

CURRICULUM COMMITTEE | AGENDA

Wednesday, February 20, 2013 | 3:00 p.m. Loft Conference Room – Drescher Hall 300-E

Members:

Guido Davis Del Piccolo, Chair Keith Fiddmont Walter Meyer Oliver Shapiro Georgia Lorenz, Vice Chair lose-Manuel Gonzalez Estela Narrie Jeffery Shimizu Ariel Alexander Roberto Gonzalez James Pacchioli David Shirinyan Brenda Antrim Elaine Roque Randal Lawson Gary Taka Teri Bernstein **Emily Lodmer** Josh Sanseri Toni Trives Walt Louie Deborah Schwyter Ellen Cutler Julie Yarrish

Interested Parties:

Maria BoninMary ColavitoMitra MoassessiPatricia BursonKiersten ElliottSteven MyrowJamie CavanaughMona MartinKatharine MullerJonathan Cohanne

Linda Sinclair Eleanor Singleton r Chris Young

Ex-Officio Members:

Janet Harclerode Parker Jean

AGENDA

(Items for action are listed alphabetically; items for information are listed numerically)

- I. Call to order
- II. Public Comments*
- IV. Chair's report
- V. Information items:

(Program Review)

- I. COSM IIA: Hair Cutting I
- 2. COSM IIC: Hair Coloring I
- 3. COSM 18: Skin Care 1
- 4. COSM 21B: Hair Styling 2

(Course Updates)

- 5. COUNS 1: Developing Learning Skills
- 6. COUNS 20: Student Success Seminar
- 7. COUNS 88A-C: Independent Studies In Mentorship
- 8. NURSNG 10: Nursing Skills
- 9. NURSNG 10L: Nursing Skills Laboratory

^{*}Five minutes is allotted to any member of the public who wishes to address the Curriculum Committee on a specific agenda item, for general public comments, or non-agenda items.

	 NURSNG 15: Nursing Fundamentals NURSNG 15L: Nursing Fundamentals Laboratory NURSNG 25: Psychiatric - Mental Health Nursing I NURSNG 25L: Psychiatric Mental Health Nursing Laboratory I NURSNG 28: Community-Based Nursing Practice NURSNG 45: Women's Health Care I NURSNG 45L: Women's Health Care Lab I RES TH I: Introduction To Respiratory Therapy RES TH 60: Respiratory Physiology (DE Course Update) BUS 62: Human Relations And Ethical Issues In Business
√I.	20. ECE 46: Infant Through Toddler Studies Action Items:
	New Course –
	a. FILM 40: Cinematography7
	Degrees/Certificates -
	Name Change
	b. Associate in Science Degree & Certificate of Achievement: Early Childhood Education <u>Career</u> (addition of the word "Career")
	Elimination of degree and certificate of achievement
	c. Associate in Arts Degree and Certificate of Achievement: Early Childhood Master Teacher
VII.	. Adjournment

Please advise Guido Davis Del Piccolo (x. 3561), Georgia Lorenz (x. 4277) or Grace Smith (x. 4454) if you are unable to attend this meeting.



CURRICULUM COMMITTEE | MINUTES

Wednesday, December 5, 2012 | 3:00 p.m. Loft Conference Room – Drescher Hall 300-E

Members Present:

Guido Davis Del Piccolo, Chair Keith Fiddmont Jeffery Shimizu Estela Narrie Georgia Lorenz, Vice Chair Roberto Gonzalez James Pacchioli David Shirinyan Gary Taka Brenda Antrim Pat Halliday Elaine Roque Ellen Cutler Toni Trives Randal Lawson Deborah Schwyter Julie Yarrish

Members Absent:

Ariel Alexander Emily Lodmer Walter Meyer Oliver Shapiro Jose-Manuel Gonzalez Walt Louie Josh Sanseri

Others Present:

Vicki Drake

MINUTES

(Items for action are listed alphabetically; items for information are listed numerically)

I. Call to order:

The meeting was called to order at 3:08 p.m.

II. Public Comments*:

None.

III. Approval of Minutes:

The minutes of November 7, 2012 were approved as presented.

IV. Chair's report:

- The Academic Senate approved the following on November 13, 2012:
 - o (New Course)
 - a. Photo 32: Photographing People: Advanced
 - (Degrees & Certificates: REVISIONS)
 - b. Medical Coding and Billing Specialist Associate Degree and Certificate of Achievement Addition of OFTECH 28: Electronic Health Records, to the list of required courses: increase of 3 units from 33-34 units to 36-37 units
 - c. Medical Administrative Assistant Associate Degree and Certificate of Achievement Addition of OFTECH 28: Electronic Health Records to the list of required courses: increase of 3 units from 33 to 36 units
 - d. Public Policy Degree Associate Degree and Certificate of Achievement Addition of an "Arts Specialization track"

An issue was raised at the Senate meeting on November 13, 2012 that the proposed "Arts Track" should be renamed to better reflect the courses of the track (see IV.d above). The primary issue being that there were very few, if any, "Art courses" and instead the courses are "about Art" (or Art History).

In providing the input to those responsible for the Public Policy degree (Political Science), the decision was made to rename the track "Arts and Cultural Affairs" to broaden its meaning.

- The Chair shared a memo received from the Chancellor's office dated November 21, 2012 which provides information regarding the California Community Colleges Board of Governors goal of each college having AA-T and AS-T degrees approved by Fall 2013 in 80% of the majors they offer in which there is a TMC and in 100% by Fall of 2014.
- Estela Narrie and the Chair are working on developing transfer degrees in the following disciplines in collaboration with the departments concerned: Anthropology, Communication Studies, Geography, Geology, Journalism, Kinesiology, Studio Arts, Theatre Arts.

V. Information items:

I. Course Identification Numbering System (C-ID) Submission: A memo has been received from the Chancellor's office dated November 30, 2012 which now requires colleges to adopt C-ID descriptors for courses where applicable (those which are part of a transfer degree). Articulation will no longer be used in lieu of an approved C-ID descriptor (unless a C-ID descriptor does not exist).

The memo also laid out the following deadlines:

Effective January 1, 2013: All AA-T and AS-T proposals submitted to the Chancellor's Office for review/approval must demonstrate that the courses included have been submitted for C-ID numbers where they exist (C-ID number may be pending/final) By June 1, 2013: Colleges are required to submit courses for C-ID approval (where C-ID descriptors exist) for any existing AA-T and AS-T degrees that included a self-certification that a course(s) matched a C-ID descriptor By June 1, 2014: All course-to-course articulation used for AA-T and AS-T degrees must be replaced with pending or final C-ID status.

There are plans to start this process with the math courses which are part of SMC's Math AS-T. Randal Lawson recommended that this process be an active collaboration between the Articulation Officer and the department concerned.

(Course Updates)

- 2. ESL 23: Academic Reading and Study Skills
- 3. ESL 28: Academic Vocabulary Skills
- 4. OFTECH 25: Medical Coding/Billing 2 (DE course update)
- 5. OFTECH 26: Medical Coding/Billing 3 (DE course update)

VI. Action Items:

(Course name change)

- a. Photo 30: From "Techniques of Lighting: Introduction" to "Techniques of Artificial Lighting"
- b. Photo 31: from "Introduction: Photographing People" to "Lighting for People I"
- c. Photo 32: from "Photographing People: Advanced" to "Lighting for People 2"
- d. Photo 33: from "Techniques of Lighting: Product" to "Lighting for Products"

(Approval of course name changes, a-d)

Motion Made by: Julie Yarrish The motion passed unanimously.

Seconded By: Randal Lawson

(New Course)

e. Music 79A: Jazz Improvisation - presented by Keith Fiddmont.

James Pacchioli moved to approve Music 79A with the following amendments to be made to the course:

- o Remove text under "Notes on Repeatability"
- Prerequisite changed to Music I, with a course note to be developed by Georgia Lorenz and Keith Fiddmont to address the level of proficiency that is expected to succeed in the course.
- Prerequisite Worksheet to be redone to reflect the change of prerequisite stated above

Motion Made by: James Pacchioli

Seconded By: Randal Lawson

The motion passed unanimously.

(Approval of Prerequisite: Music I – Fundamentals of Music)

Motion Made by: James Pacchioli The motion passed unanimously.

Seconded By: Randal Lawson

(Degrees & Certificates)

f. Solar Photovoltaic Installation: Department Certificate – presented by Vicki Drake.

A suggestion was made by Randal Lawson to submit the certificate to the state as a certificate of achievement. The department will consider this and take the necessary steps.

Motion Made by: Brenda Antrim The motion passed unanimously.

Seconded By: Elaine Roque

VII. Adjournment:

The meeting was adjourned at 4:22 p.m.



CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE AA-T AND AS-T CERTIFICATION FORM

100% GOAL WORKSHEET

Due January 31, 2013

No.	TMC	TMC Code	Program Award	TOP Code	Column A Active AA/ AS TMC Aligned	Column B Active AA-T/AS-T	Column C Planned AA-T/AS-T
1	Administration of Justice	2002	AS-T	2105.00	0		
2	Anthropology	1015	AA-T	2202.00	0		1
3	Art History	1006	AA-T	1001.00	1	1	
4	Business Administration	2006	AA-T	0505.00	1	1	
5	Communication Studies	1001	AA-T	1506.00	1		1
6	Computer Science	2007	AS-T	0706.00	1		
7	Early Childhood Education	2003	AS-T	1305.00	1	1	
8	Elementary Teacher Education	1012	AA-T	4901.20	0		
9	English	1007	AA-T	1501.00	0		
10	Geography	1013	AA-T	2206.00	0		1
11	Geology	2004	AS-T	1914.00	0		1
12	History	1004	AA-T	2205.00	i	1	
13	Journalism	1014	AA-T	0602.00	1		1
14	Kinesiology	1008	AA-T	1270.00	1		1
15	Mathematics	2001	AS-T	1701.00	1	1	
16	Music	1011	AA-T	1004.00	1		
17	Physics	2005	AS-T	1902.00	0		
18	Political Science	1009	AA-T	2207.00	0		
19	Psychology	1002	AA-T	2001.00	0		
20	Sociology	1003	AA-T	2208.00	0		
21	Studio Arts	1010	AA-T	1002.00	1		1
22	Theatre Arts	1005	AA-T	1007.00	1		1
			,	TOTAL	12	5	8
Num	ber of AA-T and AS-T Degree	es to be (Offered by	Fall 2014		1	3

Required Signatures:		
1/29/13	Janet Harclerode	Jens Janlood
Date	Name	Signature: President, Academic Senate
1/29/13 Date	Jeff Shimiz's	Signature: Chief Instructional Officer
1/29/2013 Date	Chui L. Isang Name	Signature: President/Superintendent
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Santa Monica College New SMC Course

Expanded Course Outline for FILM 40 - Cinematography

	Course Cover		
Discipline	FILM-FILM STUDIES		
Course	40		
Number			
Full Course	Cinematography		
Title Catalog Course Description	In this hands-on course, students will delve into the art and craft of cinematographyi.e., the methods and techniques by which motion picture photography and lighting help give a film meaning and aesthetic purpose. Through lectures, demonstrations and exercises in a supervised classroom environment, students will learn to operate state-of-the-art digital and electronic equipment while applying the fundamental principles of lighting, composition, exposure, focus, lens selection, and camera dynamics into purposeful visual storytelling.		
Rationale			
Rationale	We urgently need a class in our film production curriculum that focuses on the technical aspects of filmmaking, not only to enhance the quality of the films we are currently producing at SMC, which will facilitate academic transfer opportunities, but also to give our students the career technical education that will allow them to get internships and apply for practical hands-on jobs in the film industry.		
Proposal Informa	· · · · · · · · · · · · · · · · · · ·		
Proposed Start	Year: 2013 Semester: Spring		
Proposed for Distance Ed	No		
Proposed for Global Citizenship	No		
Transferability:	Transfers to UC (pending review) Transfers to CSU		
Course Unit/Hours			
Variable Hour Exist	NO		
Credit Hours	Min: 3.00		
Weekly Lecture Hours	Min: 2.00 (Sem: 36)		
Weekly Laboratory Hours	Min: 2.00 (Sem: 36)		

Weekly	Min: 1.00 (Sem: 18)			
Arranged				
Hours				
Total Semester	90.00			
Instructional				
Hours				
Load Factor	0.88			
Load Factor	Consistent with load factor of other film production courses.			
Rationale				
Repeatability	May be repeated 0 time(s)			
Grading	Letter Grade or P/NP			
Methods				
Minimum Qualification				
Minimum	Film Studies (Masters Required)			
Qualifications:				
Program Applicability				
Designation	Credit - Degree Applicable			
Proposed For	AA Degree			
	-Film Studies			

Course Objectives

Upon satisfactory completion of the course, students will be able to:

- 1. Identify, assess, and put into practice the fundamental technical aspects of cinematography --including camera mechanics and operation, three-point lighting, and use of prime lenses-- demonstrating individual and collective proficiency.
- 2. Examine and value the aesthetics and subtleties of visual storytelling and relate to the technical requirements of operating digital and electronic equipment.
- 3. Set up creative partnerships and illustrate the collaborative dynamic between the cinematographer and the whole crew of a film production.
- 4. Define a culture of safe practices by appraising, explaining, and applying industry-standard safety protocols.
- 5. Operate as ethical, highly disciplined professionals in the film industry, testing challenges and solving problems both during pre-production and on set.

Arranged Hours Objectives

Upon satisfactory completion of the course, students will be able to:

- 1. Implement the principles of 3-point lighting.
- 2. Put into practice the purpose and function of various stage lighting instruments including Fresnels, Pars, Soft Lights, HMI, Tungsten. Kino-Flo and Ellipsoidal Reflector Spotlights.
- 3. Work effectively with natural and artificial light and control mixed color temperature.
- 4. Properly light the human face. Effectively modulate angle, intensity, color and diffusion of light on the human face in order to evoke mood and achieve desired aesthetics.

	Course Content
13%	The cinematographer's role: overall creative decisions of a production, interpretation of screenplays, rehearsals, and onset responsibilities and protocol.
13%	The cinematographer's key performance tasks: assess, interpret, and translate into images the design elements of a production, including sets, costumes, and director's blocking proposal; interaction with producers and head of departments.
12%	The cinematographer's prep materials: lining the script with correlated shot lists; 'mise en scene' diagrams with camera setups and blocking of actors; storyboarding, budgeting and scheduling in terms of equipment and whole cinematography crew, including assistant camera people, operators, gaffers and grips.
50%	The cinematographer's craft and application of film grammar:
	 Show proficiency operating complex "cinema style" High Definition camera systems. Properly calibrate the High Definition reference monitor for both field and stage applications. Show proficiency operating a light meter. Effectively sample and interpret reflected and incident light. Use the light meter as a tool of creative control. Show best practices in the handling and care of precision optical lenses. Understand the visual language of lenses. Understand how to execute purposeful and motivated camera movement. Articulate to crew members the technical requirements for executing and timing camera moves. Create, maintain and preserve on-set record keeping protocol including storyboards, camera logs, schematic floor plans, lighting plots and still images. Understand how to cover a scene by adhering to rules of spatial continuity. Axis of Action, 180° Rule, 30° Rule.
12%	Screening and critiquing of students' hands-on final projects.
Total: 100%	22222
	Lab Content
7%	Mechanics of CameraGetting to Know the Camera
7%	 Building the Camera System Loading and Care
7%	 Demonstration: Stage Safety, Electrical Distribution Introduction to Grip and Lighting Equipment

	 Use of Light Meters Building the Image Exposure Latitude
7%	 Exposure Latitude Shoot #1 Color Color and Color Temperature
7%	 Space and Lenses Review Dailies from Previous Week Shoot #2 A Sense of Place
7%	Shoot #3 Depth of Field
7%	Shoot #4 One Light Exercise
7%	 Quality of Light Shoot #5 Hard Light
7%	Shoot #6 Soft Light
7%	Shoot #7 Lighting Faces
7%	Shoot #8 Motivated Source Lighting
7%	Shoot #9 Working with Shadows
7%	Shoot #10 Mixing Color Temperatures
9%	Impromptu Shoot
Total: 100%	
26.1.1	Methods of Evaluation
Methods	 20% - Class Participation The students need to actively engage in course activities. 10% - Exams/Tests Mid-Term Exam
	 20% - Final exam 30% - Group Projects Crew performance during in class exercises. Throughout the semester the students will be assigned rotating crew positions on specific lighting and shooting exercises. Their performance will be evaluated on preparedness, (bringing all necessary
	equipment & supplies), collaboration, efficiency, respect for

	 crew and equipment, and problem solving ability. 20% - Oral Presentation Each student will present 6-8 personally authored still images in class which tell a story without words. Each shot will include detailed descriptive information on: lighting, composition, shutter speed, ISO, depth of field, focal length and narrative intent. 100% - Total 			
	Methods of Presentation			
Methods	Critique Experiments Field Experience Field Trips Group Work Lab Lecture and Discussion Observation and Demonstration Projects			
	Visiting Lecturers			
Other Methods	Screening of film clips/tutorials to illustrate and complement lectures; Filming of scenes under instructor's close supervision; Screening and assessing students' edited scenes.			
	Arranged Hours Instructional Activities			
Methods	Critique Field Experience Group Work Other Projects Visiting Lecturers			
Other Methods	Whenever possible, we'll do film shoots in conjunction with the directing classes offered at SMC, namely Film 32 (on campus) and Film 33 (on location).			
Appropriate Textbooks				
Textbooks such as the following are appropriate:				
Formatting Style	APA			
Textbooks				
1. Hunter, Fil & Fuqua, Paul & Blyer, Steven. <i>Light Science and Magic: An Introduction to Photographic Lighting</i> , 4th ed. Focal Press, 2011, ISBN: 978-024081225.				
2. Block, Bruce. <i>The Visual Story: Creating the Visual Structure of Film, TV and Digital Media</i> , 2nd ed. Focal Press, 2007, ISBN: 978-024080779.				
3. Brown, Blain. Cinematography: Theory and Practice (Image Making for Cinematographers and Directors), 2nd ed. Focal Press, 2011, ISBN: 978-024081209.				

4. Hurbis-Cherrier, Mick. *Voice & Vision: A Creative Approach to Narrative Film and DV Production*, 2nd ed. Focal Press, 2011, ISBN: 978-024081158.

Assignments

Sample Assignment

- 1. Each student prepares a floor plan with a 3-point lighting scheme that meets the following conditions (use the character "K" as your subject):
- a) Deep-focus exposure (include lens choice and F/stop);
- b) 1:16 contrast ratio between Key and Fill;
- c) 1:4 contrast ratio between Key and Backlight (Backlight stronger than Key).
- 2. Working in groups of 5 on our sound stage, set up the camera, the subject ("K"), the HD monitor, and the 3-point lighting scheme that best meets the above conditions; also discuss the choice of lighting instruments (e.g., Fresnels, Kino-Flos, Soft Lights, etc.).

Library			
List of suggested materials has been given to librarian?	Yes		
Library has adequate materials to support course?	No		

Additional Comments/Information

Student Learning Outcomes

- 1. Exhibit proficiency in image-making techniques and use of film/digital equipment that demonstrate competent skill levels in cinematography.
- 2. Develop strategies to interpret the screenplay from a cinematographer's viewpoint -- i.e., translate the written word into visual content at the narrative, intellectual, and emotional levels.
- 3. Demonstrate advanced skills in the use of prime lenses as applied to 3/4-sensor and 4K camera technologies and aesthetics, to be assessed through acquired manual skills testing.

Comparable Transfer Courses:

- California Community College Cypress College Cinematography PHOT 213
- California Community College Antelope Valley College

Digital Cinema FTV230

• California Community College Pasadena City College Cinematography PHTO 27

• California Community College Los Angeles Southwest College Cinematography CINEMA 115

Attached Files

Film 40 Class Exercises

Film 40 Syllabus

Film 40 Additional Reference Resourses

Suggested Materials

ELIMINATION

(as a result of the creation of the ECE AS-T)

PROGRAM OF STUDY

EARLY CHILDHOOD MASTER TEACHER Associate Degree and Certificate of Achievement

Required Courses: (29 units)				
ECE 2	Principles And Practices Of Teaching Young Children	3		
ECE 11	Child Family And Community	3		
ECE 17	Introduction To Curriculum	3		
ECE 19	Teaching In A Diverse Society	3		
ECE 21	Observation And Assessment	4		
ECE 22	Early Childhood Education Practicum-Field Experience	5		
ECE 48	Adult Supervision And Mentoring	2		
ECE 64	Health Safety And Nutrition For Young Children	3		
PSYCH 11	Child Growth And Development	3		
SELECT ONE SPECIALIZA	ATION AREA BELOW (6 units):			
Specialization (Curriculum):		Units		
select two courses from the fol	lowing:			
ECE 4	Language And Literature For The Young Child	3		
ECE 5	Math And Science For The Young Child	3		
ECE 8	Creative Experiences - Art Music And Movement	3		
OR				
Specialization (Early Intervention):				
must take both courses: (6 units)				
ECE 45	Children With Special Needs	3		
ECE 49	Early Intervention Strategies	3		
OR				
Specialization (Reggio Emilia Approach):				
must take all courses: (6 units)				
ECE 51	The Reggio Approach	3		
ECE 52	Documentation Making Learning Visible	1		
ECE 53	Environment As The Third Teacher	1		
ECE 88A	Independent Studies In ECE: Reggio Emilia Experience	1		
Total Units		35		