

# **CURRICULUM COMMITTEE I MINUTES**

Wednesday, September 21, 2011 | 3:00 p.m. Loft Conference Room – Drescher Hall 300E



#### **Members Present:**

Guido Davis Del Piccolo, *Chair* Brenda Benson Karin Chan\* Jasmine Delgado\* Diane Gross Aileen Huang Maral Hyeler Narhyn Johnson\* Helen LeDonne Emily Lodmer Walter Meyer Eric Minzenberg Estela Narrie James Pacchioli Deborah Schwyter Jeffery Shimizu\*\*

Edie Spain Gary Taka Marco Vivero Carol Womack Julie Yarrish\*

#### **Members Absent:**

Georgia Lorenz, Vice Chair Ellen Cutler Randal Lawson

#### **Others Present:**

Fariba Bolandhemat Jinan Darwiche Abbas Dehkhoda. Vicki Drake Gillian Grebler Ford Lowcock Jennifer Merlic Steve Paik Howard Stahl

### MINUTES

(Items for action are listed alphabetically; items for information are listed numerically)

## I. Call to order:

The meeting was called to order at 3:13 p.m.

#### **II. Public Comments:**

None.

# III. Approval of Minutes:

The minutes of June 1, 2011 were approved as presented.

#### IV. Chair's report:

• The Academic Senate approved the following on June 7, 2011:

(Change of prerequisite)

Chemistry 24: Change of pre/co-requisite to Chemistry 22

(New Courses: non-credit)

HUMDEV E26: Healthy Aging for Older Adults

<sup>\*</sup>New Members

<sup>\*\*</sup>Acting Vice Chair for meeting of 9/21/11

<sup>\*</sup>Five minutes is allotted to any member of the public who wishes to address the Curriculum Committee on a specific agenda item, for general public comments, or non-agenda items.

(New Courses – credit)

English 20: Reading and Writing 2
Broadcasting 21: Short-Form Visual Media Production

(Degrees & Certificates: Revisions in Business Certificates of Achievement and Associate degrees)

Certificates of Achievement: Entrepreneurship, International Business

Logistics, Management/Leadership, Marketing, Merchandising, Insurance

Professional, Insurance Specialist.

Associate in Arts Degree: Business Administration, Insurance Professional, Logistics/Supply Chain Management, Management/Leadership, Merchandising

(SB-1440 Degrees)

AS-T Chemistry

AA-T Political Science

- The Chair welcomed new members to the Curriculum Committee:
  - o Julie Yarrish, Administration representative (replaces Patricia Ramos)
    - o Karin Chan, Associated Students
    - o Jasmine Delgado, Associated Students
    - Narhyn Johnson, Associated Students
- The Chair presented a PowerPoint slideshow which provides a brief overview of the Committee's functions, especially for new members. The presentation is available online at <a href="www.smc.edu/curriculum">www.smc.edu/curriculum</a> (under "Curriculum Resources"). Highlights of the Curriculum Committee Annual Report, presented at the Board of Trustees meeting on July 5, 2011 were also covered.
- Stand-alone course training: The Chair provided training on local approval of standalone credit courses, presenting materials provided by the Chancellor's office and the Systems Advisory Committee on Curriculum (SACC).
- The Chair presented an update on CurricUNET: provided that certain issues are resolved, training will be provided on October 5 & 6, 2011; and the system will be launched at the same time.
- Two memos, one to CSU/UC department chairs and faculty; and the other to CCC senate presidents, curriculum chairs and articulation officers were shared – which summarizes that the preferred source of information should be the course outline of record, not syllabi.

#### V. Information Items:

COSM 36: Nail Care 3 (Course update); COSM 41B: Hair Styling 4 (Course update); INTARC 41: History of Interior Architecture and Furnishings I (Course update); INTARC 42: History of Interior Architecture and Furnishings II (Course update); PHOTO 5: Title Change from "Fundamental Photo Digital Printing" to "Digital Asset Management, Modification, & Output" and revised course description (effective Spring 2012, not 2011 as shown on agenda)

(Computer enforcement of Physics prerequisites)

Physics 7, Physics 9, Physics 22, Physics 23, Physics 24

#### VI. Course Revisions - credit:

a. **COSM 26: Nail Care 2 –** presented by Helen LeDonne. The motion passed unanimously.

b. **COSM 31B: Hair Styling 3 –** presented by Helen LeDonne. The motion passed unanimously.

#### **VII.** New courses – credit:

c. **ANTHRO 19: The Culture of Food –** presented by Eric Minzenberg (and Gillian Grebler)

(Motion made on condition of the following changes/revisions)

- o Minor grammatical revisions in catalog description
- SMC GE Area corrected: IIB, instead of IIA
- o Exams, written assignments deleted from IV. Methods of Presentation

Abstentions: I Yeses: 19 Noes: 0

- d. **COSM 14A: Curly Hair Techniques 1 –** presented by Helen LeDonne. The motion passed unanimously.
- e. **COSM 14B: Curly Hair Techniques 2 –** presented by Helen LeDonne. (Motion made on condition of the following changes/revisions)
  - The word "Have" in Course Objective no. 4, be replaced with "Demonstrate"

The motion passed unanimously.

- f. **CS 30: MATLAB Programming –** presented by Jinan Darwiche.

  Motion made by: Estela Narrie Seconded by: Brenda Benson (Motion made on condition of the following changes/revisions)
  - The phrase "...designed for science major students" in the Catalog
     Description substituted with "...designed primarily for students majoring in
     the sciences."
  - Under III. Course Objectives: the word "Understand" (Objective I) replaced with "Demonstrate."
  - Delete last sentence under "Methods of Presentation" referring to quizzes and assignments.
  - Replace the word "midterms" under VI. Methods of Evaluation with "exams."

Abstentions: I Yeses: 19 Noes: 0

#### Pre-requisite of Math 20

There was extensive discussion, arising from concern that Math 20 (Pre-College Level: Intermediate Algebra) will not adequately prepare students for success in CS 30. Overwhelmingly, the prerequisite for MATLAB courses is Calculus I (two levels higher than Math 20). The Committee made a decision to vote on the prerequisite, contingent on these concerns and the options of teaching CS 30 at a level appropriate for the Math 20 pre-requisite, increasing the pre-requisite to Math 2(Pre-Calculus) or Math 7 (Calculus I), being communicated to the presenters. The second two options would require further Curriculum Committee action.

Motion made by: Estela Narrie Seconded by: Brenda Benson Abstentions: 2 Yeses: 18 Noes: 0

- g. **CS 53A: iOS Development with Objective-C –** presented by Howard Stahl. Motion made by: Estela Narrie Seconded by: Brenda Benson (Motion made on condition of the following changes/revisions)
  - Replace the word "understand" with "learn" in the second sentence of the catalog description.
  - Delete last sentence under "Methods of Presentation" referring to quizzes and assignments.

The motion passed unanimously.

#### Prerequisite of CS 50

Motion made by: Estela Narrie

Seconded by: Brenda Benson The motion passed unanimously.

# h. PHOTO 30: Introduction – Techniques of Lighting – presented by Ford Lowcock.

(Motion made on condition of the following changes/revisions)

- Course title changed to Techniques of Lighting: Introduction.
- Transfer: CSU added to Course Outline of Record.

The motion passed unanimously.

#### Prerequisite of Photo 5

The motion passed unanimously.

#### VIII. Distance Education

## **CS 30: MATLAB Programming**

The motion passed unanimously.

### CS 53A: iOS Development with Objective-C

The motion passed unanimously.

# IX. Global Citizenship

#### k. ANTHRO 19: The Culture of Food

Abstentions: I Yeses: 19 Noes: 0

#### X. Adjournment:

The meeting was adjourned at 5:47 p.m.

The next meeting of the Curriculum Committee will be held at the Faculty and Staff Technology Resources Lab, MC-114 at the Media Center. In lieu of the regular meeting, there will be a CurricUNET training session, provided by Timothy McDowell, Training and Development Administrator from Governet.

Respectfully submitted,

Jeff Shimizu, Acting Vice Chair JS/gs