



# CURRICULUM COMMITTEE I MINUTES

Wednesday, December 7, 2011 I 3:00 p.m.  
Loft Conference Room – Drescher Hall 300-E

## Members Present:

Guido Davis Del Piccolo, <i>Chair</i>	Maral Hyeler	Walter Meyer	Edie Spain
Georgia Lorenz, <i>Vice Chair</i>	Narhyn Johnson	Eric Minzenberg	Gary Taka
Brenda Benson	Randal Lawson	Estela Narrie	Marco Vivero
Ellen Cutler	Helen LeDonne	James Pacchioli	Carol Womack
Keith Fiddmont	Emily Lodmer	Deborah Schwyter	Julie Yarrish
Aileen Huang			

## Members Absent:

Karin Chan	Jasmine Delgado	Diane Gross	Jeffery Shimizu
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## Others Present:

Jamie Cavanaugh	Chris Fria	Moya Mazorow	Christine Schultz
Sheila Cordova	Janet Harclerode	Patricia Ramos	Hari Vishwanadha
Alan Emerson	Mario Martinez	Vicki Rothman	

## M I N U T E S

*(Items for action are listed alphabetically; items for information are listed numerically)*

### I. Call to order:

The meeting was called to order at 3:10 p.m.

### II. Public Comments:

See discussion under item VI (c)

### III. Approval of Minutes:

Marco Vivero moved to approve the minutes of November 16, 2011 with the following amendment made to the discussion section under Global & Domestic Security (see page 4 of published agenda, December 7, 2011):

(With amendment – addition underlined)

*There was a discussion about the course, which focused on the course content and the need for more detail in the course objectives and course content.*

*There was also an extensive discussion on how this course might impact SMC and the direction of the college. The discussion led to concerns expressed over the appropriateness of housing this course in the Philosophy/Social Sciences department (and SMC) as well as ideological, curricular and philosophical objections to the course.*

*Detailed sample assignments were also requested. Guido made a correction on the Course Approval and Data Sheet such that the rationale will read: ‘This course is one of 3 courses necessary for a student to achieve the “TSA Certificate of Achievement” issued by the Transportation Security Administration. It is designed for current TSA employees and future TSA employees. It will be offered as “contract education” at LAX.’*

(Elaboration requested to reflect the nature of the discussion which resulted in Eric Minzenberg’s motion: “To not approve Global & Domestic Security I.”)

**Motion to approve minutes with addition of wording to reflect tenor of discussion regarding GDS I:**

**Motion made by:** Marco Vivero

**Seconded by:** Maral Hyeler

**Yeses:** 16

**Noes:** 0

**Abstentions:** 2

(Amended minutes of November 16, 2011, published online at [www.smc.edu/curriculum](http://www.smc.edu/curriculum) )

#### IV. Chair's report:

- The Academic Senate approved the following on November 22, 2011:  
(New Course – credit)  
ANTHRO 10: Forensic Anthropology  
  
(Distance Education)  
Business 50: Introduction to International Business
- The current pre-requisite form (electronic and CurricUNET) will be reviewed over the winter intersession. The Chair called for volunteers who would be willing to assist in redesigning the prerequisite form. If complete, this new form would come to the Curriculum Committee in the Spring semester, as well as to the Board of Trustees for necessary amendments to Board Policy and Administrative Regulation 5000: Curriculum and Instruction.
- The Chair presented a draft of a proposed SLO mapping form that will be housed in CurricUNET. After new or revised course SLOs are entered into CurricUNET, the author of the course will check the core competencies listed under each of the four ILOs that are assessed when that course SLO is assessed. The Institutional Learning Outcomes (ILOs) form is the same as the one currently used by department chairs when they input course SLOs into ISIS. Christine Schultz, Co-chair of the Institutional Effectiveness Joint Committee clarified that the checklist of ILO core competencies provided in the draft is not a finite list and that a core competency can be added at a department's request.

#### V. Information items:

1. Math 81: Basic Arithmetic
2. Math 84: Prealgebra

#### VI. Action items:

(Addition of prerequisite)

##### a. **Math 31: Change of prerequisite from “Math 84” to “Math 84 or Math 85”**

**Motion made by:** Maral Hyeler  
The motion passed unanimously.

**Seconded by:** Estela Narrie

(New courses – credit)

##### b. **ET 33: Advanced Digital Compositing** – presented by Chris Fria.

###### Approval of course

**Motion made by:** Eric Minzenberg  
The motion passed unanimously.

**Seconded by:** Carol Womack

###### Approval of prerequisite (ET 32)

**Motion made by:** Eric Minzenberg  
The motion passed unanimously.

**Seconded by:** Carol Womack

##### c. **GDS I: Global & Domestic Security I** – presented by Guido Davis Del Piccolo.

###### Discussion

There was extensive discussion; the points being discussed briefly summarized as follows:

- The Chair asked the Committee to grant speaking rights to those in attendance. This request was interrupted by a member who questioned whether the resubmission of this revised course violated the procedures established for course submission. This member would not consider the course on the grounds that proper procedure had not been followed. This member also expressed significant concern that the Curriculum Committee was being forced to re-evaluate this course by the Executive Committee of the Academic Senate. The Chair responded that the grant for which the course was designed required this course to be offered in the Spring semester, and hence the revised course was submitted for this agenda. The Chair and Vice Chair also responded that on numerous

occasions department votes are sent in after submission or resubmission of a course. The Chair of the Philosophy/Social Sciences department clarified that the department had received ample time to discuss and vote on the revised version of the course, electronically.

- The course author indicated that most of the changes suggested from the previous meeting had been made (i.e., the removal of the word “emergency” from the course content, the percentages of the course content were altered to better reflect concerns of the committee, the inclusion of a list of references, and the inclusion of a list of potential topics/groups for the sample assignments.)
- Two guests spoke of the importance and appropriateness of offering this type of CTE training at SMC.
- One guest expressed criticism of the “List of references that might be used to construct the Course Reader for GDS I”. A member of the committee supported that criticism.

The Vice Chair closed the speaker’s list and called for a motion. Eric Minzenberg made the following motion –

**Motion: “To not approve GDS I: Global & Domestic Security I”**

**Motion made by:** Eric Minzenberg

**Seconded by:** Walter Meyer

A friendly amendment was made by Emily Lodmer to change the motion to: “To not approve GDS I: Global & Domestic Security I *at this time.*”

The amendment was accepted.

**Yeses:** 10

**Noes:** 7

**Abstentions:** 2

- d. **GR DES 75: Mobile Design I** – presented by Jamie Cavanaugh and Chris Fria.

**Approval of course**

**Motion made by:** Estela Narrie

**Seconded by:** Helen LeDonne

The motion passed unanimously.

**Approval of prerequisite (Graphic Design 66)**

**Motion made by:** Estela Narrie

**Seconded by:** Helen LeDonne

The motion passed unanimously.

- e. **INTARC 29: Computer Skills for Interior Architectural Design** – presented by Chris Fria and Sheila Cordova.

**Motion made by:** Brenda Benson

**Seconded by:** Julie Yarrish

The motion passed unanimously.

- f. **MATH 85: Arithmetic and Prealgebra** – presented by Alan Emerson, Mario Martinez and Moya Mazorow.

**Motion made by:** Estela Narrie

**Seconded by:** Julie Yarrish

The motion passed unanimously.

**VII. Distance Education:**

- g. **INTARC 29: Computer Skills for Interior Architectural Design**

**Motion made by:** Eric Minzenberg

**Seconded by:** Deborah Schwyter

The motion passed unanimously.

**VIII. Adjournment:**

The meeting was adjourned at 5:55 p.m.

The next meeting will be held on Wednesday, March 7, 2012 at Drescher Hall – Loft 300E at 3:00 p.m.

Respectfully submitted,

Georgia Lorenz, Vice Chair  
GL/gs