

VI. Action Items:

New Courses:

- a. COSM 10A Related Science IA.....5
- b. COSM 10B Related Science IB.....8

New Degrees:

- c. Theatre Arts, Associate in Arts for Transfer (AA-T Theatre Arts).....11

VII. New Business:

- d. Curriculum Committee Reconfiguration Proposal.....13

VIII. Adjournment

Please advise Guido Davis Del Piccolo (x. 3561), Georgia Lorenz (x. 4277) or Grace Smith (x. 4454) if you are unable to attend this meeting.



CURRICULUM COMMITTEE I MINUTES

Wednesday, October 16, 2013 | 3:00 p.m.

Loft Conference Room – Drescher Hall 300-E

Members Present:

Guido Davis Del Piccolo, <i>Chair</i>	Sandra Hutchinson	Helen LeDonne	James Pacchioli
Georgia Lorenz, <i>Vice Chair</i>	Maral Hyeler	Karen Legg	Elaine Roque
Brenda Antrim	Josh Kanin	Walt Louie	Jeffery Shimizu
Teri Bernstein	Hasun Khan	Walter Meyer	Gary Taka
Sang Chi	Randal Lawson	Estela Narrie	Toni Trives
Ida Danzey			Alex Van Dertol

Members Absent:

David Shirinyan

Others Present:

Genevieve Bertone	Vicki Drake	Adrienne Harrop	Perviz Sawoski
Judith Douglas	Christina Gabler	Jae Lee	Christine Schultz

M I N U T E S

(Items for action are listed alphabetically; items for information are listed numerically)

I. Call to order:

The meeting was called to order at 3:07pm.

II. Public Comments*:

None.

III. Approval of Minutes:

The minutes of October 2, 2013 were approved as presented.

IV. Chair's report:

- All the items approved by the Curriculum Committee on October 2, 2013 were approved by the Academic Senate on October 8, 2013.

V. Information Items:

Course Updates:

1. ANATMY I Human Anatomy
2. ANATMY 2 Advanced Human Anatomy
3. ART 20A Drawing I
4. BIOL 2 Human Biology

**Five minutes is allotted to any member of the public who wishes to address the Curriculum Committee on a specific agenda item, for general public comments, or non-agenda items.*

VI. Action Items:*Consent Agenda:*

- a. **Removal of the prerequisite of pre-enrollment audition on TH ART 43 and TH ART 44 and addition of Skills Advisory of TH ART 41 or 42** – presented by Perviz Sawoski and Dr. Adrienne Harrop.

Motion Made By: Walter Meyer
The motion passed unanimously.

Seconded By: Randal Lawson

- b. **Change in hours and units for Dance 32: Ballet 2 and Dance 42: Contemporary Modern Dance 2** (increase from 1 unit course meeting 3 hours/week to a 2 unit course meeting 4 hours/week) – presented by Judith Douglas and Jae Lee.

Motion Made By: Jeff Shimizu
The motion passed unanimously.

Seconded By: Walter Meyer

New Courses:

- c. **ENERGY 3 Commercial Building Science** (with edits made in CurricUNET after publication of agenda, accepted as presented) – presented by Vicki Drake and Genevieve Bertone.

Motion Made By: Brenda Antrim
The motion passed unanimously.

Seconded By: Toni Trives

Skills Advisory (Energy 1 and Energy 2)

Motion Made By: Brenda Antrim
The motion passed unanimously.

Seconded By: Toni Trives

Distance Education:

- d. **POL SC 3 I Introduction to Public Policy** – presented by Christina Gabler and Christine Schultz.

Motion Made By: Teri Bernstein
The motion passed unanimously.

Seconded By: Elaine Roque

VII. Old Business:

5. **Curriculum Committee Reconfiguration Discussion** – The Chair presented three possible reconfigurations of which one was felt after discussion to be ideal. Edits were made to this possible reconfiguration at the meeting and it will be distributed to departments by the Curriculum Chair for feedback.

VIII. Adjournment:

The meeting was adjourned at 4:13pm.

Santa Monica College
New SMC Course
Expanded Course Outline for COSM 10A - Related Science 1A

Course Cover	
Discipline	COSM-COSMETOLOGY
Course Number	10A
Full Course Title	Related Science 1A
Catalog Course Description	This course provides essential Cosmetology-related theory carefully formulated to prepare a student to pass the written Cosmetology, Skin Care and Manicure State Board Examinations. Basic concepts of bacteriology, sanitation, health and safety, and physiology pertaining to the head, face, hands and arms, are included in this course.
Rationale	
Rationale	This is an existing class that is currently 6 hours per week. There have been state board changes that require extensive hours in all the basic concepts named above. This class is to be separated into two 4 hour courses to accommodate state board requirements and give the students a better understanding of the subjects.
Proposal Information	
Proposed Start	Year: 2014 Semester: Spring
Proposed for Distance Ed	No
Proposed for Global Citizenship	No
Course Unit/Hours	
Variable Hour Exist	NO
Credit Hours	Min: 1.00
Weekly Lecture Hours	Min: 2.00 (Sem: 36)
Weekly Laboratory Hours	Min: 0
Weekly Arranged Hours	Min: 0
Total Semester Instructional Hours	36.00

Repeatability	May be repeated 0 time(s)
Grading Methods	Letter Grade or P/NP
Transfer/General Ed	
Transferability	
Does NOT transfer to CSU or UC	
SMC GE Area:	
Program Applicability	
Designation	Credit - Degree Applicable
Proposed For	AA Degree -Cosmetology Certificate of Achievement -Cosmetology Department Certificate -Cosmetology, Esthetician, Manicuring
Course Objectives	
Upon satisfactory completion of the course, students will be able to:	
1. List the types and classifications of bacteria	
2. Explain the differences between cleaning, disinfecting, and sterilizing.	
3. List the types of disinfectants and how they are used.	
4. Describe how to safely clean and disinfect salon tools and implements.	
5. Define hepatitis and Human Immunodeficiency Virus (HIV) and explain how they are transmitted.	
6. Discuss Universal Precautions.	
Course Content	
100%	20% Bacteriology 20% Disinfection and Sanitation 20% Health and Safety 20% Chemistry 20% Anatomy and Physiology
Total: 100%	
Methods of Presentation	
Opt Heading	
Methods	Lecture and Discussion Observation and Demonstration
Methods of Evaluation	
Methods	<ul style="list-style-type: none"> • 20% - Class Participation • 20% - Exams/Tests • 20% - Final exam • 20% - Homework • 20% - Quizzes

	<ul style="list-style-type: none"> • 100% - Total
Appropriate Textbooks	
Textbooks such as the following are appropriate:	
Formatting Style	APA
Textbooks	
1. Milady. <i>Milady Standard Cosmetology</i> , 2012 ed. Cengage, 2012, ISBN: 13-978-1-4390.	
2. Milady. <i>Milady Standard Cosmetology Practical Workbook</i> , 2013 ed. Cengage, 2013	
3. Milady. <i>Milady Standard Cosmetology Theory Workbook</i> , 2012 ed. Cengage, 2012, ISBN: ..	
4. Milady. <i>Milady Standard Esthetics Fundamentals</i> , ed. Cengage, 2013, ISBN: ..	
5. Milady.. <i>Milady Standard Esthetics Fundamentals Workbook</i> , ed. Cengage, 2013, ISBN: ..	
Assignments	
Sample Assignment	
Answer questions in the Milady's Theory workbook and be ready to discuss in class.	
Student Learning Outcomes	
1. Exhibit strong academic behavior as assessed by the College Honor Code of Conduct on all assignments and tests both written and practical.	
2. Given a salon the student will select the proper sanitation procedures, including use of cleaners, equipment and disinfectants, in order to avoid the health risk of AIDS, and bacterial spread of diseases.	
Minimum Qualification	
Minimum Qualifications:	Cosmetology
Library	
List of suggested materials has been given to librarian?	No
Library has adequate materials to support course?	Yes
Additional Comments/Information	

Santa Monica College
New SMC Course
Expanded Course Outline for COSM 10B - Related Science 1B

Course Cover	
Discipline	COSM-COSMETOLOGY
Course Number	10B
Full Course Title	Related Science 1B
Catalog Course Description	This course provides essential Cosmetology-related theory carefully formulated to prepare a student to pass the written Cosmetology, Skin Care and Manicure State Board Examination. Concepts of the State Board of Cosmetology Act and Regulations will be included as well as health and safety.
Rationale	
Rationale	This is an existing class that is currently 6 hours per week. There have been state board changes that require extensive hours in all basic concepts named above. This class is to be separated into two 4 hour courses which will accommodate state board requirements and give the students a better understanding of the subjects.
Proposal Information	
Proposed Start	Year: 2014 Semester: Spring
Proposed for Distance Ed	No
Proposed for Global Citizenship	No
Course Unit/Hours	
Variable Hour Exist	NO
Credit Hours	Min: 1.00
Weekly Lecture Hours	Min: 2.00 (Sem: 36)
Weekly Laboratory Hours	Min: 0
Weekly Arranged Hours	Min: 0
Total Semester Instructional	36.00

Hours	
Load Factor	0.75
Repeatability	May be repeated 0 time(s)
Grading Methods	Letter Grade or P/NP
Transfer/General Ed	
Transferability	
Does NOT transfer to CSU or UC	
SMC GE Area:	
Program Applicability	
Designation	Credit - Degree Applicable
Proposed For	AA Degree -Cosmetology Certificate of Achievement -Cosmetology Department Certificate -Esthetician, Manicuring
Course Objectives	
Upon satisfactory completion of the course, students will be able to:	
1. Demonstrate guidelines to maintain a healthy body and mind. Define personality.	
2. List the purpose and function of the State Board of Cosmetology and Cosmetology Department Rules and Regulations.	
3. Define professional ethics.	
4. List the qualities of effective communication. Demonstrate good human relations and a professional attitude.	
5. Explain the safety precautions to be employed to protect the public's health and safety in cosmetological establishments.	
Course Content	
60%	Barbering and Cosmetology Act and Regulations
40%	Health and safety
Total: 100%	
Methods of Presentation	
Opt Heading	
Methods	Lecture and Discussion Observation and Demonstration
Methods of Evaluation	
Methods	<ul style="list-style-type: none"> • 20% - Class Participation • 20% - Exams/Tests • 20% - Final exam • 20% - Homework • 20% - Quizzes

	<ul style="list-style-type: none"> • 100% - Total
Appropriate Textbooks	
Textbooks such as the following are appropriate:	
Formatting Style	APA
Textbooks	
1. Milady. . <i>Milady Standard Cosmetology</i> , ed. Cengage, , 2012, ISBN: ..	
2. Milady. <i>Milady Standard Cosmetology Practical Workbook</i> , , ed. Cengage, 2012, ISBN:	
3. Milady. <i>Milady Standard Cosmetology Theory Workbook</i> , ed. Cengage, 2012, ISBN: ..	
4. Milady.. <i>Milady Standard Esthetics Fundamentals</i> , , ed. Cengage, 2013, ISBN: ..	
5. Milady. <i>Milady Standard Esthetics Fundamentals Workbook</i> , , ed. Cengage, 2013, ISBN: ..	
Assignments	
Sample Assignment	
<ol style="list-style-type: none"> 1. Write an essay on the importance of the State Board of Cosmetology. 2. Compare and contrast the California state Board of Cosmetology to 3 other State Boards of Cosmetology. 	
Student Learning Outcomes	
1. Given a client the student will compare and contrast the chemical process involved in permanent waving, hair relaxing and hair coloring. Assessed by: In class demonstration according to the state board guidelines.	
2. Understand, retain and apply the knowledge of the State Board of Cosmetology rules and regulations at the appropriate time. Assessed by: In class demonstration according to the state board guidelines. Assessed by: demonstration according to state board guidelines.	
Minimum Qualification	
Minimum Qualifications:	Cosmetology
Library	
List of suggested materials has been given to librarian?	No
Library has adequate materials to support course?	Yes

SANTA MONICA COLLEGE PROGRAM OF STUDY

Theatre Arts

Associate in Arts for Transfer (AA-T)

Upon completion of the Associate in Arts in Theatre Arts for Transfer, students will have a strong academic foundation in the field and be prepared for upper division baccalaureate study. Completion of the degree indicates that the student will have satisfied the lower division requirements for transfer into communication studies or similar major for many campuses in the California State University system. This degree complies with The Student Transfer Achievement Reform Act (Senate Bill 1440).

Students pursuing the Associate in Arts in Theatre Arts for Transfer will demonstrate, through written and oral academic work and performance skill, knowledge of the principles, concepts, and theories of theatre art and performance and be prepared to pursue further study in theatre arts or a similar major at the baccalaureate level at the California State University.

Area of Emphasis

Required Core: (6 units required)

		Units
TH ART 2	Introduction To The Theatre	3
	or	
TH ART 5	History Of World Theatre	3
TH ART 41	Acting I	3

Rehearsal and Performance or Technical Theatre Practicum (3 units required):

		Units
TH ART 18A	Technical Theatre Production Workshop	1
TH ART 18B	Technical Theatre Production Workshop	2
TH ART 18C	Technical Theatre Production Workshop	3
TH ART 38A	Beginning Stage Direction	3
TH ART 38B	Advanced Stage Direction	3
TH ART 45 (<i>same as MUSIC 45</i>)	Musical Theatre Workshop	3
TH ART 46	Comedy Acting Workshop	3
TH ART 50	Advanced Production - Full Play	3
TH ART 53	Production For The Younger Audience	3
TH ART 55	Advanced Production - Small Theatre Venue	3

Select at least three of the following courses: (9 units required)

		Units
TH ART 42	Acting II	3
TH ART 22	Stage Lighting	3
TH ART 26	Introduction To Stage Costuming	3
TH ART 20	Stagecraft	3
TH ART 18A	Technical Theatre Production Workshop	1
TH ART 18B	Technical Theatre Production Workshop	2
TH ART 18C	Technical Theatre Production Workshop	3
TH ART 38A	Beginning Stage Direction	3

TH ART 38B	Advanced Stage Direction	3
TH ART 45 (<i>same as MUSIC 45</i>)	Musical Theatre Workshop	3
TH ART 46	Comedy Acting Workshop	3
TH ART 50	Advanced Production - Full Play	3
TH ART 53	Production For The Younger Audience	3
TH ART 55	Advanced Production - Small Theatre Venue	3

Total Units for Area of Emphasis:

18

PID 185

Curriculum Committee Reconfiguration Proposal (11/6/13)

Current Structure of the Curriculum Committee

- 15 Faculty, 5 Administrators, 2 Students
 - One faculty member is appointed chair (not part of the 15 faculty)
-

CURRENT CONFIGURATION

1	ESL, History
2	Social Science, Psychology
3	ECE, Health Science, Kinesiology/PE, Dance
4	Modern Lang & Culture, Earth Science
5	Physical Science, Life Science
6	Art, Music, Theater Arts
7	Cosmetology , Photo/Fashion
8	Business, Communication & Media Studies
9	Counseling, Library
10	English
11	Mathematics
12	Design Technology, CSIS
13	Articulation Officer (If faculty)
14	At-large member
15	At-large member

PROPOSED RECONFIGURATION (7)

1	ESL, Modern Lang & Culture
2	History, Social Science
3	ECE, Psychology
4	Art, Dance, Music, Theater Arts
5	Design Technology, Communication & Media Studies
6	Counseling
7	English
8	Mathematics
9	Business/CSIS
10	Physical Science, Life Science, Earth Science (2 reps)
11	
12	Health Science, Kinesiology/PE
13	Cosmetology, Photo/Fashion
14	Articulation Officer (If faculty) / or At-large if AO is not faculty
15	At-large member
	Library (permanent NON-VOTING seat)

- If any seat cannot be filled with a member from the appropriate department(s), a faculty member from another department will be appointed by the Academic Senate President as “At-large”.
- Reconfiguration will be considered every three (3) years or anytime there is a reconfiguration of current departments, whichever comes first.
- Need to spell out the “role” of the Curriculum Rep in bylaws.