Garen Baghdasarian	Maral Hyeler	Estela Narrie	
Sheila Cordova	Hesham Jarmakani (A.S. Rep)	Lee Pritchard	

Members Absent:

Wynn Armstrong	Jae Lee	Dana Nasser	Lydia Strong

Others Present:

Susan Caggiano	Rachel Demski	Howard Stahl

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda
The meeting was called to order at 3:02 pm. A motion was made to approve the agenda with no revisions/reordering.
Motion made by: Lee Pritchard; **Seconded by:** Garen Baghdasarian
The motion passed unanimously

II. Public Comments
None

III. Announcements
None

IV. Approval of Minutes
A motion was made to approve the minutes of September 5 with no revisions/changes.
Motion made by: William Konya; **Seconded by:** Audra Wells
The motion passed unanimously

V. Chair's Report

- All action items from last meeting were approved by the Academic Senate.

- ASCCC Professional Development website includes a five-course series of courses that provides an overview of various aspects of curriculum development: https://www.asccc.org/pdc-online-courses
  - Courses include: Curriculum 101: Introduction and Types of Courses; Programs and Awards; The Course Outline of Record (COR); Program and Degree Proposals; Focus on Career Technical Education (CTE) These can be used as individual flex activities.

- Chancellor's information impacting our work and our students at SMC:

- o Vision for Success, available full text at https://vision.foundationccc.org/ Recommend reading through it, as it is the force driving changes we are making, as a system.
  - o California Community Colleges Guided Pathways site: https://vision.foundationccc.org/ includes Chancellor's office information on the program, presentations, resources, a FAQ, and other information
  - o Resources for Undocumented Students: http://www.ccccco.edu/ResourcesforUndocumentedStudents.aspx

- Chancellor's Office Reports:
  - o http://californiacommunitycolleges.cccco.edu/ChancellorsOffice/ReportsandResources.aspx
  - o Recent reports cover Disabled Student Programs and Services (9/18), Strong Workforce Program (7/18), Nursing (6/18), the Associate Degree for Transfer Annual Campaign (6/18) and the Economic and Workforce Development annual report (6/2018). Good resources for faculty questions on those programs.

- Upcoming events and meetings from the Academic Senate for California Community Colleges:
  - o The ASCCC Fall 2018 Plenary Session will be held at the Irvine Marriott Hotel in Irvine, CA from November 1-3, 2018. The 2018 Fall Plenary Session theme will be announced soon.
  - o The Fall 2018 Area C meeting will be at Compton College from 10 am to 3 pm with breakfast starting at 9 am. An agenda, and other meeting materials will be posted soon.

VI. Information Items

1. Redesign Report
   Guido provided a recap of the AACC Pathways 2.0 Institute which dealt with student services, intake, onboarding, and counseling. Visits were made to ASU and Maricopa South Mountain Community College. Save the date for October 12 and October 26 for mapping days (similar to sorting day). Curriculum Representative assignments were announced (see below):

Program	SMC Degree	CC Rep
Sociology	AA-T	Christina
Economics	AA-T	Christina
Political Science	AA-T	Christina
Accounting	AS	Dana
Administration of Justice	AS-T	Dana
Business Administration	AS-T	Dana
Electrical Engineering	Transfer	Emin
Biology	Transfer	Garen
Nutrition and Dietetics	AS-T	Garen
Chemistry	Transfer	Garen
Early Childhood Education	AS-T	Gary
Psychology	AA-T	Gary

Art History	AA-T	Gary
Studio Art	AA-T	Jae
Dance	AA	Jae
Music	AA	Jae
Anthropology	AA-T	Jing
Geography	AA-T	Jing
Recycling and Resource Management	AS/COA	Jing
Cosmetology	AS/COA	Josh
Fashion Merchandising	AS/COA	Josh
Photography	AS/COA	Josh
Communication Studies	AA-T	Lee
English	Transfer	Lee
Theatre Arts	AA-T	Lee
Nursing	ADN	Lydia
Kinesiology	AA-T	Lydia
Athletic Coaching	AS/COA	Lydia
Journalism	AA-T	Redelia
Animation	AS/COA	Sheila
Graphic Design	AS/COA	Sheila
Interior Architectural Design	AS/COA	Sheila
History	AA-T	Toni
Spanish	AA-T	Toni
Linguistics	Transfer	Toni
Computer Business Applications	AS/COA	William
Computer Science	AS	William
Mathematics	AS-T	William

(Courses: Non-Substantial Changes)
2. HIST 55 History of Science
3. LING 1 Introduction to Linguistics

VII. Action Items

(Courses: New)
   a. CS 79E Best Practices in Amazon Web Services (Skills Advisory: CS 79C, CS 79D)
      Motion to approve CS 79E with minor revisions
      Motion made by: Toni Trives; **Seconded by:** Hesham Jarmakani
      The motion passed unanimously

      Motion to approve Skills Advisories CS 79C and CS 79D
      Motion made by: Toni Trives; **Seconded by:** Estela Narrie
      The motion passed unanimously

(Courses: Distance Ed)
   b. CS 79E Best Practices in Amazon Web Services
      Motion to approve CS 79E for Distance Education with minor revisions

Motion made by: Maral Hyeler; **Seconded by:** Estela Narrie
The motion passed unanimously

   c. ENVRN 14 US Environmental History
Motion to approve ENVRN 14 for Distance Education with minor revisions
Motion made by: Christina Gabler; **Seconded by:** Jenny Merlic
The motion passed unanimously

(Programs: Revisions)
   a. Early Childhood Studies (name change: was Early Childhood Education – Career)
Motion to approve Early Childhood Studies name change for AS and Certificate of Achievement with no other revisions/changes
Motion made by: Estela Narrie; **Seconded by:** Maral Hyeler
The motion passed unanimously

   b. Word Processing Department Certificate (deactivation)
Motion to deactivate Word Processing Department Certificate due to duplication of course sequence in Clerical/Data Entry Department Certificate
Motion made by: Guido Davis Del Piccolo; **Seconded by:** Irena Zugic
The motion passed unanimously

   c. Changes to degrees and certificates as a result of courses considered on this agenda
- Add CS 79E to Cloud Computing Department Certificate
CS 79E will not be added to the Cloud Computing Department Certificate as the additional units would cause the Department Certificate to become a Certificate of Achievement. This will be revisited when Cloud Computing is submitted to be transitioned to an AS/Certificate of Achievement

VIII.   New Business
Brief discussion was had on courses that don't facilitate transfer or employability. To be discussed further at the next meeting of the Curriculum Committee.

IX.   Old Business
- Funding Formula Update
Jenny Merlic provided a detailed overview of the changes to the funding formula from the state and how apportionment will be calculated going forward

- Department Certificates/Certificates of Achievement
Brenda Antrim and Jenny Merlic provided an overview of the transition of Department Certificates to Certificates of Achievement (due to the change in minimum units for Certificates of Achievement), as well as highlighted Narrative Instructions and Templates that have now been uploaded to the Curriculum website (under "Curriculum Resources"), and are listed under "Links" in Curricunet.

X.   Adjournment
The meeting was adjourned at 4:55pm