



**(New Business—cont.)**

There was discussion on the review process and the current form used for Distance Education courses. The Distance Education Committee will review the information discussed and look at the suggestions made by the Curriculum Committee. This will be an ongoing process during this semester.

- **SLO and ILO Approval Process**—Christine Schultz, a Chair of the SLO/ILO Committee, and Eric Oifer, Academic Senate President, were present to participate in the discussion. Guido Davis Del Piccolo distributed “Rubric for Evaluating Institutional Effectiveness-Part III: Student Learning Outcomes” from the Accrediting Commission for Community and Junior Colleges and the draft rubric developed by SMC’s SLO/ILO Committee.

There was discussion that it might be helpful if, when new courses are sent to Curriculum, that the SLO’s be sent first to the SLO/ILO Committee for review before coming forward to the Curriculum Committee. They would also be sent to the Curriculum Committee member representing that department. This idea will be put forward to the Department Chairs for their input and approval.

- **Online Course Application Process**—There was discussion about changing the form(s) and process of submitting new courses. An example from the Los Angeles Community College District was provided. The Committee would like to move toward a complete online form system which would provide the ability to make changes/suggestions from the beginning of the course proposal. The Committee decided that it would like to pursue this goal and try and discuss it briefly at each regular Curriculum meeting.

It was further discussed that any new course submission process/form would provide “guiding questions” for the developer to foster increased thinking of improvement which might be made to the course in relation to SMC’s ILOs, Mission Statement, Global Citizenship, and the trends discussed in the article “Innovations in the Undergraduate Curriculum” (e.g., integration across the curriculum, diversity learning, internationalization/global competency, learning communities, interdisciplinarity, and active and experiential learning such as academic service learning).

The new forms/process would also attempt to collect as much data as possible at the time of submission which might be useful in the future for grant writing and reports.

**Adjournment:** The meeting was adjourned at 4:46p.m.

**Next Meeting:** The next meeting of the Curriculum Committee will be Wednesday, October 7, at 3:00 p.m. in DH-300E, The Loft.

Respectfully submitted,  
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