



CURRICULUM COMMITTEE I MINUTES

Wednesday, April 6, 2016 / 3:00 p.m.

Loft Conference Room – Drescher Hall 300-E

Members Present:

Guido Davis Del Piccolo, <i>Chair</i>	William Konya	Kymia Mahjouri (AS)	Gita Runkle
Jennifer Merlic, <i>Vice Chair</i>	Helen LeDonne	Emin Menachekanian	David Shirinyan
Brenda Antrim (non-voting)	Karen Legg	Estela Narrie	Odemaris Valdivia
Ida Danzey	Emily Lodmer	Darryl-Keith Ogata	
Christina Gabler	Georgia Lorenz	James Pacchioli	
Maral Hyeler	Walt Louie	Elaine Roque	

Members Absent:

Sandra Hutchinson	Steve Maldonado (AS)	Mark Tomasic
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Others Present:

Eve Adler	Fariba Bolandhemat	Chris Fria	Diane Gross
Jae Lee	Colleen McGraw	Mitra Moassessi	

MINUTES

(Items for action are listed alphabetically; items for information are listed numerically)

I. Call to order:

The meeting was called to order at 3:10pm.

II. Public Comments*:

None.

III. Approval of Minutes:

The minutes of March 16, 2016 were approved as presented.

IV. Chair's report:

- Guido reported that the first read of the revision to AR 5110 passed the Senate. However, due to a recent clarification from the ASCCC, the previous decision to spell out the actual configuration of the Curriculum Committee in the Senate Bylaws rather than in the ARs does not seem to be beneficial and therefore, with the Committee's permission, Guido will insert the previously approved configuration into the AR.

V. Information Items:

(Course Updates)

- COSM 28A Skin Care 2A
- MATH 32 Plane Geometry
- MEDIA I Survey of Mass Media Communications
- NURSNG 10 Nursing Skills

VI. Action Items:

- Revisions to AR 5111: Establishment of Courses and Programs Originating Within Departments – presented by Guido

Motion made by: Karen Legg

Seconded by: Odemaris Valdivia

The motion passed unanimously.

- b. Removal of AR 5112: Establishment of Courses and Programs Originating Outside Departments – presented by Guido
Motion made by: Elaine Roque **Seconded by:** Georgia Lorenz
 The motion passed unanimously.
- c. Revisions to AR 5113: Program Discontinuance Process – presented by Guido
Motion made by: James Pacchioli **Seconded by:** Estela Narrie
 The motion passed unanimously.
- d. Revision of AP Exam Credit – presented by Guido
Motion made by: Estela Narrie **Seconded by:** Jennifer Merlic
 The motion passed unanimously.

(Consent Agenda)

- e. MATH 21 Finite Mathematics (addition of Math 50 as a prerequisite)
Motion made by: Elaine Roque **Seconded by:** Georgia Lorenz
 The motion passed unanimously.
- f. MATH 54 Elementary Statistics (addition of Math 50 as a prerequisite)
Motion made by: Elaine Roque **Seconded by:** Georgia Lorenz
 The motion passed unanimously.

(Course Revision)

- Change in Hours (increase in hours from 1 lecture 3 lab to 0.5 lecture 5.5 lab; no change in units)*
 – presented by Jae Lee
- g. DANCE 33 Ballet 3
 - h. DANCE 34 Ballet 4
 - i. DANCE 35 Ballet 5
 - j. DANCE 36 Ballet 6
- (Approved with minor change in lecture and lab hours with no impact to units)
Motion made by: Karen Legg **Seconded by:** Estela Narrie
 The motion passed unanimously.

(New Courses)

- k. CIS 37 Microsoft Word (replaces CIS 37A and CIS 37B; prerequisite: CIS I; skills advisory: ability to type 25 wpm) – presented by Diane Gross and Fariba Bolandhemat
 (Approved with minor edits and removal of eligibility for English I as a skills advisory)
Motion made by: David Shirinyan **Seconded by:** Emily Lodmer
 The motion passed unanimously.
 Prerequisite: CIS I; Skills Advisory: ability to type 25 wpm
Motion made by: Odemaris Valdivia **Seconded by:** Helen LeDonne
 The motion passed unanimously.
- l. ET 21A Character Design (pre/corequisite: ET 20; prerequisite: ET 37) – presented by Chris Fria
Motion made by: Walt Louie **Seconded by:** Karen Legg
 The motion passed unanimously.
 Pre/corequisite: ET 20; Prerequisite: ET 37
Motion made by: Georgia Lorenz **Seconded by:** Emily Lodmer
 The motion passed unanimously.
- m. ET 21B Environment Design (pre/corequisite: ET 91 and ET 94; prerequisite: ET 20) – presented by Chris Fria
Motion made by: Walt Louie **Seconded by:** Karen Legg
 The motion passed unanimously.
 Pre/corequisite: ET 91 and ET 94; Prerequisite: ET 20
Motion made by: Georgia Lorenz **Seconded by:** Emily Lodmer
 The motion passed unanimously.
- n. ET 21C Prop and Vehicle Design (pre/corequisite: ET 91 and ET 94; prerequisite: ET 20) – presented by Chris Fria

Motion made by: Walt Louie

Seconded by: Karen Legg

The motion passed unanimously.

Pre/corequisite: ET 91 and ET 94; Prerequisite: ET 20

Motion made by: Georgia Lorenz

Seconded by: Emily Lodmer

The motion passed unanimously.

- o. HEALTH 70 Integrative Health – presented by Eve Adler
(Approved with minor edits to course description)

Motion made by: David Shirinyan

Seconded by: Elaine Roque

The motion passed unanimously.

- p. MATH 50 Pre-Statistics (prerequisite: MATH 84 or MATH 85) – presented by Mitra Moassessi and Colleen McGraw

Motion made by: James Pacchioli

Seconded by: Estela Narrie

The motion passed unanimously.

Prerequisite: MATH 84 or MATH 85

Motion made by: Georgia Lorenz

Seconded by: Odemaris Valdivia

The motion passed unanimously.

- q. PRO CR 21 First Aid and Cardio-Pulmonary Resuscitation – presented by Elaine Roque
(Approved with minor edits to course description, lecture and lab hours, and permission to set minimum qualifications as appropriate after consulting other parties)

Motion made by: Georgia Lorenz

Seconded by: Helen LeDonne

The motion passed unanimously.

(Distance Education)

- r. CIS 37 Microsoft Word – presented by Diane Gross and Fariba Bolandhemat

Motion made by: Maral Hyeler

Seconded by: Gita Runkle

The motion passed unanimously.

(Program Revisions)

- s. Addition of ET 21A, ET 21B, ET 21C to Animation AS/Certificate of Achievement –
Tabled pending official submission of proposal revision of the Animation AS/Certificate
of Achievement

Motion made by: Georgia Lorenz

Seconded by: William Konya

The motion passed unanimously.

- t. Revisions to programs involving CIS 37A and CIS 37B

- a. Computer Business Applications Associate in Science (AS) / Certificate of Achievement (CIS 37 replaces CIS 37A)
- b. General Office Associate in Science (AS) / Certificate of Achievement (CIS 37 replaces CIS 37A and CIS 37B; total units reduced by 3)
- c. Legal Administrative Assistant Associate in Science (AS) / Certificate of Achievement (CIS 37 replaces CIS 37A and CIS 37B; total units reduced by 3)
- d. Medical Administrative Assistant Associate in Science (AS) / Certificate of Achievement (CIS 37 replaces CIS 37A and CIS 37B; total units reduced by 3)
- e. Clerical/Data Entry Department Certificate (CIS 37 replaces CIS 37A)
- f. Digital Publishing Department Certificate (CIS 37 replaces CIS 37A)
- g. Word Processing Department Certificate (CIS 37 replaces CIS 37A and CIS 37B; total units reduced by 3)

Motion made by: David Shirinyan

Seconded by: Elaine Roque

The motion passed unanimously.

- u. Changes to degrees and certificates as a result of courses considered on this agenda

VII. New Business

- ASCCC Spring Plenary Resolutions – presented by Guido

VIII. Adjournment

The meeting adjourned at 5:22pm.