



# CURRICULUM COMMITTEE | AGENDA

Wednesday, October 5, 2011 | 3:00 p.m.

Faculty & Staff Technology Resources Lab, MC-114

Media Center, SMC Main Campus

## Members:

Guido Davis Del Piccolo, <i>Chair</i>	Diane Gross	Emily Lodmer	Jeffery Shimizu
Georgia Lorenz, <i>Vice Chair</i>	Aileen Huang	Walter Meyer	Edie Spain
Brenda Benson	Maral Hyeler	Eric Minzenberg	Gary Taka
Ellen Cutler	Narhyn Johnson	Estela Narrie	Marco Vivero
Karin Chan	Randal Lawson	James Pacchioli	Carol Womack
Jasmine Delgado	Helen LeDonne	Deborah Schwyter	Julie Yarrish

## Interested Parties:

Maria Bonin	Mary Colavito	Mona Martin	Wendy Parise
Jamie Cavanaugh	Kiersten Elliott	Mitra Moassessi	Linda Sinclair
Jonathan Cohanne	Janet Harclerode	Katharine Muller	Eleanor Singleton
			Chris Young

## Ex-Officio Members:

Eric Oifer	Harrison Wills
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## AGENDA

- I. Call to order
- II. Public Comments\*
- III. Approval of Minutes.....2
- IV. Chair’s report
- V. CURRICUNET training – Timothy McDowell, Training and Development Administrator, Governet.
- VI. Adjournment

Please advise Guido Davis Del Piccolo (x. 3561), Georgia Lorenz (x. 4277) or Grace Smith (x. 4454) if you are unable to attend this meeting.

\*Five minutes is allotted to any member of the public who wishes to address the Curriculum Committee on a specific agenda item, for general public comments, or non-agenda items.



# CURRICULUM COMMITTEE | MINUTES

Wednesday, September 21, 2011 | 3:00 p.m.  
Loft Conference Room – Drescher Hall 300E



## Members Present:

Guido Davis Del Piccolo, <i>Chair</i>	Maral Hyeler	Eric Minzenberg	Edie Spain
Brenda Benson	Narhyn Johnson*	Estela Narrie	Gary Taka
Karin Chan*	Helen LeDonne	James Pacchioli	Marco Vivero
Jasmine Delgado*	Emily Lodmer	Deborah Schwyter	Carol Womack
Diane Gross	Walter Meyer	Jeffery Shimizu**	Julie Yarrish*
Aileen Huang			

\*New Members

\*\*Acting Vice Chair for meeting of 9/21/11

## Members Absent:

Georgia Lorenz, <i>Vice Chair</i>	Ellen Cutler	Randal Lawson
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## Others Present:

Fariba Bolandhemat	Vicki Drake	Ford Lowcock	Steve Paik
Jinan Darwiche	Gillian Grebler	Jennifer Merlic	Howard Stahl
Abbas Dehkhoda.			

## MINUTES

*(Items for action are listed alphabetically; items for information are listed numerically)*

### I. Call to order:

The meeting was called to order at 3:13 p.m.

### II. Public Comments:

None.

### III. Approval of Minutes:

The minutes of June 1, 2011 were approved as presented.

### IV. Chair's report:

- The Academic Senate approved the following on June 7, 2011:  
(Change of prerequisite)  
Chemistry 24: Change of pre/co-requisite to Chemistry 22  
(New Courses: non-credit)  
HUMDEV E26: Healthy Aging for Older Adults

\*Five minutes is allotted to any member of the public who wishes to address the Curriculum Committee on a specific agenda item, for general public comments, or non-agenda items.

*(New Courses – credit)*

English 20: Reading and Writing 2  
Broadcasting 21: Short-Form Visual Media Production

*(Degrees & Certificates: Revisions in Business Certificates of Achievement and Associate degrees)*

Certificates of Achievement: Entrepreneurship, International Business  
Logistics, Management/Leadership, Marketing, Merchandising, Insurance  
Professional, Insurance Specialist.

Associate in Arts Degree: Business Administration, Insurance Professional,  
Logistics/Supply Chain Management, Management/Leadership, Merchandising

*(SB-1440 Degrees)*

AS-T Chemistry  
AA-T Political Science

- The Chair welcomed new members to the Curriculum Committee:
  - Julie Yarrish, Administration representative (replaces Patricia Ramos)
  - Karin Chan, Associated Students
  - Jasmine Delgado, Associated Students
  - Narhyn Johnson, Associated Students
- The Chair presented a PowerPoint slideshow which provides a brief overview of the Committee's functions, especially for new members. The presentation is available online at [www.smc.edu/curriculum](http://www.smc.edu/curriculum) (under "Curriculum Resources"). Highlights of the Curriculum Committee Annual Report, presented at the Board of Trustees meeting on July 5, 2011 were also covered.
- Stand-alone course training: The Chair provided training on local approval of stand-alone credit courses, presenting materials provided by the Chancellor's office and the Systems Advisory Committee on Curriculum (SACC).
- The Chair presented an update on CurricUNET: provided that certain issues are resolved, training will be provided on October 5 & 6, 2011, and the system will be launched at the same time.
- Two memos, one to CSU/UC department chairs and faculty; and the other to CCC senate presidents, curriculum chairs and articulation officers were shared – which summarizes that the preferred source of information should be the course outline of record, not syllabi.

**V. Information Items:**

COSM 36: Nail Care 3 (Course update); COSM 41B: Hair Styling 4 (Course update); INTARC 41: History of Interior Architecture and Furnishings I (Course update); INTARC 42: History of Interior Architecture and Furnishings II (Course update); PHOTO 5: Title Change from "Fundamental Photo Digital Printing" to "Digital Asset Management, Modification, & Output" and revised course description (effective Spring **2012**, not 2011 as shown on agenda)

(Computer enforcement of Physics prerequisites)

Physics 7, Physics 9, Physics 22, Physics 23, Physics 24

**VI. Course Revisions – credit:**

- a. **COSM 26: Nail Care 2** – presented by Helen LeDonne.  
The motion passed unanimously.
- b. **COSM 31B: Hair Styling 3** – presented by Helen LeDonne.  
The motion passed unanimously.

**VII. New courses – credit:**

- c. **ANTHRO 19: The Culture of Food** – presented by Eric Minzenberg (and Gillian Grebler)

(Motion made on condition of the following changes/revisions)

- Minor grammatical revisions in catalog description
- SMC GE Area corrected: IIB, instead of IIA
- Exams, written assignments deleted from IV. Methods of Presentation

Abstentions: 1

Yeses: 19

Noes: 0

- d. **COSM 14A: Curly Hair Techniques 1** – presented by Helen LeDonne.  
The motion passed unanimously.

- e. **COSM 14B: Curly Hair Techniques 2** – presented by Helen LeDonne.  
(Motion made on condition of the following changes/revisions)

- The word “Have” in Course Objective no. 4, be replaced with “Demonstrate”

The motion passed unanimously.

- f. **CS 30: MATLAB Programming** – presented by Jinan Darwiche.

Motion made by: Estela Narrie

Seconded by: Brenda Benson

(Motion made on condition of the following changes/revisions)

- The phrase “...designed for science major students” in the Catalog Description substituted with “...designed primarily for students majoring in the sciences.”
- Under III. Course Objectives: the word “Understand” (Objective I) replaced with “Demonstrate.”
- Delete last sentence under “Methods of Presentation” referring to quizzes and assignments.
- Replace the word “midterms” under VI. Methods of Evaluation with “exams.”

Abstentions: 1

Yeses: 19

Noes: 0

Pre-requisite of Math 20

There was extensive discussion, arising from concern that Math 20 (Pre-College Level: Intermediate Algebra) will not adequately prepare students for success in CS 30. Overwhelmingly, the prerequisite for MATLAB courses is Calculus I (two levels higher than Math 20). The Committee made a decision to vote on the pre-requisite, contingent on these concerns and the options of teaching CS 30 at a level appropriate for the Math 20 pre-requisite, increasing the pre-requisite to Math 2 (Pre-Calculus) or Math 7 (Calculus I), being communicated to the presenters. The second two options would require further Curriculum Committee action.

Motion made by: Estela Narrie

Seconded by: Brenda Benson

Abstentions: 2

Yeses: 18

Noes: 0

- g. **CS 53A: iOS Development with Objective-C** – presented by Howard Stahl.

Motion made by: Estela Narrie

Seconded by: Brenda Benson

(Motion made on condition of the following changes/revisions)

- Replace the word “understand” with “learn” in the second sentence of the catalog description.
- Delete last sentence under “Methods of Presentation” referring to quizzes and assignments.

The motion passed unanimously.

