

SANTA MONICA COLLEGE CURRICULUM COMMITTEE MEETING MINUTES OF SEPTEMBER 3, 2008

The Santa Monica College Curriculum Committee was called to order by Mary Colavito at 3:07 p.m.

Members Present:	Mary Colavito, Chair	Randy Lawson	Wendy Parise
	Georgia Lorenz, Vice Chair	Erica LeBlanc	Juan Quevedo
	Barbara Baird	Helen LeDonne	Jeff Shimizu
	Brenda Benson	Judy Marasco	Mary Lynne Stephanou
	Guido Del Piccolo	Walter Meyer	Gary Taka
	Diane Gross	Estela Narrie	Carol Womack

Members Absent: Judith Remmes

ExOfficio Members: Richard Tahvildaran-Jesswein

Others Present:	Ellen Cutler	Janet Harclerode	Toni Randall
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Approval of Minutes: The minutes of May 21, 2008 were approved with one abstention.

Chair's Report:

- Mary Colavito welcomed new members Guido Del Piccolo, Diane Gross, and Maral Hyeler. Two more appointments will be forthcoming from the Academic Senate.
- Mary Colavito announced that the Academic Senate at their May 27th meeting passed the following: New Courses—Arabic 01, Chinese 04, Music 81, and Spanish 12; Distance Education—Business 23; Global Citizenship AA Requirement—Biology 09 and Speech 07; Certificates—General Office, Legal Administrative Assistant, Medical Records Clerk/Receptionist; New AA Degrees—Environmental Studies, Environmental Science, and Ethnic Studies.
- “Best Practices for Teaching” was distributed as a resource to members.
- Mary Colavito reminded members that training completed last Fall for Curriculum members regarding “Stand Alone Course Approval” for credit courses that do not meet a requirement for an existing program is still good; however, new members need to complete the online training process. Mary will email the Committee the website for their reference and possible review.
- Revised/Updated Forms: Our new Course Outline of Record form has been revised as a fillable form. The new requirement of listing two sample assignments has been added as well. The SLO form has been revised adding a new section: “Demonstrate how this course supports/maps to at least one program and one institutional learning outcome.” The Course Approval and Data Sheet has also been updated. These forms are now on the Curriculum website.

Information Items:

1. Economics 15/History 15: Economic History of the United States (course update)
2. KIN PE 48A: Beginning Swimming (course update)
3. KIN PE 48B: Elementary Swimming (course update)

(Information Items cont.)

4. KIN PE 48C: Intermediate Swimming (course update)
5. KIN PE 48D: Advanced Swimming (course update)

6. Music 01: Fundamentals of Music (course update)
7. Music 02: Musicianship (course update)
8. Music 03: Musicianship (course update)
9. Music 04: Musicianship (course update)
10. Music 06: Diatonic Harmony (course update)
11. Music 07: Chromatic Harmony (course update)
12. Music 08: Modulation and Analysis (course update)
13. Music 10: Popular Harmony and Arranging (course update)
14. Music 12: Introduction to Music Technology (course update)
15. Music 13: Tonal Counterpoint (course update)
16. Music 19: Orchestration (course update)
17. Music 24: Conducting (course update)
18. Music 30: Music History 1 (course update)
19. Music 31: Music History 2 (course update)
20. Music 32: Appreciation of Music (course update)
21. Music 33: Jazz in American Culture (course update)
22. Music 34: Survey of Piano Music (course update)
23. Music 35: Women in Music (course update)
24. Music 36: History of Rock Music (course update)
25. Music 37: Music in American Culture (course update)
26. Music 39: History of Opera (course update)
27. Music 40: Opera Workshop (course update)
28. Music 41: Piano Ensemble Workshop (course update)
29. Music 42: Advanced Operatic Production (course update)
30. Music 42S: Advanced Operatic Production (course update)
31. Music 50A: Elementary Voice (course update)
32. Music 50B: Intermediate Voice (course update)
33. Music 53: Jazz Vocal Ensemble (course update)
34. Music 55: Concert Chorale (course update)
35. Music 57: Advanced Vocal Performance Techniques (course update)
36. Music 59: Chamber Choir (course update)
37. Music 60A: Elementary Piano, First Level (course update)
38. Music 60B: Elementary Piano, Second Level (course update)
39. Music 60C: Elementary Piano, Third Level (course update)
40. Music 60D: Elementary Piano, Fourth Level (course update)
41. Music 61A: Intermediate Piano, Fifth Level (course update)
42. Music 61B: Intermediate Piano, Sixth Level (course update)
43. Music 63: Sight Reading at Keyboard (course update)
44. Music 64: Piano Ensemble (course update)
45. Music 66: Fundamentals of Music and Elementary Piano (course update)
46. Music 70A: String Instrument Techniques (course update)
47. Music 70B: Intermediate Strings Techniques (course update)
48. Music 71: Woodwind Instrument Techniques (course update)
49. Music 72: Brass Instrument Techniques (course update)
50. Music 73A: Percussion Instrument Techniques (course update)
51. Music 73B: Intermediate Percussion Ensemble Instrument Techniques (course update)
52. Music 74: Orchestra (course update)
53. Music 74S: Orchestra (course update)
54. Music 76: Intermediate Brass, Woodwinds, Percussion Class (course update)
55. Music 77: Wind Ensemble (course update)
56. Music 77S: Wind Ensemble (course update)
57. Music 78: Jazz Ensemble (course update)
58. Music 78S: Jazz Ensemble (course update)
59. Music 84A: Popular Guitar, First Level (course update)
- (Information Items cont.) 60. Music 84B: Popular Guitar, Second Level (course update)
61. Music 84C: Popular Guitar, Third Level (course update)

- 62. Music 87A: Classical and Flamenco Guitar, First Level (course update)
- 63. Music 87B: Classical and Flamenco Guitar, Second Level (course update)
- 64. Music 92: Applied Music Instruction (course update)

Consent Agenda:

- 1. ESL 15: Conversation and Culture in the U.S. (course update; unit change *from 2 units to 3 units*)—presented by Toni Randall.

Judy Marasco moved to approve the consent agenda with the following change: On the Course Approval and Data Sheet - #9 Should this course be recommended for inclusion in the CSU general education pattern? Check "No." The motion passed unanimously.

Old Business:

- 1. **Access to Technology Mediated Instruction**—presented by Ellen Cutler. Ellen requested that the form for a Distance Education course have a signoff line to insure that the faculty member designing the course receives some orientation before proceeding with the course. It is important for faculty to understand the concepts of accessibility and the legal responsibilities of the college.

Julie Yarrish and Georgia Lorenz will meet and review the addition of this new requirement with the Department Chairs. There was a suggestion that perhaps Flex Time could be utilized for this type of training.

Mary Lynne Stephanou moved to add the signature line "Web Accessibility Specialist" to the Distance Education Approval and Checklist Form. The motion passed unanimously.

- 2. **Advanced Placement Credit for AA Degree**—presented by Estela Narrie. Estela distributed charts showing SMC, IGETC, and CSU GE Advanced Placement policy. There was discussion about adding AP exams we have not looked at and determine if there is an SMC equivalent and possibly revising the list. This is a complicated subject and Estela will take this discussion to the Department Chairs.

Adjournment:

The meeting was adjourned at 4:20p.m.

Next Meeting:

The next meeting of the Curriculum Committee will be Wednesday, September 17, 2008, at 3:00 p.m. in DH-300E, The Loft.

Respectfully submitted,
Georgia Lorenz
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