



CURRICULUM COMMITTEE | MINUTES

Wednesday, September 21, 2011 | 3:00 p.m.
Loft Conference Room – Drescher Hall 300E



Members Present:

Guido Davis Del Piccolo, <i>Chair</i>	Maral Hyeler	Eric Minzenberg	Edie Spain
Brenda Benson	Narhyn Johnson*	Estela Narrie	Gary Taka
Karin Chan*	Helen LeDonne	James Pacchioli	Marco Vivero
Jasmine Delgado*	Emily Lodmer	Deborah Schwyter	Carol Womack
Diane Gross	Walter Meyer	Jeffery Shimizu**	Julie Yarrish*
Aileen Huang			

*New Members

**Acting Vice Chair for meeting of 9/21/11

Members Absent:

Georgia Lorenz, <i>Vice Chair</i>	Ellen Cutler	Randal Lawson
-----------------------------------	--------------	---------------

Others Present:

Fariba Bolandhemat	Vicki Drake	Ford Lowcock	Steve Paik
Jinan Darwiche	Gillian Grebler	Jennifer Merlic	Howard Stahl
Abbas Dehkhoda.			

MINUTES

(Items for action are listed alphabetically; items for information are listed numerically)

I. Call to order:

The meeting was called to order at 3:13 p.m.

II. Public Comments:

None.

III. Approval of Minutes:

The minutes of June 1, 2011 were approved as presented.

IV. Chair's report:

- The Academic Senate approved the following on June 7, 2011:

(Change of prerequisite)

Chemistry 24: Change of pre/co-requisite to Chemistry 22

(New Courses: non-credit)

HUMDEV E26: Healthy Aging for Older Adults

*Five minutes is allotted to any member of the public who wishes to address the Curriculum Committee on a specific agenda item, for general public comments, or non-agenda items.

(New Courses – credit)

English 20: Reading and Writing 2
Broadcasting 21: Short-Form Visual Media Production

(Degrees & Certificates: Revisions in Business Certificates of Achievement and Associate degrees)

Certificates of Achievement: Entrepreneurship, International Business
Logistics, Management/Leadership, Marketing, Merchandising, Insurance
Professional, Insurance Specialist.

Associate in Arts Degree: Business Administration, Insurance Professional,
Logistics/Supply Chain Management, Management/Leadership, Merchandising

(SB-1440 Degrees)

AS-T Chemistry
AA-T Political Science

- The Chair welcomed new members to the Curriculum Committee:
 - Julie Yarrish, Administration representative (replaces Patricia Ramos)
 - Karin Chan, Associated Students
 - Jasmine Delgado, Associated Students
 - Narhyn Johnson, Associated Students
- The Chair presented a PowerPoint slideshow which provides a brief overview of the Committee's functions, especially for new members. The presentation is available online at www.smc.edu/curriculum (under "Curriculum Resources"). Highlights of the Curriculum Committee Annual Report, presented at the Board of Trustees meeting on July 5, 2011 were also covered.
- Stand-alone course training: The Chair provided training on local approval of stand-alone credit courses, presenting materials provided by the Chancellor's office and the Systems Advisory Committee on Curriculum (SACC).
- The Chair presented an update on CurricUNET: provided that certain issues are resolved, training will be provided on October 5 & 6, 2011; and the system will be launched at the same time.
- Two memos, one to CSU/UC department chairs and faculty; and the other to CCC senate presidents, curriculum chairs and articulation officers were shared – which summarizes that the preferred source of information should be the course outline of record, not syllabi.

V. Information Items:

COSM 36: Nail Care 3 (Course update); COSM 41B: Hair Styling 4 (Course update); INTARC 41: History of Interior Architecture and Furnishings I (Course update); INTARC 42: History of Interior Architecture and Furnishings II (Course update); PHOTO 5: Title Change from "Fundamental Photo Digital Printing" to "Digital Asset Management, Modification, & Output" and revised course description (effective Spring **2012**, not 2011 as shown on agenda)

(Computer enforcement of Physics prerequisites)

Physics 7, Physics 9, Physics 22, Physics 23, Physics 24

VI. Course Revisions – credit:

- a. **COSM 26: Nail Care 2** – presented by Helen LeDonne.
The motion passed unanimously.
- b. **COSM 31B: Hair Styling 3** – presented by Helen LeDonne.
The motion passed unanimously.

