



CURRICULUM COMMITTEE I MINUTES

Wednesday, May 2, 2012 | 3:00 p.m.

Loft Conference Room – Drescher Hall 300-E

Members Present:

Guido Davis Del Piccolo, <i>Chair</i>	Aileen Huang	Emily Lodmer	Jeffery Shimizu, <i>Acting Vice Chair</i>
Brenda Benson	Maral Hyeler	Eric Minzenberg	David Shirinyan
Ellen Cutler	Randal Lawson	Estela Narrie	Edie Spain
Diane Gross	Helen LeDonne	James Pacchioli	Gary Taka
			Carol Womack

Members Absent:

Georgia Lorenz, <i>Vice Chair</i>	Jasmine Delgado	Walter Meyer	Marco Vivero
Karin Chan	Keith Fiddmont	Deborah Schwyter	Julie Yarrish

Others Present:

Anna Collier	Nancy Grass	Laura Manson	Kevin Shaw*
	Hemmert		
Jeffrey Clark*	Erin Kaitel*	Wendy Parise	Van Tran*
Vicki Drake	Ellen Khokha	Katya Rodriguez	Joy Tucker

M I N U T E S

(Items for action are listed alphabetically; items for information are listed numerically)

I. Call to order:

The meeting was called to order at 3:10 p.m.

II. Public Comments:

None.

III. Approval of Minutes:

The minutes of April 18, 2012 were approved as presented.

IV. Chair's report:

- The Academic Senate approved the following on April 24, 2012:

(From the Curriculum Committee meeting of April 4, 2012)

I. Action items

(New Courses)

- a. Dance 70: Dance Staging Technique

(From the Curriculum Committee meeting of April 18, 2012)

I. Action items:

(Consent Agenda)

- a. 'Speech' discipline renamed 'Communication Studies' (see courses 1-8 listed under "Course Updates")

(New Courses)

- b. POLI SCI 3: Introduction to Politics: Justice, Power and Agency

(Degrees & Certificates)

- c. Associate in Science for Transfer (AS-T), Early Childhood Education

- The Chancellor's office sent notice of approval of Santa Monica College's AA Degree in Global Studies on April 26, 2012.

There was a discussion centering on the feasibility of removing the Level I certificates that may serve as a benchmark for students, but does not prepare the students for employment in the industry as the department chair had expressed via email communication.

There was consensus that Chris Fria, Design Tech department chair or a department representative needed to be present to better support the department's rationale and address the Committee's questions.

Motion: To postpone the item: Removal of "Fundamentals of Interior Architectural Design" and Level I certificate for Digital Media; rename Level 2 certificate "Digital Media" till the meeting of May 16, 2012 – Chris Fria or department representative to present item

Motion Made By: Brenda Benson

Seconded By: James Pacchioli

The motion passed unanimously.

(Distance Education)

f. Business 34: Introduction to Social Media Marketing (DE)

(See Item VI.b – postponed for consideration on May 16, 2012)

g. Business 53: Importing And Exporting (DE) – presented by Katya Rodriguez/Joy Tucker.

Estela Narrie moved to approve Business 53 (DE) with the following changes:

- Edit the answer to Question # 2: *Describe how content will be organized and delivered in the interest of achieving course outcomes/objectives (e.g. what are the methods of instruction being used, technologies used, approximate time schedule, necessary instructional materials, to provide more flexibility for anyone who might teach the course, while also suggesting a particular organization.*
- The "Final Project Presentation" is of concern in that having such a project be "mandatory" presupposes particular abilities and equipment. It was suggested that a comparable alternative to the video presentation be conceptualized and included in the course outline.
- Assessment Best Practices – Project Presentation: This section needs to be focused on the content, rather than the delivery (as the delivery is not a part of the course objectives or the course description).
- Remove "first person" language from the DE application so that this becomes a model for any instructor to teach this course via Distance Ed.

Motion Made By: Estela Narrie

Seconded By: Emily Lodmer

After a discussion on the changes to be requested, Estela Narrie withdrew her motion.

Motion #2 on Business 53: To ask the department to modify the DE application and resubmit it for consideration at the May 16, 2012 meeting.

Motion Made By: James Pacchioli

Seconded By: Ellen Cutler

Yeses: 17

Noes: 1

Abstentions: 0

(Note: Yes votes include 2 student votes)

h. ECE 48: Adult Supervision And Mentoring (DE) – presented by Ellen Khokha and Wendy Parise

Motion Made By: Randal Lawson

Seconded By: David Shirinyan

The motion passed unanimously.

i. **GEOG 20/GIS 20/CIS 20: Introduction To Geographic Information Systems (DE)**– presented by Vicki Drake

Brenda Benson moved to approve GEOG 20/GIS 20/CIS 20 with the following changes:

- Modify the second sentence in the catalog description to clarify the non-compatibility of Mac OS with the GIS software in the catalog description: "This course will present the concepts and applications of GIS using Personal Computer (PCs)" (text provided by Diane Gross, CIS)

Motion Made By: Brenda Benson
The motion passed unanimously.

Seconded By: Carol Womack

VII. Adjournment:

The meeting was adjourned at 5:05 p.m.

The next meeting will be held on Wednesday, May 16, 2012 at Drescher Hall-Loft (300E) at 3:00 p.m.

Respectfully submitted,

Jeffery L. Shimizu, *Acting Vice Chair*
JS/gs