



CURRICULUM COMMITTEE I MINUTES

Wednesday, November 7, 2012 I 3:00 p.m.
Loft Conference Room – Drescher Hall 300-E

Members Present:

Guido Davis Del Piccolo, <i>Chair</i>	Jose-Manuel Gonzalez	Walt Louie	Josh Sanseri
Georgia Lorenz, <i>Vice Chair</i>	Roberto Gonzalez	Walter Meyer	Jeffery Shimizu
Ariel Alexander	Pat Halliday	Estela Narrie	David Shirinyan
Ellen Cutler	Randal Lawson	James Pacchioli	Gary Taka
Keith Fiddmont	Emily Lodmer	Elaine Roque	Julie Yarrish

Members Absent:

Brenda Antrim	Deborah Schwyter	Oliver Shapiro	Toni Trives
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Others Present:

Fariba Bolandhemat	Diane Gross	Pat Mantabe	Christine Schultz
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M I N U T E S

(Items for action are listed alphabetically; items for information are listed numerically)

I. Call to order:

The meeting was called to order at 3:10 p.m.

II. Public Comments:

None.

III. Approval of Minutes:

The minutes of October 3, 2012 were approved as presented.

IV. Chair's report:

- The Academic Senate approved the following on October 2, 2012:
 - HISTORY 14/ENVIRONMENTAL STUDIES 14: US Environmental History
 - HISTORY 32/ENVIRONMENTAL STUDIES 32: Global Environmental History
- The Chair reported on the following:
 - The Vice Chair, Estela Narrie and he are reviewing Transfer Model Curriculum (TMCs) for different disciplines that are possibilities for the creation of SB-1440 degrees in the near future and will be presenting these TMCs to the respective departments for consideration. There was a brief discussion on the future of locally approved degrees in the light of the development of statewide SB-1440 degrees.
 - In lieu of the regular meeting on October 17, 2012, the Chair, Vice Chair and Estela Narrie met with the departments potentially most affected by the upcoming Title 5 changes on repeatability.

V. Information items:

(Program Review/Course Updates)

1. ESL 11B: Basic English 2
2. ESL 14B: Pronunciation: Rhythm And Intonation
3. ESL 15: Conversation And Culture In The US
4. ESL 17: Intermediate Reading Skills
5. PHOTO 1: Introduction To Photography

VI. Action Items:**(New Course)**

- a. **Photo 32: Photographing People: Advanced** – presented by Josh Sanseri.
(A suggestion to be made to department to consider changing the course title)

Motion Made By: Randal Lawson
The motion passed unanimously.

Seconded By: James Pacchioli

Approval of Prerequisite: Photo 31

Motion Made By: Randal Lawson
The motion passed unanimously.

Seconded By: James Pacchioli

(Degrees & Certificates)

- b. **Medical Coding and Billing Specialist Associate Degree and Certificate of Achievement** (*Addition of OFTECH 28: Electronic Health Records, to the list of required courses: increase of 3 units from 33-34 units to 36-37 units*)
(Underlined text reflects correction to item as published in the agenda of November 7, 2012 – insertion of the words “Associate Degree”)

Randal Lawson made the following motion:

Motion: To approve the addition of OFTECH 28 to the Medical Coding and Billing Specialist Associate Degree and Certificate of Achievement, but to ask the department to re-evaluate the number of units and consider adding other options for OFTECH 5 such as: Business 31 or English I.

Motion Made By: Randal Lawson
The motion passed unanimously.

Seconded By: Julie Yarrish

- c. **Medical Administrative Assistant Associate Degree and Certificate of Achievement** (*Addition of OFTECH 28: Electronic Health Records to the list of required courses: increase of 3 units from 33 to 36 units*)
(Underlined text reflects correction to item as published in the agenda of November 7, 2012 – insertion of the words “Associate Degree”)

Randal Lawson made the following motion:

Motion: To approve the addition of OFTECH 28 to the Medical Administrative Assistant Associate Degree and Certificate of Achievement, but to ask the department to re-evaluate the number of units and consider adding other options for OFTECH 5 such as: Business 31 or English I.

Motion Made By: Randal Lawson
The motion passed unanimously.

Seconded By: Julie Yarrish

- d. **Public Policy Degree Associate Degree and Certificate of Achievement**
(*Addition of an Arts track*)

Motion Made By: Estela Narrie
The motion passed unanimously.

Seconded By: Elaine Roque

VII. Adjournment:

The meeting was adjourned at 4:15 p.m.