CURRICULUM COMMITTEE ❙ MINUTES

Wednesday, March 21, 2012 ❙ 3:00 p.m.
Loft Conference Room – Drescher Hall 300-E

Members Present:

Guido Davis Del Piccolo, *Chair*	Maral Hyeler	Estela Narrie	Edie Spain
Georgia Lorenz, *Vice Chair*	Helen LeDonne	James Pacchioli	Gary Taka
Brenda Benson	Emily Lodmer	Deborah Schwyter	Marco Vivero
Ellen Cutler	Walter Meyer	Jeffery Shimizu	Carol Womack
Aileen Huang	Eric Minzenberg	David Shirinyan	Julie Yarrish

Members Absent:

Karin Chan	Keith Fiddmont	Diane Gross	Narhyn Johnson
Jasmine Delgado			Randal Lawson

M I N U T E S
(Items for action are listed alphabetically; items for information are listed numerically)

I. Call to order:
The meeting was called to order at 3:12 p.m.

II. Public Comments*:
None.

III. Approval of Minutes:
The minutes of March 7, 2012 were approved as presented.

IV. Chair's report:
- The Academic Senate approved the following on March 20, 2012:

    (Consent Agenda)
    a. ASTRON 4 – course name change from "Solar System with Laboratory" to "Planetary Astronomy with Laboratory"
    b. GRDES 71 – course name change from "Motion Graphics" to "Motion Graphics 1"
    c. INTARC 28: course name change from "Interior Illustration" to "Visual Studies 2"; prerequisite of INTARC 32 added
    d. INTARC 30- course name change from "Fundamentals of Interior Architectural Design" to "Principles of Interior Architectural Design"
    e. INTARC 31- course name change from "Fundamentals of Interior Architectural Design Lab" to "Interior Architectural Design Studio 1", co requisite of INTARC 32 added
    f. INTARC 32- course name change from "Beginning Drafting for Interior Architectural Design" to "Visual Studies 1"
    g. INTARC 33- course name change from "Interior Architectural Design Careers" to "Interior Architectural Design Career and Portfolio", adding prerequisite of INTARC 40
    h. INTARC 35- course name change from "Computer-Aided Design and Drafting" to "2D Digital Drafting", adding prerequisite of INTARC 29
    i. INTARC 37- Set Design and Art Direction for Film and T.V., adding prerequisite of INTARC 32

Five minutes is allotted to any member of the public who wishes to address the Curriculum Committee on a specific agenda item, for general public comments, or non-agenda items.

j. INTARC 38- course name change from "Advanced Computer Aided Design and Drafting" to "3D Digital Drafting I"
k. INTARC 40- course name change from "CAD Space Planning" to "Interior Architectural Design Studio 2", prerequisite change to INTARC 31, adding corequisite of INTARC 38
l. INTARC 44: Fundamentals of Lighting – prerequisites changed from INTARC 30 and 32 to INTARC 30 and 35
m. INTARC 45- course name change from "Interior Design Studio II: CAD Commercial Design" to "Interior Architectural Design Studio 3", prerequisite change to INTARC 40
n. INTARC 46- course name change from "CAD Working Drawings" to "Construction Documents"
o. INTARC 52- Production Design for Film and TV, prerequisite change from INTARC 32 and 28 to INTARC 32 and 37
p. INTARC 57- course name change from "Interior 3-D CAD Modeling" to "3D Digital Drafting 2", prerequisite changed from INTARC 53 to 38
q. INTARC 60-course name change from "Contemporary Furniture" to "Twentieth Century Furniture and Interiors"
r. INTARC 65- course name change from "Digital Rendering for Interiors" to "Digital Illustration for Interiors," prerequisite of INTARC 28 added
s. INTARC 70- course name change from "Interior 3-D Computer Rendering and Animation" to "3D Digital Rendering and Animation", prerequisite change to INTARC 38

(Degrees/Certificates)

t. Associate Degree in Arts, Interior Architectural Design, revised
u. Interior Architectural Design, Certificate of Achievement, Level 2, revised (increase in required units from 18 to 48 which includes 24 units of Level 1 coursework in addition to 24 units of Level 2 coursework)
v. Set Design and Art Direction for Film and TV Department Certificate, revised (reduced to 15 units)
w. CAD Production and Design Department Certificate renamed "Digital Production and Design" and revised (reduced to 15 units)

(Distance Education)

x. Dance 5: Dance History

- The Chancellor's Office sent notice of approval of the following on March 20, 2012: Athletic Coaching, A.S. Degree and Certificate of Achievement

V. Discussion items:

(Old Business)

1. **CLEP Exams and SMC Credit (Degree, GE, and Course Equivalency):**
    The Chair discussed the new CLEP chart which he and Estela Narrie have been revising. This chart was presented at the Chairs Meeting on March 9, 2012. (Earlier version of table approved by Curriculum Committee on May 4, 2011 and tabled for further consideration by the Academic Senate on May 17, 2011).

    The Chair asked the Curriculum representatives to encourage the departments they represent to consider appropriate course equivalencies and appropriate (General Education and Degree) credit for each CLEP exam. The updated chart with completed course information from the departments will return for the Committee's consideration.

2. **CurricUNET issues, concerns, questions:**
    The Chair answered questions about the CurricUNET approval process and the role of
    Curriculum representatives in the process. He reported on the workshop which was
    conducted during Institutional Flex Day on March 15, 2012 and was well attended.
    Additional training sessions will be conducted in April and May.

    (New Business)

3. **Establishing Prerequisites: Understanding new statewide policies and
    revisiting SMC practices:**
    The Chair handed out excerpts of the booklet (Guidelines for Title 5 Regulations
    Section 55003: Policies for Prerequisites, Corequisites and Advisories on Recommended
    Preparation) detailing the recent changes in Title 5 which grant institutions the ability to
    approve prerequisites and corequisites based on content review only (without statistical
    validation). The full booklet can be found on the Curriculum Committee website under
    "Curriculum Resources". The Chair also mentioned that the Administrative Regulation
    (AR) regarding establishment of prerequisites will likely need to be changed.

    There was a discussion on the issue of computer-enforced prerequisites and the
    logistical and enrollment challenges involved. Committee members asked if it would be
    possible to get institutional area/department-specific data which could be customized for
    statistical validation. The Chair and Vice Chair will ask Institutional Research if this is a
    possibility.

    The Chair suggested that the Committee should flesh out a stronger process for
    establishing prerequisites which will eventually be reflected in the CurricUNET
    curriculum submission process, as well as to revise/establish the AR on prerequisites.
    He recommended the establishment of a sub-committee to achieve those goals and
    called for volunteers.

    Gary Taka (Math) agreed to serve on the sub-committee for the revision of the
    prerequisite establishment process. There were no other volunteers. James Pacchioli
    (English rep) will convey the request for volunteers to his department.

VI.   **Adjournment:**
      The meeting was adjourned at 4:23 p.m.

      The next meeting will be held on Wednesday, April 4, 2012 at Drescher Hall – Loft 300E at
      3:00 p.m.

      Respectfully submitted,

      Georgia Lorenz, Vice Chair
      GL/gs