

# **CURRICULUM COMMITTEE | MINUTES**

Wednesday, May 2, 2012 | 3:00 p.m. Loft Conference Room – Drescher Hall 300-E

#### **Members Present:**

Guido Davis Del Piccolo, Chair Aileen Huang **Emily Lodmer** Jeffery Shimizu, Acting Vice Chair Brenda Benson Maral Hyeler Eric Minzenberg David Shirinyan Randal Lawson Ellen Cutler Estela Narrie Edie Spain Gary Taka Helen LeDonne Diane Gross James Pacchioli Carol Womack

**Members Absent:** 

Georgia Lorenz, *Vice Chair* Jasmine Delgado Walter Meyer Marco Vivero Karin Chan Keith Fiddmont Deborah Schwyter Julie Yarrish

**Others Present:** 

Anna Collier Nancy Grass Laura Manson Kevin Shaw\*

Hemmert

Jeffrey Clark\*Erin Kaitel\*Wendy PariseVan Tran\*Vicki DrakeEllen KhokhaKatya RodriguezJoy Tucker

# MINUTES

(Items for action are listed alphabetically; items for information are listed numerically)

#### I. Call to order:

The meeting was called to order at 3:10 p.m.

#### **II. Public Comments:**

None.

#### III. Approval of Minutes:

The minutes of April 18, 2012 were approved as presented.

#### IV. Chair's report:

The Academic Senate approved the following on April 24, 2012:

(From the Curriculum Committee meeting of April 4, 2012)

I. Action items

(New Courses)

a. Dance 70: Dance Staging Technique

(From the Curriculum Committee meeting of April 18, 2012)

# I. Action items:

(Consent Agenda)

a. 'Speech' discipline renamed 'Communication Studies' (see courses 1-8 listed under "Course Updates")

(New Courses)

b. POLI SCI 3: Introduction to Politics: Justice, Power and Agency

(Degrees & Certificates)

- c. Associate in Science for Transfer (AS-T), Early Childhood Education
- The Chancellor's office sent notice of approval of Santa Monica College's AA Degree in Global Studies on April 26, 2012.

<sup>\*</sup>Associated Students representatives, sent to substitute for Marco Vivero and Jasmine Delgado, two votes counted

• The AS-T ECE (approved by Curriculum Committee on April 18, 2012 and the Academic Senate on April 24, 2012) was also approved by the Board of Trustees on May 1, 2012.

#### V. Information items:

## (Course Updates)

- I. ECE 48: Adult Supervision And Mentoring
- 2. CIS 51: HTML5, CSS3, and Accessibility
- 3. GEOG 20/GIS 20/CIS 20: Introduction To Geographic Information Systems

#### VI. Action items:

# (Consent Agenda)

a. Broadcasting and Communication disciplines to be renamed 'Media Studies'
 Motion Made By: Maral Hyeler Seconded By: James Pacchioli
 The motion passed unanimously.

## (New Courses)

b. Business 34: Introduction to Social Media Marketing

The Chair conveyed to the Committee that the course originator, Sal Veas and department chair Joy Tucker had agreed that it would be best to table Business 34 till the Curriculum Committee Meeting of May 16, 2012. CIS 70: Social Media Applications will also be on the same agenda, and it was agreed by all concerned that it would be beneficial to the Curriculum Committee and to the departments to have both courses and their similarities/differences considered during the same meeting.

**Motion:** To postpone Business 34: Introduction to Social Media Marketing for consideration at the May 16, 2012 meeting

Motion Made By: Diane Gross
The motion passed unanimously.

Seconded By: Estela Narrie

c. COM ST 31: Research Methods for Communication Studies – presented by Nancy Grass Hemmert.

Estela Narrie moved to approve COM ST 31 with the following suggestion:

Add any COM ST course as a skills advisory for this course

**Motion Made By:** Estela Narrie

The motion passed unanimously. **Seconded By:** Helen LeDonne

- **d. VAR PE 43V: Varsity Soccer For Men –** presented by Anna Collier. Randal Lawson moved to approve VAR PE 43V with the following changes:
  - Insert the following text in the catalog description: To participate, students must be enrolled in 12 units and club or high school soccer experience is expected.
  - Change Prerequisite text to: Pre-enrollment tryout required.
  - Change dates of publication of all textbooks from 2008 to 2012
  - Change all references to the feminine gender throughout the course outline to the masculine; correct grammatical errors

**Motion Made By:** Randal Lawson
The motion passed unanimously.

Seconded By: Helen LeDonne

#### (Degrees & Certificates)

e. Removal of "Fundamentals of Interior Architectural Design" and Level I certificate for Digital Media; rename Level 2 certificate "Digital Media"

There was a discussion centering on the feasibility of removing the Level I certificates that may serve as a benchmark for students, but does not prepare the students for employment in the industry as the department chair had expressed via email communication.

There was consensus that Chris Fria, Design Tech department chair or a department representative needed to be present to better support the department's rationale and address the Committee's questions.

**Motion:** To postpone the item: Removal of "Fundamentals of Interior Architectural Design" and Level I certificate for Digital Media; rename Level 2 certificate "Digital Media" till the meeting of May 16, 2012 – Chris Fria or department representative to present item

**Motion Made By:** Brenda Benson **Seconded By:** James Pacchioli The motion passed unanimously.

#### (Distance Education)

- f. Business 34: Introduction to Social Media Marketing (DE) (See Item VI.b postponed for consideration on May 16, 2012)
- **g.** Business 53: Importing And Exporting (DE) presented by Katya Rodriguez/Joy Tucker.

Estela Narrie moved to approve Business 53 (DE) with the following changes:

- Edit the answer to Question # 2: Describe how content will be organized and delivered in the interest of achieving course outcomes/objectives (e.g. what are the methods of instruction being used, technologies used, approximate time schedule, necessary instructional materials, to provide more flexibility for anyone who might teach the course, while also suggesting a particular organization.
- The "Final Project Presentation" is of concern in that having such a project be "mandatory" presupposes particular abilities and equipment. It was suggested that a comparable alternative to the video presentation be conceptualized and included in the course outline.
- Assessment Best Practices Project Presentation: This section needs to be focused on the content, rather than the delivery (as the delivery is not a part of the course objectives or the course description).
- Remove "first person" language from the DE application so that this becomes a model for any instructor to teach this course via Distance Ed.

Motion Made By: Estela Narrie Seconded By: Emily Lodmer

After a discussion on the changes to be requested, Estela Narrie withdrew her motion.

**Motion #2 on Business 53:** To ask the department to modify the DE application and resubmit it for consideration at the May 16, 2012 meeting.

Motion Made By: James Pacchioli
Yeses: 17
Noes: 1

(Note: Yes votes include 2 student votes)

Seconded By: Ellen Cutler
Abstentions: 0

 ECE 48: Adult Supervision And Mentoring (DE) – presented by Ellen Khokha and Wendy Parise

**Motion Made By:** Randal Lawson

The motion passed unanimously.

Seconded By: David Shirinyan

# i. GEOG 20/GIS 20/CIS 20: Introduction To Geographic Information Systems (DE)- presented by Vicki Drake

Brenda Benson moved to approve GEOG 20/GIS 20/CIS 20 with the following changes:

 Modify the second sentence in the catalog description to clarify the noncompatibility of Mac OS with the GIS software in the catalog description: "This course will present the concepts and applications of GIS using Personal Computer (PCs)" (text provided by Diane Gross, CIS)

**Motion Made By:** Brenda Benson **Seconded By:** Carol Womack The motion passed unanimously.

# VII. Adjournment:

The meeting was adjourned at 5:05 p.m.

The next meeting will be held on Wednesday, May 16, 2012 at Drescher Hall-Loft (300E) at 3:00 p.m.

Respectfully submitted,

Jeffery L. Shimizu, Acting Vice Chair JS/gs