



# CURRICULUM COMMITTEE | AGENDA

Wednesday, February 21, 2018 | 3:00 p.m.

Loft Conference Room – Drescher Hall 300-E

**Members:**

Brenda Antrim, <i>Chair</i>	Edgar Gonzalez (As. Students)	Emily Lodmer	Elaine Roque
Jennifer Merlic, <i>Vice Chair</i>	Maral Hyeler	Georgia Lorenz	Redelia Shaw
Eve Adler	Sasha King	Emin Menachekanian	David Shirinyan
Guido Davis Del Piccolo	William Konya	Estela Narrie	Audra Wells
Karen Funk (As. Students)	Jae Lee	Dana Nasser	Joshua Withers
Christina Gabler	Jing Liu	Lee Pritchard	

**Interested Parties:**

William Bloom	Dione Carter	Pete Morris	Estela Ruezga
Maria Bonin	Vicki Drake	Stacy Neal	Scott Silverman
Patricia Burson	Kiersten Elliott	Patricia Ramos	Esau Tovar
			Tammara Whitaker

**Ex-Officio Members:**

Jennifer Chen (As. Students) Nathaniel Donahue

## AGENDA

*(Information items are listed numerically; action items are listed alphabetically)*

- I. Call to Order and Approval of Agenda
- II. Public Comments *(Five minutes is allotted to any member of the public who wishes to address the Committee.)*
- III. Announcements
- IV. Approval of Minutes.....3
- V. Chair’s Report:
  
- VI. Information Items:
  - I. Guided Pathways Update
  
  - (Courses: Non-Substantial Changes)*
    - 2. ESL 21A English Fundamentals I
    - 3. ESL 21B English Fundamentals 2
    - 4. MATH 32 Plane Geometry
  
  - (Courses: SLO Update Only)*
    - 5. HIST 1 History Of Western Civilization I
    - 6. HIST 2 History Of Western Civilization II
    - 7. HIST 3 British Civilization I
    - 8. HIST 4 British Civilization II
    - 9. HIST 5 History Of Latin America I
    - 10. HIST 6 History Of Latin America II
    - 11. HIST 10 Ethnicity And American Culture
    - 12. HIST 11 United States History through Reconstruction
    - 13. HIST 12 The United States History Since Reconstruction
    - 14. HIST 13 United States History after 1945
    - 15. HIST 16 African-American History
    - 16. HIST 19 History Of Mexico
    - 17. HIST 20 History Of California

18. HIST 22 History Of The Middle East
19. HIST 24 History of East Asia to 1600
20. HIST 25 History of East Asia Since 1600
21. HIST 26 South Asian Civilization I
22. HIST 27 History of Southeast Asia
23. HIST 28 Modern Europe: 1914 to the Present
24. HIST 29 Jewish History
25. HIST 33 World Civilizations I
26. HIST 34 World Civilizations II
27. HIST 38 African History I
28. HIST 39 African History II
29. HIST 41 Native-American History
30. HIST 42 The Latina/o Experience in the United States
31. HIST 43 Mexican-American History
32. HIST 52 The History of Women in American Culture
33. HIST 53 The History of Religion
34. HIST 55 History of Science
35. HIST 62 Asian-American History

VII. Action Items:

*(Programs: New)*

- a. AS-T Administration of Justice.....6

*(Programs: Revisions)*

- b. Changes to degrees and certificates as a result of courses considered on this agenda

VIII. Consent Agenda: (Any item pulled from the Consent Agenda will be discussed and voted on separately.)

- c. BUS 47 / COUNS 47 Understanding Money For Lifelong Success (course update and change in title from "Personal Finance For Students")

IX. New Business:

- Fall Curriculum Retreat Update
- Department Certificates Discussion

X. Adjournment

*Please advise Jennifer Merlic (x. 4616), Brenda Antrim (x. 3538) or Irena Zugic (x. 4403) if you are unable to attend this meeting.*



# CURRICULUM COMMITTEE I MINUTES

Monday, December 11, 2017 | 3:00 p.m.

Loft Conference Room – Drescher Hall 300-E

## Members Present:

Brenda Antrim, <i>Chair</i>	Christina Gabler	Emily Lodmer	Audra Wells
Jennifer Merlic, <i>Vice Chair</i>	Sasha King	Dana Nasser	Joshua Withers
Eve Adler	Jae Lee	Judith Remmes	
Guido Davis Del Piccolo	Jing Liu	Elaine Roque	

## Members Absent:

Karen Funk (As. Students)	Edgar Gonzalez (As. Students)	Maral Hyeler	William Konya
Georgia Lorenz	Emin Menachekanian	Estela Narrie	Redelia Shaw
David Shirinyan			

## Others Present:

Luis Andrade	Jason Beardsley	Fariba Bolandhemat	Vicki Drake
Jenna Gausman	Maria Munoz	Alaisen Reed	Brenda Rothaupt
Toni Trives			

## MINUTES

*(Information items are listed numerically; action items are listed alphabetically)*

### I. Call to order:

The meeting was called to order at 3:05pm and agenda approved:

**Motion made by:** Emily Lodmer

**Seconded by:** Sasha King

The motion passed unanimously. (Elaine Roque not present for vote)

### II. Public Comments:

None.

### III. Announcements:

None.

### IV. Approval of Minutes:

The minutes of November 15, 2017 were unanimously approved.

**Motion made by:** Dana Nasser

**Seconded by:** Audra Wells

Y: 7

N: 0

A: 5 (Guido Davis Del Piccolo, Christina Gabler, Emily Lodmer, Jennifer Merlic, and Joshua Withers)

Not present for vote: 1 (Elaine Roque)

### V. Chair's report:

- None

### VI. Information Items:

- I. Guided Pathways Update – None.

*(Courses: Non-Substantial Changes)*

2. COUNS 921 Learning Skills
3. CS 61 Microsoft Sql Server Database

**VII. Action Items:***(Courses: New)*

- a. COM ST 20 Agitational and Protest Communication (Skills Advisory: COM ST 11) – presented by Luis Andrade and Maria Munoz (Approved with addition of CSU GE area D)

**Motion made by:** Eve Adler**Seconded by:** Emily Lodmer

Y: 11

N: 0

A: 1 (Guido Davis Del Piccolo)

Not present for vote: 1 (Elaine Roque)

Skills Advisory: COM ST 11

**Motion made by:** Jennifer Merlic**Seconded by:** Audra Wells

The motion passed unanimously. (Elaine Roque not present for vote)

*(Courses: Global Citizenship)*

- b. COM ST 20 Agitational and Protest Communication - presented by Luis Andrade and Maria Munoz

**Motion made by:** Sasha King**Seconded by:** Dana Nasser

The motion passed unanimously. (Elaine Roque not present for vote)

- c. Arabic 1; Chinese 1, 2, 3, 4; French 1, 2, 3, 4; German 1, 2, 3, 4; Hebrew 1, 2, 3, 4; Italian 1, 2, 3, 4; Japanese 1, 2, 3, 4; Korean 1, 2, 3, 4; Persian 1, 2; Russian 1, 2; Spanish 1, 2, 3, 4, 11, 12; Turkish 1 – presented by Toni Trives

**Motion made by:** Sasha King**Seconded by:** Emily Lodmer

Y: 11

N: 1 (Christina Gabler)

A: 0

Not present for vote: 1 (Elaine Roque)

*(Courses: Distance Ed)*

- d. COUNS 12 Career Planning – presented by Jenna Gausman (Approved with minor edits)

**Motion made by:** Dana Nasser**Seconded by:** Jae Lee

The motion passed unanimously.

(Elaine Roque and Joshua Withers not present for vote)

*(Courses: Substantial Changes)*

- e. ACCTG 45 / BUS 45 Individual Financial Planning (course update; addition of prerequisite: MATH 31; addition of CSU GE area B4; removal of SMC GE area 2B and addition of 4A; addition of SMC GE area 4B1 effective Fall 2018; removal of CSU GE area E effective Fall 2018)

**Motion made by:** Dana Nasser**Seconded by:** Sasha King

The motion passed unanimously.

(Elaine Roque and Joshua Withers not present for vote)

- f. DANCE 79 Dance In New York City (course update; addition of CSU transferability; prerequisite change to “Instructor Approval Required” and addition of corequisite: DANCE 2) – presented by Jae Lee

**Motion made by:** Eve Adler**Seconded by:** Judith Remmes

The motion passed unanimously.

(Audra Wells and Joshua Withers not present for vote)

- g. ENGL 20 Reading and Writing 2 (course update; removal of 1 lab hour with 5 lecture hours remaining, no change in units; removal of ENGL 81A and ENGL 83A prerequisite options) – presented by Jason Beardsley

**Motion made by:** Guido Davis Del Piccolo**Seconded by:** Judith Remmes

The motion passed unanimously.

(Audra Wells and Joshua Withers not present for vote)

*(Programs: New)*

- h. Geospatial Technology Department Certificate – presented by Jing Liu  
(Approved with revised program description)  
**Motion made by:** Dana Nasser **Seconded by:** Emily Lodmer  
The motion passed unanimously.  
(Audra Wells and Joshua Withers not present for vote)
- i. Legal Office Clerk Certificate of Achievement – presented by Fariba Bolandhemat and Alaisen Reed  
**Motion made by:** Elaine Roque **Seconded by:** Sasha King  
The motion passed unanimously.  
(Audra Wells and Joshua Withers not present for vote)
- j. Medical Office Clerk Certificate of Achievement – presented by Fariba Bolandhemat and Alaisen Reed  
**Motion made by:** Elaine Roque **Seconded by:** Sasha King  
The motion passed unanimously.  
(Audra Wells and Joshua Withers not present for vote)
- k. Social Media Assistant Certificate of Achievement – presented by Fariba Bolandhemat and Brenda Rothaupt  
**Motion made by:** Elaine Roque **Seconded by:** Sasha King  
The motion passed unanimously.  
(Audra Wells and Joshua Withers not present for vote)

*(Programs: Revisions)*

- l. Changes to degrees and certificates as a result of courses considered on this agenda
- Addition of COM ST 20 to List C in Communication Studies AA-T  
**Motion made by:** Elaine Roque **Seconded by:** Judith Remmes  
Y: 10  
N: 0  
A: 1 (Guido Davis Del Piccolo)  
Not present for vote: 2 (Audra Wells and Joshua Withers)

**VIII. Consent Agenda:** (Any item pulled from the Consent Agenda will be discussed and voted on separately.)

- m. Course update and change in instructional hours to 3 lecture only, no change in units, for the following courses: CS 22, CS 33, CS 51, CS 74A, and OFTECH I
- n. Removal of AA GE area 4B2 from CS 9A and CS 9B to align with cross listed CIS 9A and CIS 9B  
**Motion made by:** Elaine Roque **Seconded by:** Sasha King  
The motion passed unanimously.  
(Audra Wells and Joshua Withers not present for vote)

**IX. Adjournment**

The meeting adjourned at 5:10pm.

# SANTA MONICA COLLEGE

## PROGRAM OF STUDY

### AS-T Administration of Justice

### Associate in Science for Transfer (AS-T)

#### **Justification for Proposal:**

This program is designed to prepare students for various careers in the criminal justice field. In addition to helping students prepare for new career positions, these courses will also serve as skill building courses for professionals already employed in their respective fields. Currently, we offer AD JUS 1 and AD JUS 2 and these courses are very popular with students. We will also offer AD JUS 3 and 5 in the spring and will have enough classes for the AS-T in Administration of Justice. There is a large demand for these classes given the abundance of career opportunities today.

#### **Career Opportunities:**

The traditional focus of this program has been to train police officers. Today, there are a number of related career opportunities as well and include positions in private security, corrections, forensics, among others. Below are some statistics taken from the Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, 2016-17 edition. The projected outlook for police officers and correctional treatment specialists is expected to grow at 4% from 2014-2024; The job outlook for private security guards is excellent with projected growth at 5% from 2014-2024; Employment for growth of bailiffs and correctional officers is expected to grow from 4% from 2014-2024.

#### **Program Description:**

Administration of Justice majors learn about the functions and roles of the police, courts and corrections. This field of study can lead to a career in law enforcement. Police officers are responsible for preserving life and property, investigating complaints and crimes, apprehending violators and assisting with prosecution. Additionally, students can choose to pursue a number of related career opportunities in the area of customs, corrections, private security, probation, forensics, among others.

For additional career possibilities, visit the Career Services Center on the main campus to utilize computerized career information systems and other valuable resources.

The Associate in Science degree for Transfer (AS-T) is designed to facilitate transfer admission to a CSU in a similar major. If you are considering transfer to a UC, private, or out-of-state school, consult a counselor regarding the transfer requirements of that institution.

#### **ASSOCIATE DEGREE FOR TRANSFER REQUIREMENTS:**

- completion of at least 60 CSU-transferable semester units including:
  - completion of the Area of Emphasis with a grade of C or higher in each course or with a P if the course was taken on a Pass/No Pass basis, and the P is equal to a C or higher (Title 5 §55063)
  - completion of either CSU GE or IGETC; students transferring to CSU using IGETC must complete Area 1C (see [www.smc.edu/articulation](http://www.smc.edu/articulation) or visit the Transfer/Counseling Center)
  - a minimum of 12 degree applicable semester units completed at SMC
  - a minimum overall GPA of 2.0 in all CSU-transferable units (Note: While a minimum GPA of 2.0 is required for admission to the CSU, some majors/campuses may require a higher GPA. Nonresident and international students may be required to have a higher minimum GPA. For more information consult a counselor.)

CATALOG RIGHTS: A student may satisfy the requirements of a Degree that were in effect at any time of the student's continuous enrollment. Continuous enrollment is defined as enrollment in consecutive Fall and Spring semesters until completion.

#### **Program Learning Outcomes:**

Upon completion of the program, students will be able to evaluate complex issues in criminal justice from varying perspectives.

Upon completion of the program, students will demonstrate an understanding of the functions of the police,

courts, and corrections.

Upon completion of the program, students will be able to analyze the influence of new technology and how it will impact the criminal justice system.

## Area of Emphasis

<b>Required Core: (6 units)</b>		<b>Units</b>
AD JUS 1	Introduction to Administration of Justice	3
AD JUS 2	Concepts of Criminal Law	3
<b>List A: Select two courses (6 units)</b>		<b>Units</b>
AD JUS 3	Legal Aspects of Evidence	3
AD JUS 5	Criminal Investigation	3
<b>List B: Select two courses (6 units)</b>		<b>Units</b>
SOCIO 1	Introduction To Sociology	3
<b>or</b>		
SOCIO 1s	Introduction To Sociology - Service Learning	3
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SOCIO 2	Social Problems	3
<b>or</b>		
SOCIO 2s	Social Problems-- Service Learning	3
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SOCIO 4	Sociological Analysis	3
MATH 2	Precalculus	5
MATH 7	Calculus 1	5
MATH 21	Finite Mathematics	3
MATH 28	Calculus 1 for Business and Social Science	5
MATH 54	Elementary Statistics	4
BUS 32	Business Communications	3
ENGL 1	Reading and Composition 1	3
ENGL 2	Critical Analysis And Intermediate Composition	3
ENGL 31	Advanced Composition	3
HIST 47	The Practice Of History	3
PHILOS 7	Logic And Critical Thinking	3
PHILOS 9	Symbolic Logic	3
COM ST 11	Elements Of Public Speaking	3
COM ST 12	Persuasion	3
COM ST 16	Fundamentals of Small Group Discussion	3
COM ST 21	Argumentation	3
PSYCH 1	General Psychology	3
POL SC 1	National And California Government	3
CIS 4	Business Information Systems with Applications	3

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**Total Units for Area of Emphasis: 18**

### ADDITIONAL INFORMATION:

Students planning to transfer to a four year college should complete the lower division major requirements and the general education pattern for the appropriate transfer college.

PID 319